

August 19, 2021

22-019

AMEND CONTRACT FOR TRANSCRIPTION &
CAPTIONING SERVICES TO 3PLAY

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FINANCIAL
RESPONSIBILITY: Kaela Parks, Director, Disability Services

APPROVED BY: Heather Lang, Vice President, Student Affairs
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STRATEGIC THEME: This purchase supports the Strategic Plan theme, Belonging: Redefine time, place, and systems of educational delivery to create a more learner-centric ecosystem by enabling the College to create a teaching, learning, and technology innovation hub centered around equity and driven by assessment of student learning outcomes, the unique needs of learners, and our workforce needs.

REPORT: Portland Community College has identified the need for increased transcription & captioning services as classes continue remotely due to COVID-19.

The College has expanded the use of the existing contract with 3Play for these critical services to its students and staff. The current contract is due to expire on March 31, 2022, and the not to exceed total is \$128,604.00.

The College would like to amend the existing contract to \$199,000 to allow for the continuation of services through the contract end date in March of 2022. A formal solicitation process is planned this fiscal year.

No firms are registered with the Oregon COBID office to support this contract.

RECOMMENDATION: That the Board of Directors authorizes the contract increase to \$199,000.