

January 20, 2022

22-075

CONTRACT APPROVAL FOR SOUTHEAST CAMPUS
SECURITY CAMERA INSTALLATION TO CACHE VALLEY
ELECTRIC COMPANY

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL RESPONSIBILITY: Linda Degman, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration
Mark Mitsui, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2017 Bond Program included funding for Phase 1 of physical improvements to the College's security camera system.

Planning & Capital Construction staff, in conjunction with Public Safety, determined that the Southeast Campus should be the first to receive these upgrades. The project consists of upgrades to the IT hardware supporting the cameras as well as installation of new cameras across the campus.

On October 22, 2021 the Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of thirty-one (31) firms registered and received a copy of the ITB document. At the proposal closing time of 2:00 PM December 7, 2021, the College received two (2) valid bids. Neither valid bidder was a firm registered with Oregon COBID.

Bids were ranked on price with the lowest responsive bidder recommended for the contract.

P&CC staff recommends that the contract be awarded to Cache Valley Electric Company whose bid of \$1,147,460 was the lowest responsive bid.

Cache Valley is aware of the College target of 20% COBID participation. P&CC staff will work with the contractor to maximize COBID usage.

RECOMMENDATION: That the Board of Directors authorize PCC to execute a contract with Cache Valley Electric Company for up to \$1,262,206 which includes a 10% contingency. Funding will be from the 2017 Bond funds.