

April 21, 2022

22-107

CONTRACT APPROVAL FOR SOUTHEAST CAMPUS
MOUNT TABOR HALL MDF HVAC REPLACEMENT TO
BUILDSKAPE LLC.

PREPARED BY: John MacLean, Finance & Procurement Manager, Planning & Capital Construction

FINANCIAL RESPONSIBILITY: Linda Degman, Director, Planning & Capital Construction

APPROVED BY: Eric Blumenthal, Vice President, Finance and Administration
Mark Mitsui, President

STRATEGIC THEME: Enterprise: Cultivate a long-term sustainable college enterprise

REPORT: The 2017 Bond Program included funding for Information Technology related improvements across the District

Planning & Capital Construction staff, in conjunction with Facilities Management Services and Information Technology, have determined that the HVAC unit that services the Mount Tabor Hall main distribution frame (MDF) requires replacement.

On January 6, 2022 the Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce, State of Oregon (OregonBuys), Portland Observer, and the Portland Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. At the proposal closing time of 2:00 PM March 17, 2022, the College received four (4) valid bids. One (1) bidder was a firm registered with Oregon COBID.

Bids were ranked on price with the lowest responsive bidder recommended for the contract.

Buildskape LLC was the lowest responsive bidder with a bid of \$133,723. Subsequent to contract award the need emerged for PCC to increase the scope of work and a change order of \$35,500 has been submitted bringing the contract value to \$169,223. P&CC staff have reviewed the change order and recommend acceptance.

Buildskape LLC is an ESB registered firm with Oregon COBID.

RECOMMENDATION: That the Board of Directors authorize PCC to increase the contract with Buildskape LLC for the Southeast Campus Mt Tabor Hall MDF HVAC Replacement up to \$186,145 which includes a 10% contingency. Funding will be from the 2017 Bond funds.