

January 18, 2024

24-075

AUTHORIZATION TO LEASE SPACE TO MINDFUL
MONTESSORI FOR THE PROVISION OF CHILDCARE
SERVICES AT PCC ROCK CREEK CAMPUS

PREPARED BY: Michael Mathews, Director, Procurement & Contracting

FINANCIAL
RESPONSIBILITY: José Dela Cruz, Ph.D., Vice President of Student Affairs

APPROVED BY: Dr. Adrien L. Bennings, President

STRATEGIC THEME: Belonging: Transform our learning culture toward creating a sense of belonging and well-being for every student;
Workforce: Respond to community and workforce needs by developing a culture of agility; Enterprise: Cultivate a long-term sustainable college enterprise.

REPORT: The College issued a competitive Request for Proposals (RFP) for PCC Rock Creek Childcare Services, PCS23-009RFP. The highest-ranked firm was Mindful Montessori. A Notice of Intent to Award was issued on December 15, 2023, with no protests to the award. The College is requesting authorization to enter into a four (4) year Commercial Lease Agreement at \$6,122.00 per month (revenue). The Lease/contract may be extended for two (2) additional terms of three (3) years, for a potential total of 10 years.

Mindful Montessori is not currently registered with the Certification Office for Business Inclusion and Diversity (COBID). The College will encourage application to COBID if appropriate.

RECOMMENDATION: The Board of Directors authorizes the College to enter into a Commercial Lease Agreement with Mindful Montessori for up to 10 years.