

APRIL 18, 2024

24-104

ACCEPT PROPOSED CHANGES TO BOARD POLICY
PURCHASING AND CONTRACTING - B505 (SECOND
READING)

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STRATEGIC THEME: Workforce: Respond to community and workforce needs by
developing a culture of agility; Enterprise: Cultivate a long-term
sustainable college enterprise

REPORT: To align with the changes to the Community College Rules of
Procurement, the College recommends the amendment of
Board Policy B-505 to increase the dollar threshold from
\$150,000 to \$250,000 as follows:
Purchasing and Contracting – B 505
The board of directors is designated as the local contract
review Board for the college. In this capacity, the board has the
authority to change and establish purchasing and contracting
policies for the college in compliance with ORS Chapters 279A,
279B, and 279C.

The Board of Directors, acting as the local contract review
Board, shall periodically adopt updated public contracting rules
for the college. Acting as the local contract review board, they
may also grant specific exemptions from the adopted college
rules.

Additionally, the Board of Directors must approve procurement
contracts in excess of \$250,000. In instances where time delay
will potentially cause harm to the college, procurement
contracts in excess of \$250,000 may be authorized by the
president and ratified by Board resolution. Board approval is
not needed for required expenses in excess of \$250,000 that
lack acquisition choices or purchase goods or services for
resale. Some examples are payments of utility charges, state

and federal taxes, OPSRP (PERS) contributions, other college wide employee benefits, and textbooks for students.

RECOMMENDATION: That the Board approves the modifications indicated above to Board Policy B-505, to be effective April 19, 2024