

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #12
11/15/2010

In attendance: Dave Rule, Birgitte Ryslinge, Narce Rodriguez, Barbara Linn, Shannon Baird, Ginger Smith, Walter Morales, Karen Sanders, Karen Maxwell, Meryl Lipman, Erin Stanforth, Isaac Kindblade (student), Tsionah Novick (student), Victor Mena (student) James Meyer, Jason Miller, Kelly House (The Oregonian) & Sherry Dugan (Notes)

Chair: Dave Rule

Agenda: See attached

1. Welcome and introductions
 - Kelly House from The Oregonian (guest) was introduced.
2. Approve BISC Notes (November 1st)
 - No corrections/additions to meeting notes.
3. Campus notification of preferred option
 - Discussion was held regarding the announcement that is already on MyPCC and on the bond web site and it was decided that an additional e-mail is needed from Dave to the campus.
 - Dave will draft an e-mail that will be sent to Rock Creek Campus and send to BISC members first for input. Any responses should be sent back to Dave so final e-mail can be sent out to campus by the end of the week. Dave's e-mail should include: do no harm principle, next steps, history of process including focus groups held, next steps can get tougher, campus "front door", encourage questions, include names of BISC members to reply or ask questions & keep e-mail relatively short. A copy of e-mail to be sent to Kelly House. Additional e-mails may be sent to faculty, staff and students.
4. Transition process and next steps, Nov. 22 work session
 - Handout was given explaining the draft bond planning transition structure & process (see attached). Timeline was set going backwards taking into consideration that summer is the optimum time to begin construction. The timeline can serve as a mechanism for where we are now to where we need to be. Keeping to the timeline will give us an opportunity to have some physical work done during summer of 2011.
 - Work Session on Nov. 22 will be held at Opsis offices in Portland, and include a relatively small group, mostly Rock Creek leadership.
 - Participants will discuss what should be located at campus "front door", they will take look at whole campus not just specific departments; e.g., will include instruction, student support, district, office spaces, etc. and what would make good adjacencies. Consideration will be given for the needs compared to the availability of the square footage for placement in the new & renovated areas.

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- Look forward, not just because that's the way it has been done in the past e.g. TLC is in bldg. 3, maybe it should be on 2nd floor of bldg. 5.
 - Managers will be getting input from department chairs & departments using the form Bond Planning Data Collection Adjacencies & location (see attached). The input will be used in making decisions in making what would be good adjacencies.
 - Participants will probably develop 3-5 draft options.
 - Narrative of meeting from Opsi will be available by Nov. 23 and rough bubble diagrams available by Dec. 2.
 - Transitional campus drop-in meeting will be scheduled on Dec. 2 from 1:30-3:30 in bldg. 5 to share options, receive input and answer any questions or concerns from students & staff.
 - At Dec. 13 BISC meeting decision will be made if enough engagement and information has been received in order to make a recommendation to move forward or not on options of adjacencies.
 - Question was asked if we could we get held up on construction after we make decisions by district not being as far along as we are. There may be some areas that district-wide standards are being set, e.g. testing center.
 - There may need to be some individualizing at each campus since each has a different majority of minority.
5. New exit road discussion
- Engineers have made a decision on where the best location for the 2nd exit road for the campus.
 - The location is the least expensive of the different options they looked at, it is closest to grade, "D" Street would be used, the cattle exit only road would be affected and campus may only have to lose 1 tree by 185th but would save all the trees at back of campus.
6. Farm Update
- Options were given for different locations on campus for farm and what could be included later.
 - Short discussion took place regarding having BCT help with building of farm and/or the farm house, but not sure if this is possibility. We will try to go with guidelines we are given by district.
7. Open Discussion, Q&A, & Closing remarks
- Opsi will get classroom chairs for students to try.
 - Maybe a mock classroom can be set up.
 - Couple things to think of to include in construction
 - Charging stations & more electrical outlets for computers are needed in various locations on campus.