

Rock Creek Campus  
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #13  
12/13/2010

**In attendance:** Dave Rule, Birgitte Ryslinge, Barbara Linn, Shannon Baird, Ginger Smith, Walter Morales, Karen Sanders, Karen Maxwell, Meryl Lipman, Erin Stanforth, Dorina Cornea-Hasegan, Deborah Jarcho, Kristin Martin, Linda Degman, Gina Whitehill-Baziuk, Isaac Kindblade (student), Victor Mena (student) James Meyer, Jason Miller, & Sherry Dugan (Notes)

**Chair:** Dave Rule

**Agenda:** See attached

1. Welcome and introductions as needed (Dave)  
Special welcome to additional faculty participants (Birgitte)
  - Dorina Cornea-Hasegan, Microelectronics Instructor, was introduced and welcomed. Dorina & Russ Dunnington, Diesel Instructor, will become part of the Bond Internal Steering Committee.
  
2. Approve BISC Notes (November 15th) (Dave)
  - Clarification about construction may be held up due to district not being as far along as we are. The bond build-out timeline takes into consideration construction at the other campuses too. This bond is planned for 6-8 year completion. Do not anticipate opening new construction at all campuses of beginning of any term. The schedule for each campus to bring their buildings on-line will need to vary. Bringing on-line at the same time district wide will be too taxing on internal functions, i.e., computer & phone systems.
  - Clarification was also made on having samples of chairs and mock up for classrooms too. Yes, that will be possible. There may be technology options to compare too. Survey will be coming out in January to help with direction of what way district should go with i.e., chairs, location of white boards, etc.
  
3. Configuration Options (Birgitte, Jason, Barb)
  - a. Quick recaps
    - i. Nov 22 work session
      - A series of options for relocating services, programs, to bldg. 5 and 7 were developed.
    - ii. Engagement process (how feedback solicited)
      - During drop-in feedback session that was held on Dec. 2. Other opportunities were given, i.e., Narce gave out information to Student Services, and Shannon & Walter had time during a division meeting to present the options and receive feedback.

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- b. Summary of feedback
  - a. The feedback forms were summarized and a certain positive theme emerged; the combination of having many of the student services, i.e., SLC, CRC, WRC, WC, MCC, ASPCC, etc. plus moving the Cafeteria and bookstore to bldg. 5 was overwhelming positive. It will create more of a student union type area. It would become our campus front door, welcoming everyone as they come on campus. A Food Services survey will be sent out and compared to the comments already received
    - Please see attached Building 5/Building 7 Program Option Comments Memo and Program Rating Results Spreadsheet for more comments.
  - c. Other relevant info re: configurations, scheduling (scheduling & costing as available)
    - Opsi will get costs to us for the option that we chose.
  - d. Discussion: can we reach consensus on preferred configuration?
    - Moving forward with Hybrid 2 is ok
  - e. Timeline implications
    - Please see attached Bond Implementation Schedule and Critical Path Memo.
- 4. Bond Structure Organization, Going Forward (Birgitte)
  - a. Proposed committees & timing
    - Please see attached DRAFT of proposed Rock Creek Bond Organizational Structure 2011 and Beyond hand out.
  - b. Discussion
    - Some of the points brought up during the discussion were:
      - How do we invite and solicit membership to the bond committees?
      - At this point it now comes down to building design and programming so overall building committees are needed
      - We can't underestimate secondary impact of decisions
      - student input is needed but a different strategy/communication is needed to get more student involvement
      - Working with Faculty Federation may be helpful to communicate with PT faculty.
    - Shannon, Erin, Barb, Ginger and Dorina, will be happy to serve on small group with Birgitte to go over the new committees organization in more detail.
- 5. Ensuring Integration of District On-Campus Stakeholders (i.e., Enrollment Services, FMS, Public Safety, etc.)
  - We must make sure we include the above as we move forward.

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6. Open Discussion, Q&A, & Closing remarks (Dave)
  - Next scheduled BISC Meeting on Jan. 3, (first day of winter term), is cancelled. Jan. 10 and 24 are tentative new meeting dates.
  - Putting decision on the bond website will be looked into