

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #15
2/21/2011

In attendance: Dave Rule, Birgitte Ryslinge, Narce Rodriguez, Barbara Linn, Shannon Baird, Dorina Cornea-Hasegan, Brenda Ivenese, Ginger Smith, Walter Morales, Karen Sanders, Erin Stanforth, Russ Dunnington, Deborah Jarcho, Linda Degman, Meryl Lipman, Isaac Kindblade (student), Tsionah Novick (student), James Meyer (Opsis), Jason Miller (Opsis) & Sherry Dugan (Notes)

Chair: Dave Rule

Agenda: See attached

1. Welcome and introductions as needed
2. Approve BISC Notes *from January 24, 2011*
 - Clarification was made regarding communication to the campus regarding opportunity for participation on the new committees.
 - An e-mail was sent to the RC list serve explaining the new bond committee structure.
 - E-mail also included: the names of chairs & co-chairs of the committees, an invitation to join any of the committees.
 - A calendar is being prepared with meeting dates & will be sent out to the RC list serve and will also be posted on bulletin boards around the campus.
 - An e-mail has been sent out regarding the Learning Spaces, West Zone & CTE (Bldg. 2) committee meetings that have already started.
 - Anyone that attended those meetings was asked to invite others that would have an interest to participate.
3. Update on summer work scope
 - Handout of 2011 Summer Projects Summary and estimated completion dates. Summer projects include:
 - Stormwater Management Improvements (bldg. 2 vehicle yard catch basin upgrade)
 - Stormwater Management Improvements and Reconfiguration of Parking Lots A & C
 - Reconfiguration of parking lots has a net gain of potentially 80 additional stalls. Work on campus parking will be staggered so all parking spaces will be not be impacted at the same time.
 - Working with Clean Water Services re: permits for storm water Work
 - Field trip to CWS will be planned to see different types of bio swells.
 - Second Campus Exit/Access Road
 - Road will be 30 ft. wide and will serve both controlled service access and emergency egress and have bicycle and pedestrian access functions, with the ability to expand in the long term.

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- Work will impact BCT by staging construction equipment so parking stalls do not need to be used, BCT area will be relocated and will be very cost effective doing it this way.
 - ❖ Diesel & ThinkBIG may also be impacted with current storage on cement slab and the plan to add a building on top of slab.
 - ❖ Survey has just been completed so the surveyors will be asked to come and stake out the area.
 - ❖ V1.6 was vague in statement of CTE renovations, so each department thought they were involved with renovating their space. A list from each department is being made and will be looked at and let them know if those are part of the bond. Bond does not have enough money to be able to address everything.
- Four other handouts were given showing the estimated dates of the New Construction, Interior Renovations and Site Work through 2015.
 - Please see attached handout 2008 Bond Program Implementation Schedule Map for more details.
 - A district transportation management consultant has been hired for problems district-wide and will chair Transportation Demand Management Committee, any conversations regarding the buses at RC; Tri-Met, Columbia County Rider and PCC shuttle buses will be discussed at that committee; Tri-Met will be part of that committee. Jeff Wilson & Erin Stanforth will also serve on the committee.
- Question was asked about Child Care Center location
 - At this time the Day Care Center will be expanded and remain in bldg. 3.
 - It also depends on the student survey that is currently being taken as to what the needs are for day care.
- Washington County has said they will not issue any more permits for bldg. 2 until the code improvements, which were deferred from last summer, are addressed. The code improvements were deferred because they touch so many of the interior renovations that will be done. The code improvements will be addressed during the renovation of bldg. 2.
- Question was asked where the County is regarding a decision on Springville Rd.
 - No decision has been made. They are still trying to figure out the funding model.
 - March 1st meeting being held on the county service district and are supposed to make a decision yes or no to go forward with service district.
 - If decision is made to go forward with a new tax district it will be put on the May ballot.

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- Until funding is decided there is not much PCC can do.
 - The revenue from the new taxing district would pay for road improvements, which will be a supplement to current transportation tax because that tax didn't provide enough money for the road improvements needed.
 - If taxing district is defeated is there a point when PCC will work with Washington County and install the traffic light at RC Campus entrance?
 - ❖ Yes, the money is in this bond program to install the traffic signal, so we will go ahead and work with the county and find out where the proposed road improvements will be and install the traffic signal.
 - ❖ On the schedule 2012-2015 regarding site work for east side of bldg. 7, does it include grading or amphitheater? Pricing that was done does include something for that area, as for exactly what hasn't been decide. Final details are not known yet.
 - When can we expect that summer work will start so we can tell others?
 - ❖ The draft schedule may be shared with others, but maybe changing to "implication plan" or something like.
 - ❖ Might be good idea to take a campus walk to get an idea of what changes are being thought of.
4. Learning Commons Summit update
- Summit discussed the Philosophy approach how learning has changed in recent years.
 - New learning realizes students have laptops with wireless access, and a lot of things they need to access are web based which can be accessed from other locations.
 - Libraries, has minimal space for learning groups. They are large open spaces, does not have moveable furniture, white boards, so not being able to create space needed for todays' student.
 - The learning commons is being looked at by the entire district. Learning commons would look at combining at areas into one location, but there is no need for each campus to be exactly the same.
 - At RC the CRC/Library are two groups that are agreeable in bringing the two areas together in the library.
 - Willing cooperative talks, it is very doable to combine CRC/Library but there are things we need to look into:
 - ❖ Do we have the money?
 - ❖ What does V1.6 say about libraries?

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- ❖ We need to look at the writing center location. Will it remain in same location as SLC or could it be part of the learning commons area in the library?
- ❖ Learning Spaces committee will be logical place for these decisions to be discussed.
- ❖ It aligns with Student Development and student survey taken last year; wanting to know why the services are not closer and make more cohesive.
- ❖ Important to students to have food close to student services area.
- ❖ Next Learning Spaces meeting is on March 1, part of the meeting this topic will be discussed. Is there enough room in bldg. 5 to relocate SLC? At this time there is not enough room, something else would have to move. That is why they are spaced in bldg. 7. Committee wants to take as much time as possible to decide which bldg. SLC will be located; keeping in mind decision needs to be made by early April. Current student survey will be available by March 1 to be able to take their needs in to consideration.
- ❖ Some day we will need to be open on Sunday. Having student services in front of campus is good idea. That way just those 2 bldgs. need to be opened without opening other bldgs. on campus.

5. Brief report out on the programming activities (*Opsis; with remarks from focus group chairs*)
- Handout of Programming Process Outline has the 3 focus groups; Learning Spaces, West Zone and CTE (bldg. 2), what each group is charged with, dates of each committee meetings through April 8 and a schedule of task due completion dates.
 - See Handout for more detail information see Programming Process Outline handout.

<ul style="list-style-type: none"> a. Learning Spaces b. West Zone c. CTE Programs 	<p>For each group</p> <ul style="list-style-type: none"> • Review focus, goals & expectations • Schedule • Initial outcome meeting outcomes • Status of ongoing interviews
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6. Survey update
- Bond survey is available until Feb. 28
 - As of noon today there are 23,035 completed surveys district-wide. Once survey is completed it will be separated by campus.

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- Transportation will also have a survey coming out during spring term.

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7. CP07 Meeting Update
 - Monday, Feb. 28, planning on attending
 - Will be talking about the new exit and heads up about traffic flow. Wing-Kit will attend too, since parking and transportation is under his umbrella. John Garner will attend as well.
 - Something will be written up and will be on bond web site regarding the CPO meeting.

8. Open Discussion, Q&A, & Closing remarks
 - Swan Island Update:
 - Survey taken around the businesses on Swan Island to see their needs and the Swan Island committee came up with these recommendations:
 - ❖ Trades & Apprentice (days) move from CA
 - ❖ Central Distributions move from SY
 - ❖ Computer classrooms, flexible classroom space
 - ❖ Long term, probably next bond, relocating Diesel/Think BIG
 - Recommendations still needs to go before Cabinet
 - Cheryl, Irene & Margie will be attending BISC now because of being chairs of the bond committees.
 - Eco charette workshop will be held on campus, to help build foundation around sustainability, get RC perspective i.e. LEAD bldg. Campus level will be able to decide what sustainable things we want to do and what can we do besides energy.
 - We will also need to hold a required Energy Trust of Oregon Energy workshop. It is required as part of receiving funding from them. They will give us money to have the workshop and it is more technical group. Must be held prior to construction of any new building.
 - The BISC meetings on March 7 & 21 are cancelled. Next meeting will be on March 14. Only 1 meeting in March. Time will be the same, 1:30-3:30

9. End