

Rock Creek Campus  
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #5  
3/15/2010

**In attendance:** Birgitte Ryslinge, Narce Rodriguez, Barbara Linn, Shannon Baird, Grant Bennett, Ginger Smith, Meryl Lipman, Tim Donohue, Walter Morales, Dale Hanson, Linda Degman, Karen Sanders, Erin Stanforth, James Meyer, Jason Miller, Sherry Dugan (Notes)

**Chair:** Dave Rule

**Meeting Facilitated by:** Birgitte Ryslinge

**Agenda:** See attached

1. Welcome & Meeting Notes of Feb. 22
  - No corrections/additions to meeting notes of Feb. 22 BISC meeting
2. COI Updates
  - Instructional Spaces & Clusters (Birgitte)

Meeting # 3 was held on 3/8. The focus of this COI is to provide advice based on data collection on Instructional spaces which include:

- To identify which rooms work best & which don't for the classes held in them
- Division Deans looked at most recent blueprints of "their" building for accuracy of blueprints. They also needed to advise if classroom is being used for the best use of space.
- Collection of Instruction information - Birgitte handed out DRAFT copies of a summary spreadsheet of surveys put in most of the instructional classrooms on campus. Faculty that used that room were asked to respond to the "Rate the Room Questions" on the survey. Most rooms had a low # (1-5) of responses. Input very narrow – the survey should be spread bigger. Also some of the rooms did not have updated information as to the type of technology. Being this is a DRAFT copy; "fine tuning" will be done to get more responses to questions and technology available in the rooms.

Guiding Principles-From the instructional information being gathered will roll-up into master plan. Some are:

- Physical spaces that interact with others, i.e. with faculty
- Clustering of other disciplines & interdisciplinary
- General idea being the realization that informal learning spaces are needed – Every structure is a learning environment

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○ Campus Climate – (Ginger Smith)

Meeting #3 was held on 3/8

A Power Point presentation was made by James Meyer of about 14 different scenarios of the “big picture” overview where the 110,000 sq feet of new construction *could* be added to the campus. Scenarios varied from adding on to existing buildings, to new buildings and locations. One of the values that seems most important to people on this campus is to have less of a footprint, so going up not out would be the best way for the bond build-out. This was just a few ideas that Opsi came up with we might like a couple of the scenarios or combination of any of them. We are free to come up with any structure & location we think is best for the campus needs. The presentation also included the current landscape and maintenance areas.

After the presentation, groups of 5-6 people were formed and each group brainstormed what are important values to include in the bond build-out. As an example: one of the ideas was to make sure that the buildings are not only ecstatically pleasing but also be low maintenance costs. Once the lists were made, the lists were hung so everyone could vote (by putting a colored sticker) for the top 4 ideas that they felt should be included.

○ Health & Wellness – (Karen Sanders)

Meeting # 3 was held on 3/1

The group has narrowed down the definition of Health & Wellness to 4 **DRAFT** stages.

The themes they have so far are:

1. Intentionality around the built environment to promote and support multiple dimensions of wellness (Note: the multiple dimensions of wellness include physical, emotional, spiritual, environmental, intellectual and social)
2. Community (they still need to flesh out a statement around this idea)
3. Sustainability (they still need to flesh out a statement around this idea as well)
4. Connections – physical connections between spaces such as walking trails etc...

○ Student Support & Interface (Narce)

The newly named Co-Chair of this COI is: Kristen Martin, Club & Program Specialist.

During their COI meeting on 3/1, they broke into 4 groups and each took a tour of a different bldg. on campus; Group A Bldg. 9, led by Narce, Group B Bldg. 5, led by Barb, Group C Bldg.2 & Childcare Center, led by Jason, Group D Bldg 3, led by James. Each group decided their likes and dislikes of each bldg. and/or department.

At their next meeting they will discuss Guiding Principles so the group can understand what Guiding Principles have to do with their everyday life. Themes are starting to come through.

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- Infrastructure & Sustainability (Barbara Linn)

The group focused on transportation during their meeting on 3/1. How did they get to campus that day? John Garner visited the group and discussed the pros & cons of different types of transportation to the campus. As much as we hear about the parking problem, we have to realize that there are others that don't think we should add parking, that alternate transportation to driving should be the answer to the problem. The next meeting will be on April 5 and the time has been changed to 12:30-2 and hopefully to get more student involvement, the meeting will be held in the barn. The following meeting will be on April 12 (not April 14). A New Bond Related Meeting schedule has been sent out reflecting the date change.

- Assessing our progress so far (all)

Looking at the schedule we're about half way through. How do we feel process is working with us? When we are done with this phase of working on the campus Master Plan the structure of the bond planning will change. Not sure yet of what way it will change.

- a. The schedule for campus meetings need to be looked at. Both RC & CA have their bond meetings on Mondays, which makes it very hard for the district bond people to attend both campuses meetings.
- b. To increase attendance at the bond meetings maybe we should have the COI meetings in different locations than Bldg. 9.
- c. Maybe stagger each campus planning meetings based on the district's decision on which campus the buildings will be constructed and brought on-line first.
- d. At this point it looks like most COIs are looking at the big picture, which are very similar, and will start to narrow focus during their next meetings. In addition, good common themes are coming from multiple COIs.
- e. The starting of the bond build-out will probably be a couple years out. Date may become more definitive when the decision of the intersection of 185<sup>th</sup> and Springville has been made, which should be in about 4 months.
- f. It was mentioned how this time the bond plan is more transparent and has gotten people involved sooner, which has been positive in feedback from employees.
- g. We should announce on campus when COI meetings are held so everyone on campus will know.
- h. People are accepting that decisions have not already been decided
- i. Some sort of forum is needed for employees to give input
- j. Decision needs to be made on what to do with gym
- k. Decisions must be collaborative – especially as we get into the building phase.
- l. Communicating is so important; we're moving a long and not bringing everyone a long with us.
- m. Bulletin boards will be in buildings on campus to post Bond information.
- n. We could use my PCC and/or [www.pcc.edu](http://www.pcc.edu) for communication
- o. The meetings are going very well between the DOSs & DOIs with Linda Degman to discuss equitable district wide standards.

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3. Data Collection Process:

- DRAFT copies of Campus Planning Process Outcomes - Data Collection and Evaluation were handed out. These include tailed plans for data collection from; Instructional Facilities, Student Development & Enrollment Services and District Support Services Each COI have a list of specific Outcomes based on their core focus. For specific COI list, please see above named DRAFT copies.

5. Scenarios

- Opsis had presentation re: scenarios to bond build-out on campus. Various views of the campus map were given; Landscape Districts, Vehicular Circulation (giving several slides on how it is and ideas for possible changes), Pedestrian Circulation, Building Circulation & Entry, Gathering Spaces, Landscape Ground plan, Tree Canopy, views from/on campus, Existing Utility Infrastructure, Existing Utility Infrastructure, how Rock Creek Campus has grown and changed over the course of 35 years, Connectivity with scenarios on how it is & ideas of how it can change. Presentation also included Environmental Forces of sun, wind, and areas that are unavailable for development. It also included Sustainable Infrastructure Opportunities & 7 varied scenarios from adding on to existing buildings, to new buildings and locations.

6. Future Activities

- March 1- last campus tour will be given and will focus around bldg. 5, BCT, environmental area and any other locations participants' request.
- April 12 – During BISC meeting a decision will be made on what will be included in the 1 hour presentation of Opsis that will be during RCAL on April 26
- April 26 – RCAL– 4:00-6:00 - Meeting will be broke in two 1 hour sessions. A general invitation will be made to anyone that would like to attend to see Opsis 1 hour bond update presentation which will be during the 1<sup>st</sup> hour, 4:00-5:00. From 5:00-6:00 the RCAL meeting will continue for the regular members.