

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #6
4/12/2010

In attendance: Dave Rule, Birgitte Ryslinge, Narce Rodriguez, Barbara Linn, Shannon Baird, Ginger Smith, Walter Morales, Dale Hanson, Karen Sanders, Karen Maxwell, Geurif Hernandez, James Meyer, Jason Miller, Brenda Maldonado, Victor (student) & Sherry Dugan (Notes)

Chair: Dave Rule

Agenda: See attached

1. Welcome & Meeting Notes of March 15 (Dave)
 - No corrections/additions to meeting notes of March 15 BISC meeting
2. Building 5 Update (Barb)
 - We have received approval from Washington County re: repurposing project
 - Downstairs in bldg. 5, will have 3 classrooms; 2 regular classrooms & 1 dance classroom, START Lab and Health & Wellness Classroom
 - Bond funds are being used for remodel
 - Discussion took place regarding the current dance space in bldg. 2/259. It was brought up how the other section of that room has been left and is not able to be used for any other classes/uses. The discussion ended with the information that bldg. 2 will be the 1st bldg. that is looked at when discussions start on use of space and bond build out
 - Bldg. 5 will be used as “swing space” as we disrupt other buildings during bond construction
 - It was brought up again about not having enough information on the campus for people to see. That is one of the reasons the “road show” has been scheduled to be at 3 different locations on campus to give students & staff the opportunity to ask questions or just to see where the bond is to date
 - There is still concern that there isn’t any information on the Bond web-site regarding dates of bond meetings and upcoming bond events
 - Question was asked if building 5 has Wi-Fi and the answer is that all buildings on RC now have Wi-Fi
3. Review of Timeline & Outputs (Barb, Opsi, Birgitte, all)
 - a. Review Campus Plan format
 - Rock Creek Campus planning process PREVIEW will go before the PCC Board at the May 20 meeting. FINAL Rock Creek Campus plan, which will include both narrative & pictures, will be brought before the board at the June 17 meeting

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- Specific details, including academic planning, & what disciplines will be in which rooms will NOT be included in the Campus Plan and will include where the 2nd entrance connects, and will identify 2-3 possible locations. This will give more opportunity for input on the campus before those decisions have been made

b. Critical events: outcomes & planning

i. Final individual COI meetings: guiding principles

- After last COI meetings on 4/14 we'll see what Guiding Principles overlap from the 5 COIs. Jason will be putting a list together showing overlapping "themes". Suggestion was made that Birgitte could also use software she used for the spreadsheet "Existing Conditions Inventory/Survey – Instructional Spaces" using key words where the COIs overlap and compare the 2 lists

ii. April 22 "Internal Road Show": Building based Drop in opportunities

- People to contact to use bldg. 3 mall area are Kristin , Loretta or Mandy

iii. April 26

1. Bond presentation to RCAL & RCLT during each of their meetings
2. *TBD, Eco Workshop?* Delayed – maybe until early June, some different dates will be looked at. The workshop would probably be for about 2 hours. Since including sustainability is an important part of the bond and campus plan, the workshop is needed

iv. *May 3: BISC #7*

v. *May 10: All COI Session (review synthesized guiding principles, respond to revolving campus plan*

vi. *May 17:*

1. *NEW additional BISC meeting (7B) Meeting from 2-4: Review May 20 Board presentation. Traffic Study should be completed by then*
2. *Outreach Events:
Breakfast: Those invited are the Mayors, Superintendents, County Commissioners & Chamber Directors from Washington & Columbia Counties*

Late afternoon – Bond Community Open House

vii. *May 20: Board "preview" of RC campus planning process*

viii. *May 24: BISC #8 (last of year)*

ix. *June 17: RC Campus Plan presentation to Board*

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The above dates have been agreed on by the BISC members & they may be put out to the community

4. *COI Updates, focus on Guiding Principles*

- *No updates were given, but agreement was made that all COIs Guiding Principles will be done*
- *The last of the individual COI meetings will take place on Wednesday, April 14*
- *Discussion regarding streamlining some of the groups so there are not as many meetings. Maybe combining a few, like Campus Climate and Infrastructure & Sustainability COIs because they seem like a natural fit.*
- *Decision needs to be made what the groups will be like starting fall term. Meetings for fall should be set this spring. This gives us an opportunity to reframe the meetings which might give new opportunity for others to get involved*
- *To obtain Information the students want to send a survey out, but the district has put surveys on hold for now. Maybe a student Open House could be held to give the students an opportunity to give their ideas/concerns, etc.*
- *Student focus groups will also be held as a way of getting information without having a survey. Information from students needs to be received by May 7. Another opportunity to get student input is to have bond team attend ASPCC meeting*
- *Maybe changing meeting times to include evenings & Saturdays. There is concern that evening students & adjunct faculty are not being given the opportunity to attend meetings and to get involved*

5. *Looking ahead:*

a. *Summer Projects?*

- *Dates will be set for BISC meetings continue once a month during the summer to keep us moving forward. The meetings are for those that can attend, but it's understood some will not be able to attend because of various reasons*

NOTE: Additional topics discussed during meeting:

- Maybe instead of having computers automatically set on every desk in classrooms, we could somehow have students check out laptops. Also a lot of students are using their own computers in call now. By doing this we may be able to have more flexibility on what classes are held in classrooms
- Maybe the Foundation can provide scholarships for laptops instead of books