

Curriculum/Gen Ed Committee

A Standing Committee of the Education Advisory Council

Wednesday, June 2nd, 2021 | 3:00 PM to 5:00 PM

Virtual Meeting via Zoom

Minutes

| Committee – Voting Members | | | | | |
|--|------------------------|-------------------------|-----------------------|----------------------------|-----------------|
| | Erin Briddick | ✓ | Patty Hawkins (Chair) | ✓ | Jane Loverin |
| | Magda D’Angelis-Morris | | Doug Jones | ✓ | Tara Nelson |
| | Tammy Dowd Shearer | ✓ | Pam Kessinger | ✓ | Robin Shapiro |
| ✓ | Marc Goodman | ✓ | Cynthia Killingsworth | ✓ | Joanna Sullivan |
| Committee Support – Non-Voting Members | | | | | |
| ✓ | Joshua Andersen | ✓ | Anne Haberkern | | Avi Taylor |
| | Dorothy Badri | ✓ | Stacey Holland | | Sarah Tillery |
| ✓ | Ann Cary | | Nikki Paterson | ✓ | Susan Watson |
| Guests | | | | | |
| Lakshmi Balaji (MTH) | | Diane Jantze (Co-op) | | Shari Rochelle (HE) | |
| Bill Bogart (WR) | | Michael Meagher (HE) | | Charmaine Vannimwegen (WR) | |
| Kristopher Cowan (BCT) | | Marisol Planchart (GED) | | Sanda Williams (EET) | |

Information Items from the Curriculum Office:
(These items do not require curriculum committee recommendation)

Grading Option Changes:

N/A

Experimental Courses:

| | |
|----------|---|
| BCT 299S | BCT 299S: Intro to Finish Stairs LAB |
| BCT 299X | BCT 299X: Exterior Finish LAB |
| OMT 299G | OMT 299G: Practicum III - Ophthalmic Medical Technology |
| AMT 199P | AMT 199P: Aircraft Structures & Inspection - Lab |
| AMT 299R | AMT 299R: Powerplant Inspection - Lab |
| AMT 299L | AMT 299L: Hydraulics, Pneumatics and Landing Gear |
| AMT 199T | AMT 199T: Propellers and Engine Installation Lab |
| AMT 299F | AMT 299F: Aircraft Systems |
| MUC 199p | MUC 199p: Live Coding |
| MM 199U | MM 199U: Podcasting |

Course Inactivation:

N/A

Notes from Curriculum Office:

N/A

Directions for Accessing CourseLeaf:

CourseLeaf can only be accessed via the MyPCC portal. Log into MyPCC, go to the Faculty tab, select the “Course Management” or “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Curriculum Committee Chair” in the drop-down menu. You can also copy and paste this link directly into the Course Management window: https://catalog-next.pcc.edu/courseleaf/approve/?role=Curriculum_Committee_Chair.

New Business: ✓

| Course # & Prefix | Course Title | Status | Discussion ↓ | Recommend | Recommend w/ Amendments | Postponed |
|------------------------------|---------------------------------------|---------------|---|------------------|--------------------------------|------------------|
| BCT 170 | Excel for Contractors | Added | | ✓ | | |
| BCT 207 | Construction Accounting | Edited | | ✓ | | |
| CG 209 | Job Finding Skills | Edited | | ✓ | | |
| CJA 212 | Criminal Law | Edited | | ✓ | | |
| EET 113 | Electrical Power | Edited | Revised course description: “Covers basic AC concepts and theorems to analyze AC circuits. Analyzes basic circuits in practical applications.” Revised outcome 1: “Analyze alternating current (AC) power and transformers.” Revised outcome 2: “Analyze resonant circuits and filters.” Revised outcome 3: “Analyze three phase power distribution.” Revised outcome 4: “Perform calculations with pulse waveforms.” | | ✓ | |
| EET 273 | Electronic Control Systems 2 | Edited | | ✓ | | |
| HE 295 | Health and Fitness for Life | Edited | Revised outcome 3: “Design a physical activity program to improve personal fitness and enhance lifelong health and wellness.” | | ✓ | |
| WR 180 | Composition Conferencing and Tutoring | Edited | Revised outcome 1: “Demonstrate familiarity with the pedagogical theories underlying tutoring practice.” | | ✓ | |

Discussion:

AY 2021-2022 Meetings

- For fall and winter terms, meetings will continue fully via Zoom. Spring term may present the opportunity to meet again in-person, but due to the current uncertainty around the college's reopening plans, it is still undetermined.
- The college needs to develop the right infrastructure (for example, conference rooms with permanent technology capabilities) to allow for committee members and guests to Zoom in to meetings in the future once the college fully reopens.
- Agenda item for the October 2021 meeting: the committee will vote on changing the by-laws to allow student representatives to be voting members.
- Pam Kessinger will no longer be serving on the committee next year. Thank you Pam for almost 2 decades of service on the Curriculum Committee!

General Science with Lab Courses

- Labs are integral to the general science courses. The concern that was raised is where in the CCOG should the lab requirement be noted for students to see. In the course description? And if students do see that information, do they understand what "lab work" means? Different student audiences are seeing this information, but PCC does not have a shared definition of lab work. Does "lab" mean required lab hours, or fulfills transfer degree requirements or CTE degree requirements? It may not be clear from a student perspective.
- The adoption of EAB and its academic planning tool will help solve some of this by replacing the different sources of CCOG information. Currently, the class schedule and the catalog pull different information from Banner, but with EAB that information will be in the same place.
 - We could hard wire the lab information into CourseLeaf, or use the right indicators in Banner instead of using open data fields like the course description or title, so the information auto-populates, but we still need a shared definition of what "lab" means. Every lab course would then have to be updated.
 - The new gen ed list will have a separate column in addition to cultural literacy to indicate if a class is a lab course.
- There is a technical issue when registering for some lec/lab course pairs: a student will not be able to register if both CRNs are not selected at the same time. Both CRNs (the lecture CRN and the lab CRN) must be selected simultaneously. This is a problem within Banner.
- There is also an inconsistency issue: some lec/lab course pairs have only one CRN, the lab component is just included with the lecture in the class schedule. Why are some lec/lab courses separate and some not?