Name Changes

Change needed	Responsible party for implementation (once change approved by appropriate deans)
Change to PREFIX name (subject area for courses) in Banner (will populate changes in Courseleaf, CCOG page)	Curriculum
Change to DEPARTMENT name (subject area) in Banner (will populate changes in Courseleaf, CCOG page), University Transfer webpage, Articulation webpage	Curriculum
Change to DEPARTMENT name for organizational charts	Institutional Effectiveness (Curriculum will notify)
Change to DEPARTMENT name for online schedule	Enrollment Services (Curriculum will notify)
Change to DEPARTMENT name for Academic Programs webpage	TSS (Curriculum will notify)
Change to PREFIX name and/or SAC name for Instructor Quals webpage	Academic Affairs (Curriculum will notify)
Change to PREFIX name and/or SAC name for Program Review webpage/materials, SAC Chair master list	Academic Affairs (Curriculum will notify)
Change to PREFIX name, SAC name, DEPARTMENT name in department/SAC-maintained materials and department/SAC webpages, business cards, etc	Department/SAC – work with TSS, print etc.
Change to DEPARTMENT name in Banner Finance	Program and Pathway Dean (Department should work with deans)