

PCC DUAL CREDIT COURSE APPROVAL FORM

High School Instructor Name: _____ Date: _____

High School Name: _____

High School Course Name: _____ PCC Course: _____

PCC Dual Credit Liaison Name: _____

Liaison Contacted Candidate: (Check all that apply)

Date of Visit	Date of Phone Call	Email	
		Yes	No
Liaison has reviewed with candidate any discipline-specific philosophies and/or pedagogy for the course.		<input type="radio"/>	<input type="radio"/>
Liaison has explained textbook considerations/requirements.		<input type="radio"/>	<input type="radio"/>
Candidate has been provided the course grading scale and understands the grading standards.		<input type="radio"/>	<input type="radio"/>
Liaison has reviewed required assignments and the rigor of the assignments, assuring standards of achievement are the same as expected in on-campus sections.		<input type="radio"/>	<input type="radio"/>
Liaison has reviewed required assessments and rigor of the assessments.		<input type="radio"/>	<input type="radio"/>
Does the course syllabus include all of the required elements that are deemed critical to "identify" the course (instructor, title, description, course #, pre-requisites, etc.)?		<input type="radio"/>	<input type="radio"/>

Does the course content align with the PCC Course Content and Outcomes Guide (CCOG)?

Does the course include activities for the course that are representative of PCCs college course rigor?

If you checked any "No" boxes, please explain in detail why

APPROVE

DO NOT APPROVE

Considering your review of this course and the questions asked on this form, **do you approve this course for articulation?**

If you Do Not Approve, please explain in detail what course changes need to be made.

PCC Dual Credit Liaison Signature: _____ Date: _____

Dual Credit High School Faculty Signature: _____ Date: _____

National Accreditation requires our office to track hours spent on collaboration to build this course. Please record hours here:

_____ Hours

(and also submit your time and mileage sheet to the DC office)

Thanks for your time. Any Questions?
Contact the Dual Credit Office
(971) 722-7737 or dualcredit@pcc.edu