

Portland Community College
Southeast Chemical Hygiene Committee
February 23, 2021 2:00-3:00
Zoom

Attended by: Heather Coleman, Liz Rodrigues, Evelyn Prater, Michael Mackel, Laura Horani, Steve Ballew

Agenda:

- I. A refresher for MSDSonline
Heather and Steve - they have updated their webpage, so navigation is different. Evelyn has worked on updating the MSDSonline training that is part of EH & S training. Evelyn can help you find things. Examples: Pulling inventory to Excel still works the same, but the export button looks different/ in a different location. Chemical you need to bring labels for => now it's been updated so you can populate information yourself ("index the data" is the command). PT faculty use it infrequently (Mike once a year). Action item: Heather & Steve, please check MSDSonline out.
- II. Return planning
 - A. Adapting for COVID-19 Procedure and Training
 1. Planning will be different depending on the type of class.
 2. Resources being developed to help guide us in our content area (spaces we use, different procedures that will impact your work, will we need traffic pathways?)
 3. Equipment usage - left up to us. Clorox wipes by equipment, equipment needing to be moved for Ss to use
 4. Number of students being allowed in the lab - any guidelines? Not yet. In the CTE classes that are back (Health care), 3-4 students/class (except Aviation - 18 students - but they are in a hanger). Programs coming back in spring - 15 students/class
 5. Space/Labs - so different by campus. SY has rearrangeable furniture for example.
 6. Students all reaching for the same thing or using the same shared equipment (scales - only 4 scales). Change pacing to spread students out or is there a different way to distribute supplies.
 7. Balance what the students need to learn (what is a critical skill for the curriculum) vs what you can do for students to keep them safe.
 8. Lots of possible solutions: Lab partners but working separately (on different days) or doing different tasks (like using the balance room). Some labs could be kept remote, where it isn't as important for it to be hands-on.
 9. This could be a SAC issue. It is definitely something that has to be faculty-driven. It will impact lesson plans.

B. Ideas for scheduling lab facilities

1. Can we have lab classes come back in stages? It'd be more manageable. (Mike)
2. Maybe have majors classes (200 level) come back first over non-major classes (ex Chem 100). Easier to stagger in terms of scheduling. Could have some offerings at 1 campus on the eastside and other offerings at the other eastside campus while still prioritizing offerings.
3. Some instructors may want to teach virtually, which could help. We need to have options for faculty.
4. When labs are using models - could we use the hall or SCOM 234 or...(staffing could be an issue)
5. Who is responsible for cleaning after a group of students? So far it's been a mix (FMS does public areas + doorknobs, light switches, desk & chairs in classrooms; nursing faculty does clinical areas). What kinds of stuff does FMS clean for us in the labs?
6. The maintenance dept has been working to change out/upgrade air filters. Air purifiers - dept provided or college? Supplied through maintenance? Could be coming from the office of re-opening. First step - talk to HVAC guy (Alan?)(Larry Osborne) - to see what systems are like for our rooms and see where we need to have air purifiers.
7. First steps for ISTs: Heather and Steve would take turns working on campus. How will prep change for Heather & Steve? Desk - work could be spaced out when schedules have to be on campus
8. First steps for Liz & Mike: plan remote for fall; work with other chairs & plan for a few labs courses to come back F2F (MW and TR)(S)
9. OSHA: Space occupied less than 8/12 hours day? Only disinfected once every 24 hours. We don't have to scrub anxiously. Think of wiping down shared spaces like you would during flu season.
10. Hand dryers in restrooms - not being turned off (could be).
11. Water fountains turned off except for bottle-fill stations, which are no touch.
12. Negative air pressure from the labs - where is it going? Is it going into 317? % of outside vs. re-circulated air (Another maintenance question)
13. Differences in our labs will make it difficult to offer courses the same way. ISTs and chairs: You may want to talk about lab setups to determine which labs return.
14. Hybrid way to do the lab with camera & Zoom? Instructor Zoom in to teach the lab (IST support in person).
15. Slow ramp-up approach - we won't turn on a switch and be back.

III. Any other business?