

Program Review – Annual Program/Discipline Update  
**Administrative Response and Follow Up**  
**Winter 2021-2022**

**Program/Discipline: Library**

SAC Chair(s): Lori Conover

SAC Administrative Liaison (Director or Program Dean): Jaime Clarke

Other Dean(s) or Director(s):

Department Chair(s):

Date: April 25, 2022

This section is for Administration to provide feedback.

To be prepared by Program Dean(s) and reviewed by Pathway Dean and Associate Vice Presidents(s).

1. Strengths and successes of the program as evidenced by the data, analysis and reflection:
  - The Occupational Skills Training (OST) program has a success rate of over 80%.
  - The program was able to use the transition to online learning as a springboard for updating forms and shifting from a paper based process to electronic.
  - OST has maintained relationships with referrers such as Veterans Affairs, Vocational Rehabilitation, and private insurers in Oregon and Washington.
  
2. Areas of challenge or concern, if any:
  - Over the past three years the OST program has dropped from 135.7 FTE in 2018/19 to 2.7 FTE in 2020/21.
  - Low program enrollment continues to be a significant concern with less than 12 students currently enrolled in spring 2022.
  - The program enrollment does not support the current staffing model, which includes general fund and self-support budgets.
  - Additionally, there are technology issues that have led to gaps in data and reporting.

3. Reflection on goals and resources:

- The OST program fulfills a very specific need for people with disabilities, who with the help of vocational counselors have the ability to engage in work-site learning as enrolled students in OST-101.
- The OST program has more than adequate staffing resources to carry out the academic program.
- The program has an opportunity to market and expand services to Veterans Affairs in Washington and Idaho to expand services in Washington and Eastern Oregon.

4. Recommended next steps:

Proceed as planned on program review schedule

Follow up conversation needed with SAC, Dept Chair(s) and Dean

5. Additional comments/questions: