

METRO LME STATIONARY ENGINEER

MA 1040

APPRENTICE MONTHLY WORK PROGRESS REPORT

This report is basic evidence (ART. 16 - Standards) of your participation in the apprenticeship program. Careful completion each month is essential (ART 11) to maintain registration and progress from each step to the next. All parts of this report must be complete. Total all O.J.T. and related training hours and obtain required signatures

PCC Trades & Industry Department
Swan Island Trades Center STC 108
6400 N Cutter Circle, Portland OR 97217

MONTH **YEAR**
(File by the 10th of next month)

NAME: _____
ADDRESS: _____

Instructions: Col 'A' work processes and hours as per standards: Col. 'B' - hours brought forward: Col. 'C' total hours to date.

"A"	"B"	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	"C"		
MOTORS AND GENERATORS 500 Hours																																			
CONTROLS 1000																																			
Trouble-Shooting 1000																																			
POWER DISTRIBUTION 500 Hours																																			
LIGHTING 500																																			
Electrical Oriented Drawings 100 Hours																																			
COMPRESSORS 800																																			
AIR HANDLING UNITS 1200 Hours																																			
AC & REFRIG. EQUIPMENT 2000 Hours																																			
PNEUMATIC & HYDRAULIC EQ. 400 Hours																																			
TOTAL HOURS (8000)																																			
ENTER CLASS HRS >>>																																			0

EMPLOYER:

Supervisor: Please circle Yes (Y) or No (N) to the following:

Is the apprentice punctual?	Y	N
Is the apprentice willing to learn?	Y	N
Does the apprentice show initiative?	Y	N
Is the apprentice's quality of work good?	Y	N
Does the apprentice follow standard safety practices?	Y	N
Is the apprentice recommended for re-rate?	Y	N

Print Name _____

Signature: _____

Comment: _____

Class Taken/Course Title #1:

Instructor comments: _____

Instructor Signature: _____

Class Taken/Course Title #2:

Reminder: Attach documentation and enter hours **Elective Course Hours:** _____

Instructor comment: _____

Instructor Signature: _____

Apprentice Signature: _____

Date: _____ **Agreement Number:** _____

All MPR's are due by the 1st of each month; late after the 10th.

Notify Trades & Industry Dept @ PCC of any changes or errors on this form.
Contact: Voice: 971-722-5651 Fax: 971-722-5656 MPR Email: apprenticeship@pcc.edu