

### 2nd Quarter FY22 Report Overview

As the fall term closed and the winter term begins, the Information Technology (IT) department continues to dedicate its technology support at a steady pace despite the ongoing remote work status during the pandemic. During the 2nd quarter of the fall term 2021, the IT department closed 12 projects, 3 projects fewer compared to previous year and took in 16 new project intakes, 4 projects less than last year. Due to the November and December college holidays, the downward trend for the 2nd quarter closure is aligned with the previous year during the same period. The project closures can be viewed on the 2nd page of the report.

In addition, the ITPMO and IT Purchasing teams launched an [AODocs automated Technology Review Request Form](#) for evaluating new technology, vendor contracts, or contract renewals which allows for compliance reviews on non-standard software and hardware, ensuring that PCC is meeting all of its regulatory requirements when purchasing technology. The automation request form will digitally transform the collaborative work among Central Purchasing, Information Security, Disability Services, Risk Services, Human Resources, Environmental Health & Safety, and IT Vendors from a tornado of emails to an auditable workflow for compliance.

Recently, we updated the [TeamDynamix Client Portal](#) public facing home page for easy visibility of the IT and Strategic Action Plan Project Request Forms to better capture the requestor's expectations. We also grouped the links into three sections: Information Technology Request, PCC Strategic Project Request, and IT PMO Spaces.

On October 28th, the IT PMO launched its first Quarterly Community of Practice - Portfolio and Project Management open forum to engage with PCC Community members who share a concern or a passion for project management and learn how to do it better. Thanks to our CIO Michael Northover for stepping in as our first guest speaker. We are excited to announce that Dr. Katy Ho will be our next guest speaker on January 27th at 1pm. Please [join us](#) if you can.

On December 8, IT PMO had its Quarterly Portfolio Project Management Framework Training. Thanks to Terry Jolley, IT Client Services Director, for presenting [TDX Card Walls Project Plan Best Practices](#).

### Assessing the current portfolio

The projects in the portfolio are looking quite promising with 97 active projects with the following health statuses: 56 in Green, 13 Yellow, 1 Red, 12 On Hold, and 12 projects approved but not yet started. Overall the velocity of project delivery and average project ratings stayed steady this quarter with ratings hovering around an average of 4.5 closed projects per month.

### Strategic Action Portfolio (SAP)

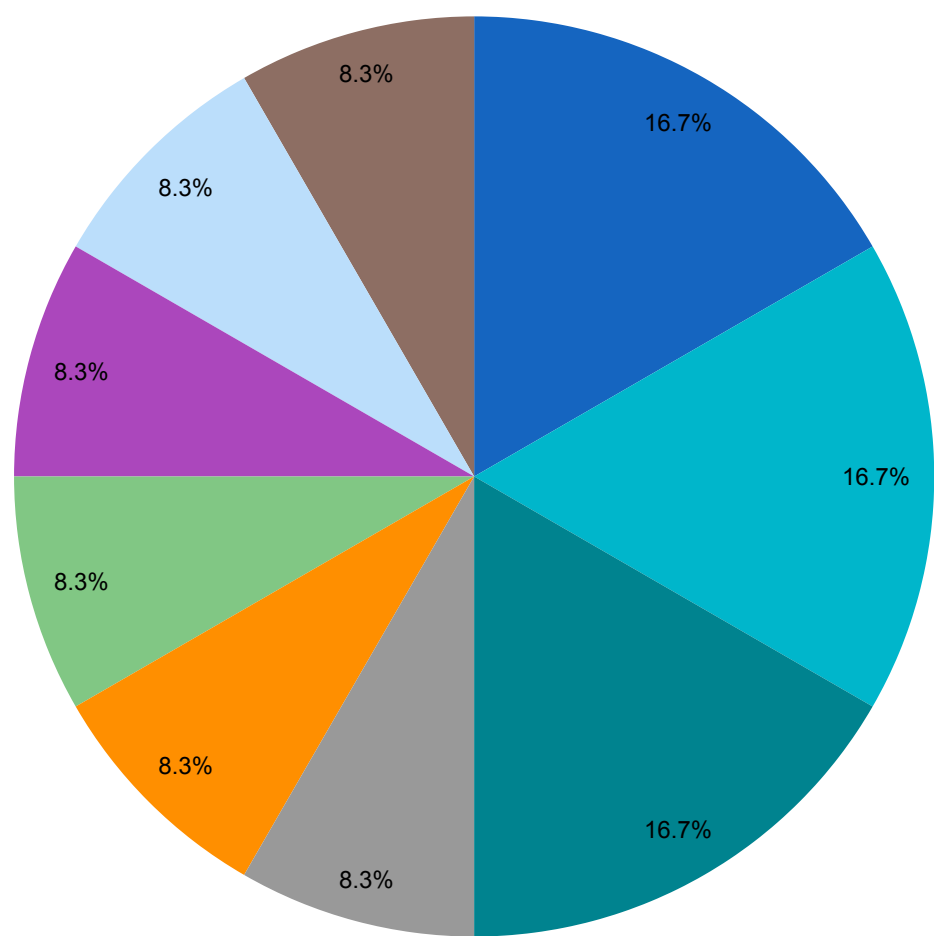
The SAP Portfolio aligned very well with the existing IT PMO framework and already has 28 active projects out of the total 42 projects are loaded in the platform. The IT PMO team continues to work closely with cabinet stakeholders and the SAP administrator in tracking and configuring TDx to support a long-term and sustainable plan.

We look forward to working with you on your next project involving technology in the new year.

For any questions regarding the IT Portfolio or the IT Project Management Office please email, [itpmo@pcc.edu](mailto:itpmo@pcc.edu) or visit the [Teamdynamix Client Portal](#).



### 2nd QTR FY22 Project Benefits and Goals Percentage Value



- Achieve Sustainable Excellence in all Operations, Drive Student Success
- Achieve Sustainable Excellence in all Operations, Ignite a Culture of Innovation
- Achieve Sustainable Excellence in all Operations
- Achieve Sustainable Excellence in all Operations, Belonging: Create a sense of belonging in our learning environment as a college priority, and as a key factor in equitable student success., Ignite a Culture of Innovation, Provide Outstanding Affordable Education
- Achieve Sustainable Excellence in all Operations, Drive Student Success, Ignite a Culture of Innovation, Provide Outstanding Affordable Education
- Delivery: Design and strengthen the innovative and appropriate use of technology, becoming a leader in advancing equitable student success in all learning modalities.
- Achieve Sustainable Excellence in all Operations, Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion, Drive Student Success
- Achieve Sustainable Excellence in all Operations, Drive Student Success, Provide Outstanding Affordable Education, Transform the Community through Opportunity
- Drive Student Success, Ignite a Culture of Innovation, Provide Outstanding Affordable Education, Transform the Community through Opportunity

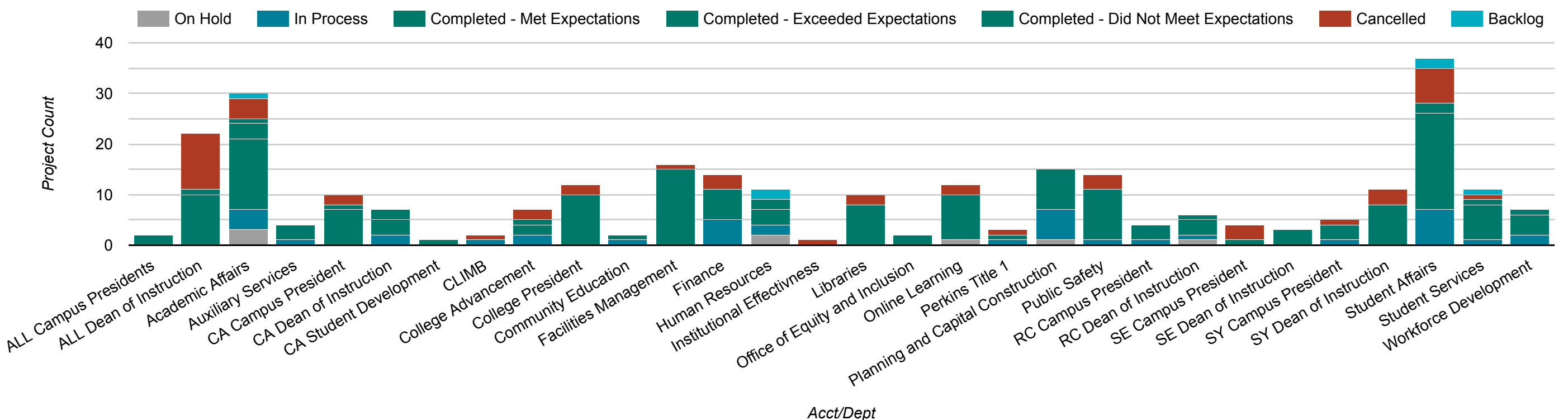
### FY22 Oct - Dec 2021 Closed Projects



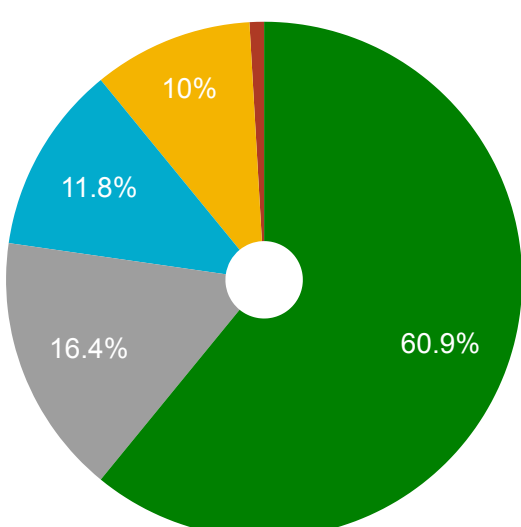
### FY21 Oct - Dec 2020 Closed Projects



### Non-IT Project Count from Oct 2021- Dec 2021 by Department and Status

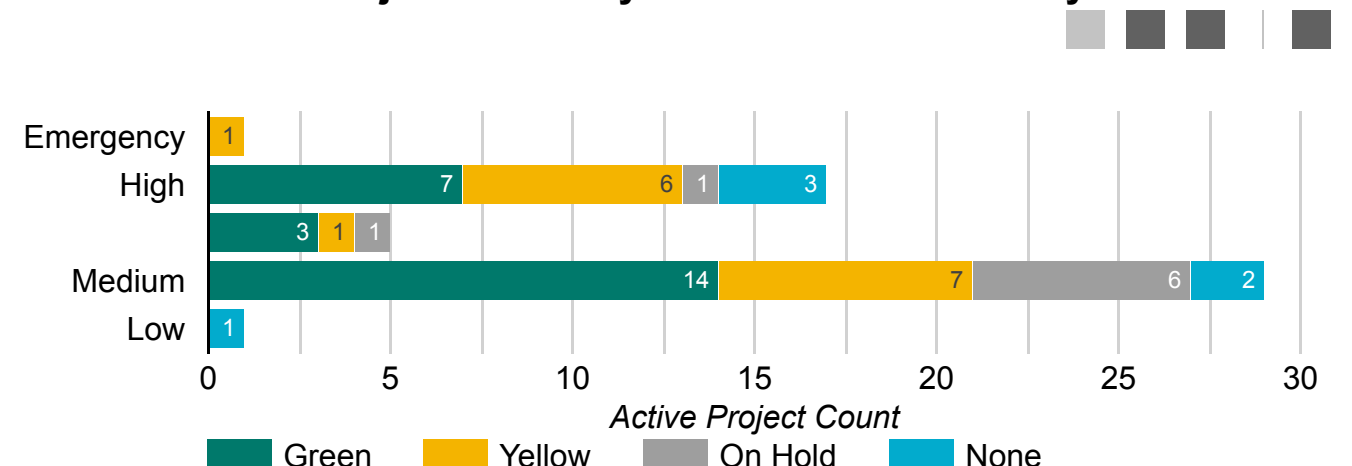


### Active Project Portfolio Health Status



- Green - On track
- On Hold
- None - No health has been set
- Yellow - At risk with corrective actions
- Red - At risk with no corrective actions

### Non-IT Project Health by IP2C Reviewed Priority



# Closed Projects

## October 2021 - December 2021

	<b>Cabinet Project Sponsor</b>	<b>Acct/Dept</b>	<b>Name</b>	<b>IT Department</b>	<b>Status Name</b>
1.	Michael Northover	Information Technology	IS - RFP for Outsource SOC as a Service to a third party vendor	Office of the CIO	Completed - Met Expectations
2.	Heather Lang	Student Services	Replace Career Services Platform	Application Services	Completed - Met Expectations
3.	Michael Northover	Information Technology	Implement an Automated Pre-Procurement Workflow	Office of the CIO	Completed - Met Expectations
4.	Michael Northover	Information Technology	On Premise Mail Server Migration (Mailout)	Infrastructure	Completed - Met Expectations
5.	Eric Blumenthal	Facilities Management	SY - Upgrade FMS/Grounds irrigation system (Maxicom)	Client Services	Completed - Met Expectations
6.	Michael Northover	Information Technology	Upgrade Ghost App and Servers OSs across district	Client Services	Completed - Met Expectations
7.	Sylvia Kelley	College Advancement	Digital Asset Management for Advancement	Application Services	Cancelled
8.	Heather Lang	Student Services	Victim of Crime Act (VOCA) Database	Application Services	Completed - Met Expectations
9.	Dina Farrell	Finance	Convert Student Select bus passes to TriMet Hop Fastpass cards	Application Services	Completed - Met Expectations
10.	Sylvia Kelley	College Advancement	Implement Fund Agreement workflow in D Drive	Application Services	Cancelled
11.	Michael Northover	Information Technology	MS - 5-Color Podium Touch Panel Program Standardization	Client Services	Completed - Met Expectations
12.	Katy Ho	Libraries	Library catalog software migration to PrimoVE	Application Services	Completed - Met Expectations