CURRICULUM/GEN ED COMMITTEE a standing committee of the Education Advisory Committee

Agenda October 3, 2007 Sylvania CC, Conference Rm B

Information Items from the Curriculum Office: (These items do not require curriculum committee recommendation)

Experimental Courses:

Inactivations:

RUS 111A – First Year Russian Conversation RUS 111B – First Year Russian Conversation

RUS 211C – Intermediate Russian Conversation RUS 212C – Intermediate Russian Conversation

RUS 212C – Intermediate Russian Conversation RUS 213C – Intermediate Russian Conversation

RUS 262R - Russian Culture in Russia

RUS 270C - Readings in Russian

RUS 271A - Readings in Russian

RUS 271B - Readings in Russian

RUS 271C - Readings in Russian

RUS 272A - Readings in Russian

RUS 272B - Readings in Russian

RUS 272C - Readings in Russian

New Business:

The following CA courses are for Tillamook Bay Community College

- 1. CA 141 Customer Service in Hospitality New Course
- 2. CA 160 Culinary Theory New Course
- 3. CA 165 Culinary Arts Practicum I New Course
- 4. CA 170 Beverage Server Training New Course
- 5. CA 205 Restaurant & Menu Marketing New Course
- 6. CA 220 Food and Beverage Cost Control New Course
- 7. CA 265 Culinary Arts Practicum II New Course

- 8. CA 270 Food Service Purchasing New Course
- 9. CA 275 Nutrition for the Food Service Professional New Course
- 10. CA 292 Garde Manger & Presentation New Course
- 11. DT 101 Dental Technology Lab I Related Instruction
- 12. DT 102 Dental Technology Lab II Related Instruction
- 13. DT 103 Dental Technology Lab III Related Instruction
- 14. DT 120 Introduction to Dental Anatomy Related Instruction
- 15. DT 142 Denture Techniques II Related Instruction
- 16. DT 204 Dental Technology Lab IV Related Instruction
- 17. DT 205 Dental Technology Lab V Related Instruction
- 18. DT 206 Dental Technology Lab VI Related Instruction
- 19. DT 253 Science of Dental Materials III Related Instruction
- 20. DT 254 Science of Dental Materials IV Related Instruction
- 21. DT 272 Dental Ceramics Related Instruction
- 22. DT 275 Dental Lab Management Related Instruction
- 23. DT 276 Dental Lab Management Lab Related Instruction
- 24. DT 285 Dental Seminar and Practicum Related Instruction

25. ED 102 – Displays and Graphics for Educators Course Revision – Requisites

26. ED 136 – Computers in Education Course Revision – Requisites

27. ED 200- Introduction to Education for Paraeducators Course Revision – Number, Title, Description, Outcomes

28. ED 209 – Practicum I Course Revision – Number, Description, Outcomes

29. ED 210 – Practicum II
Course Revision – Number, Description, Outcomes

30. ED 211 – Practicum III Course Revision – Number, Description, Outcomes

31. ED 224 – Foundations of Education Course Revision – Description, Outcomes

32. ED 263 – Portfolio Development New Course

33. FP 112 - Fire Fighting Skills II Course Revision - Title, Description, Outcomes

34. FP 112 - Fire Fighting Skills II Contact/Credit Hour Change

Course Number: CA 141

Course Title: Customer Service in the Hospitality Industry

Transcript Title: Cust Serv in Hospitality

Lecture Hours: 2/22

Weekly Contact Hours: 2

Total Credits: 2

Reason for New Course:

To provide lecture and theory on customer service for a Culinary Arts Options (Culinary Arts Certificates and AAS being proposed) to the existing Hospitality & Tourism Management

Program.

Course Description: This course introduces the student to the art of customer service

in the hospitality industry. We will introduce the importance of customer service to the hospitality industry, basic concepts of

customer service as well as understanding customer

expectations and ensuring a consistent service level and its relationship to the success and profitability of the hospitality

business.

Prerequisite(s): None

Prereq/Concurrent: HTM 107

Corequisite(s): None

Learning Outcomes: The student will be able to:

• Demonstrate knowledge of the importance of customer

service to the hospitality industry

• Describe the basic concepts of high quality customer service

Identify customer expectations

• Discuss procedures to ensure a consistent service value

Describe the interrelationship of quality customer service and

profitability of a hospitality business

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective: Elective

Is there impact on degrees or certificates:

YES

Description of impact

on deg/cert:

May be used as elective for HTM degree and requirement in

proposed Culinary Arts certificates and AAS.

Is there an impact on

another dept or campus?:

YES

Description of impact

on dept/campus:

See above. Crosslisted as HTM 141.

Have other SACs been NO

contacted?:

Is there an increase in NO costs for Library or AV

Dept?:

Description of Library/AV impact:

TBCC Library impacted (not PCC).

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

Use this template to prepare the CCOG for a new course. Please do not delete any sections

COURSE NUMBER: CA 141 (also HTM 141)

COURSE TITLE: Customer Service in the Hospitality Industry

CREDIT HOURS: 2

LECTURE HOURS: 22

LECTURE/LAB HOURS:

LAB HOURS:

SPECIAL FEE: N/A

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to the art of customer service in the hospitality industry. We will introduce the importance of customer service to the hospitality industry, basic concepts of customer service as well as understanding customer expectations and ensuring a consistent service level and its relationship to the success and profitability of the hospitality business.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- Demonstrate knowledge of the importance of customer service to the hospitality industry
- Describe the basic concepts of high quality customer service
- Identify customer expectations
- Discuss procedures to ensure a consistent service value
- Describe the interrelationship of quality customer service and profitability of a hospitality business

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of quality customer service
- Successful completion of tests and quizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- The importance of customer service
- Basic concepts for higher-quality customer service
- Identifying customer expectations
- Ensuring consistent service value
- Ensuring profit

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 160

Course Title: Culinary Theory

Transcript Title: Culinary Theory

Lecture Hours: 3/33

Weekly Contact Hours: 3

Total Credits: 3

Reason for New

Course:

To provide lecture and theory on foods for a Culinary Arts Options (Culinary Arts Certificates and AAS being proposed) to the existing Hospitality, Tourism, Recreation Management Program at TBCC.

Course Description:

This course introduces the student to the science and art of foods and identifies how foods react to different cooking, preservation and handling techniques. This course is designed to give the student a solid knowledge background in the product, handling techniques and cooking methods in order to prepare the student to enter the kitchen with a theoretical understanding of the processes and products they will find there.

Prerequisite(s): None

Prereg/Concurrent: HTM 107

Corequisite(s): None

Learning Outcomes: At the conclusion of the course, the successful student will be

able to:

Demonstrate knowledge of various food products

• Describe the processes and techniques employed in the

kitchen

• Discuss procedures for generating standard recipes

Discuss procedures for generating menus

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective: Required

Is there impact on degrees or certificates:

YES

Description of impact

on deg/cert:

Will be used as elective for Hospitality, Tourism, Recreation Management AAS and will be requirement in proposed Culinary

Arts certificates and AAS.

Is there an impact on another dept or

campus?:

NO

Have other SACs been NO contacted?:

Is there an increase in NO costs for Library or AV

Dept?:

Description of Library/AV impact:

TBCC Library impacted (not PCC).

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

Use this template to prepare the CCOG for a new course. Please do not delete any sections

COURSE NUMBER: CA 160

COURSE TITLE: Culinary Theory

CREDIT HOURS: 3

LECTURE HOURS: 33

LECTURE/LAB HOURS:

LAB HOURS:

<u>SPECIAL FEE</u>: \$50 – for food and materials

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to the science and art of foods and identifies how foods react to different cooking, preservation and handling techniques. This course is designed to give the student a solid knowledge background in the product, handling techniques and cooking methods in order to prepare the student to enter the kitchen with a theoretical understanding of the processes and products they will find there.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- Demonstrate knowledge of various food products
- Describe the processes and techniques employed in the kitchen
- Discuss procedures for generating standard recipes
- Discuss procedures for generating menus

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of food handling procedures
- Successful completion of tests and quizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Food product knowledge
- Food handling techniques
- Understanding of cooking processes and methods
- Knife handling and safety
- Kitchen ergonomics

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 165

Course Title: Culinary Arts Practicum I

Transcript Title: Culinary Arts Practicum I

Lecture Hours: 1/11

Lab Hours: 3/33

Lec/Lab Hours: 10/110

Weekly Contact Hours: 14

Total Credits: 7

Reason for New

Course:

To provide a practical experience in food production for a Culinary Arts Option (certificates and degree in Culinary Arts being proposed) to the existing Hospitality, Tourism, Recreation

Management Program at TBCC.

Course Description: This course allows the student to explore and gain proficiency in

practical food production while gaining food handling skills in both an instructional and a catering venue. The class will run a small catering business out of the Wilson School Deli, thereby learning to demonstrate skills in food production and product

knowledge while maintaining quality standards.

Prerequisite(s): None

Prereg/Concurrent: HTM 107

Corequisite(s): None

Learning Outcomes: At the conclusion of the course, the successful student will be able to:

demonstrate proficiency in food production procedures and techniques

• identify products commonly used in food service

• describe food receiving, storage and purchasing criteria to maintain food quality

• demonstrate the ability to produce food in quantity

• demonstrate techniques to develop menus and recipes

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective: Required

Is there impact on YES degrees or certificates:

Description of impact

on deg/cert:

Will be requirement in proposed Culinary Arts certificates and

AAS.

Is there an impact on another dept or campus?:

NO

Have other SACs been NO

contacted?:

Is there an increase in NO costs for Library or AV

Dept?:

Description of Library/AV impact:

TBCC Library impacted (not PCC).

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

Use this template to prepare the CCOG for a new course. Please do not delete any sections

COURSE NUMBER: CA 165

COURSE TITLE: Culinary Arts Practicum I

CREDIT HOURS: 7

LECTURE HOURS: 11 LECTURE/LAB HOURS: 110 LAB HOURS: 33

SPECIAL FEE: \$350 – for food and materials

COURSE DESCRIPTION and PREREQUISITES:

This course allows the student to explore and gain proficiency in practical food production while gaining food handling skills in both an instructional and a catering venue. The class will run a small catering business out of the Wilson School Deli, thereby learning to demonstrate skills in food production and product knowledge while maintaining quality standards.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- demonstrate proficiency in food production procedures and techniques
- identify products commonly used in food service
- describe food receiving, storage and purchasing criteria to maintain food quality
- demonstrate the ability to produce food in quantity
- demonstrate techniques to develop menus and recipes

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of food handling procedures
- Attention to implementation of food quality and sanitation standards
- · Successful completion of culminating certification testing

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Establishing standard food production procedures
- Product quality know your product
- Receiving and storing to maintain quality
- Quality in food production
- Building a quality system

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 170

Course Title: Beverage Server Training

Transcript Title: Beverage Server Training

Lecture Hours: 1/11

Weekly Contact Hours: 1

Total Credits: 1

Reason for New Course:

To provide lecture and theory on beverage service for a Culinary Arts Option (certificates and degree being proposed) to the existing Hospitality, Tourism, Recreation Management (HTRM) program at TBCC.

Course Description: This course introduces the student to the art and technical

aspects of beverage service. We will introduce the importance of the legal issues surrounding beverage service to the hospitality industry. The basic concepts of beverage service as well as an understanding of the origins of the more common beverages served and how to serve them well, along with the relationship of beverage service to the success and profitability of the

hospitality business.

Prerequisite(s): None

Prereg/Concurrent: HTM 107

Corequisite(s): None

Learning Outcomes: At the conclusion of the course, the successful student will be able to:

Demonstrate knowledge of the importance of beverage service to the hospitality industry

• Describe the legal issues surrounding the service of beverages

• Identify the different beverages served.

• Be able to describe, in basic terms, how they are made

• Discuss procedures to ensure a consistent service value

• Describe the interrelationship of beverage service and profitability of a hospitality business

Other Format: Other Format Selected

Other Format: **TBCC**

Are there similar courses existing: NO

Required or Elective: Required

Is there impact on degrees or certificates:

YES

Description of impact

on deg/cert:

Will be requirement in proposed Culinary Arts certificates and

AAS.

Is there an impact on another dept or campus?:

NO

Have other SACs been NO contacted?:

Is there an increase in NO costs for Library or AV Dept?:

Description of Library/AV impact: TBCC Library impacted (not PCC).

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

Use this template to prepare the CCOG for a new course. Please do not delete any sections

COURSE NUMBER: CA 170

COURSE TITLE: Beverage Server Training

CREDIT HOURS: 1

LECTURE HOURS: 11

LECTURE/LAB HOURS:

LAB HOURS:

SPECIAL FEE: \$30

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to the art and technical aspects of beverage service. We will introduce the importance of the legal issues surrounding beverage service to the hospitality industry. The basic concepts of beverage service as well as an understanding of the origins of the more common beverages served and how to serve them well, along with the relationship of beverage service to the success and profitability of the hospitality business.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- Demonstrate knowledge of the importance of beverage service to the hospitality industry
- Describe the legal issues surrounding the service of beverages
- Identify the different beverages served.
- Be able to describe, in basic terms, how they are made
- Discuss procedures to ensure a consistent service value
- Describe the interrelationship of beverage service and profitability of a hospitality business

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of quality beverage service
- Successful completion of tests and quizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Legal issues in beverage service
- Identifying different beverages
- Where do they come from and how are they made
- Basic concepts of beverage service
- Ensuring profit

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 205

Course Title: Restaurant & Menu Marketing

Transcript Title: Restaurant Marketing

Lecture Hours: 4/44

Weekly Contact Hours: 4

Total Credits: 4

Reason for New Course:

To provide lecture, theory and practice on Marketing for a Culinary Arts option (AAS) to the existing Hospitality, Tourism, Recreation Management (HTRM) program.

Course Description: This course introduces the student to marketing as a function of

a food service's operation. We will introduce the concepts behind and practical assignments in marketing of the restaurant itself as well as internal marketing of the operation's menu items. The theory and some practical applications to marketing

will be introduced as well.

Prereg/Concurrent: HTM 107

Learning Outcomes: At the conclusion of the course, the successful student will be

able to:

Demonstrate a practical application of marketing concepts

• Describe factors affecting the marketing environment

Demonstrate procedures for analyzing customers and

competitors

Define and determine product life cycles

• Determine customer needs and techniques to deliver them

• Describe the procedure for developing a marketing strategy

• Describe how to develop and implement a promotional plan

• Define considerations used in calculating and setting pricing

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing: NO

Required or Elective: Required

Is there impact on degrees or certificates: YES

Description of impact

on deg/cert:

Will be an approved elective for AAS in HTRM; Will be requirement in proposed Culinary Arts AAS.

Is there an impact on another dept or campus?:

NO

Have other SACs been NO

contacted?:

Is there an increase in NO costs for Library or AV Dept?:

Description of Library/AV impact: TBCC Library impacted (not PCC).

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Course Content and Outcome Guide

COURSE NUMBER: CA 205

COURSE TITLE: Restaurant & Menu Marketing

CREDIT HOURS: 4 LECTURE HOURS: 44

LECTURE/LAB HOURS:

LAB HOURS:

SPECIAL FEE: \$10

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to marketing as a function of a food service's operation. We will introduce the concepts behind and practical assignments in marketing of the restaurant itself as well as internal marketing of the operation's menu items. The theory and some practical applications to marketing will be introduced as well.

INTENDED OUTCOMES:

- Demonstrate a practical application of marketing concepts
- Describe factors affecting the marketing environment
- Demonstrate procedures for analyzing customers and competitors
- Define and determine product life cycles
- Determine customer needs and techniques to deliver them
- Describe the procedure for developing a marketing strategy
- Describe how to develop and implement a promotional plan
- Define considerations used in calculating and setting pricing
- Demonstrate how to evaluate the results of a marketing plan and its influence on internal operations and return on investments

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Successful completion of tests and guizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Introduction to marketing
- Assessing your business situation
- Determining your strategy and tactics
- Setting prices
- Planning & implementing your promotion mix
- Evaluation and return on investment

Course Number: CA 220

Course Title: Food and Beverage Cost Control

Transcript Title: Food and Beverage Cost Control

Lecture Hours: 4/44

Weekly Contact Hours: 4

Total Credits: 4

Reason for New Course:

To provide lecture and theory on food and beverage cost control for a Culinary Arts Option (certificates and degree being proposed) to the existing Hospitality, Tourism, Recreation Management (HTRM) program at TBCC.

Course Description:

This course introduces the student to food and beverage cost control. We will introduce the concepts behind and practical assignments in food costing, food yield computations for purchasing, scaling of recipes, calculation of profit & loss statements and profitability percentages. The theory and some practical applications to controlling food costs will be introduced as well.

Prerequisite(s): None

Prereq/Concurrent: HTM 107

Corequisite(s): None

Learning Outcomes:

At the conclusion of the course, the successful student will be able to:

- Demonstrate the process of food costing
- Describe food yields and their usage in projecting purchase quantities
- Demonstrate the procedure for the scaling of recipes
- Define and determine standardized recipes for controlling food cost
- Determine selling prices and product mix & their impact on the profitability of an operation

Controlling labor costs

Describe and read a profit and loss statement

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective: Required

Is there impact on Y degrees or certificates:

YES

Description of impact

on deg/cert:

Will be elective for existing AAS in Hospitality, Tourism, Recreation Management (HTRM); Will be requirement in

proposed Culinary Arts certificates and AAS.

Is there an impact on

another dept or campus?:

NO

Have other SACs been NO

contacted?:

Description of Contact:

Is there an increase in NO costs for Library or AV

Dept?:

Description of TBCC Library impacted (not PCC).

Library/AV impact:

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

Use this template to prepare the CCOG for a new course. Please do not delete any sections

COURSE NUMBER: CA 220

COURSE TITLE: Food and Beverage Cost Control

CREDIT HOURS: 4

LECTURE HOURS: 44

LECTURE/LAB HOURS:

LAB HOURS:

SPECIAL FEE: N/A

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to food and beverage cost control. We will introduce the concepts behind and practical assignments in food costing, food yield computations for purchasing, scaling of recipes, calculation of profit & loss statements and profitability percentages. The theory and some practical applications to controlling food costs will be introduced as well.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- Demonstrate the process of food costing
- Describe food yields and their usage in projecting purchase quantities
- Demonstrate the procedure for the scaling of recipes
- Define and determine standardized recipes for controlling food cost
- Determine selling prices and product mix & their impact on the profitability of an operation
- Controlling labor costs
- Describe and read a profit and loss statement

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Successful completion of tests and quizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Food costing
- Yield calculations
- Scaling of recipes
- Profit & loss statement interpretation

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 265

Course Title: Culinary Arts Practicum II

Transcript Title: Culinary Arts Practicum II

Lecture Hours: 1/11

Lab Hours: 3/33

Lec/Lab Hours: 10/110

Weekly Contact

Hours:

14

Total Credits: 7

Reason for New

Course:

To provide a higher level of practical experience in food production for a proposed Culinary Arts AAS related to the existing Hospitality, Tourism, Recreation Management (HTRM) program at TBCC.

Course Description: This course allows the student to continue explore and gain

proficiency in practical food production while gaining food handling skills in both an instructional and a catering venue. This is the continuation of Culinary Practicum I that is required to obtain an AAS degree. The class will run a small catering business out of the Wilson School Deli, thereby learning to demonstrate skills in food production and product knowledge while maintaining quality

standards.

Prerequisite(s): CA 165

Corequisite(s): None

Learning Outcomes: At the conclusion of the course, the successful student will be able to:

- demonstrate mastery of food production procedures and techniques
- identify products commonly used in food service and demonstrate a proficiency in usage of those products
- demonstrate a proficiency in food receiving, storage and purchasing criteria to maintain food quality
- demonstrate the ability to produce food in quantity without

supervision

demonstrate a mastery of developing workable menus and recipes

demonstrate techniques and a proficiency in supervising junior classmates in food production, applications of sanitation requirements and purchasing/ food receiving criteria

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective:

Required

Is there impact on degrees or certificates:

YES

Description of impact on deg/cert:

Will be requirement in proposed Culinary Arts AAS.

Is there an impact on another dept or campus?:

NO

Have other SACs

been contacted?:

NO

Is there an increase NO in costs for Library

or AV Dept?:

TBCC Library impacted (not PCC).

Description of Library/AV impact:

Implementation

Fall

Term:

Implementation

2007

Year:

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Course Content and Outcome Guide

COURSE NUMBER: CA 265

COURSE TITLE: Culinary Arts Practicum II

CREDIT HOURS: 7

LECTURE HOURS: 11 LECTURE/LAB HOURS: 110 LAB HOURS: 33

SPECIAL FEE: \$350 – for food and materials

COURSE DESCRIPTION and PREREQUISITES:

This course allows the student to continue explore and gain proficiency in practical food production while gaining food handling skills in both an instructional and a catering venue. This is the continuation of Culinary Practicum I that is required to obtain an AAS degree. The class will run a small catering business out of the Wilson School Deli, thereby learning to demonstrate skills in food production and product knowledge while maintaining quality standards.

INTENDED OUTCOMES:

- demonstrate mastery of food production procedures and techniques
- identify products commonly used in food service and demonstrate a proficiency in usage of those products
- demonstrate a proficiency in food receiving, storage and purchasing criteria to maintain food quality
- demonstrate the ability to produce food in quantity without supervision
- demonstrate a mastery of developing workable menus and recipes
- demonstrate techniques and a proficiency in supervising junior classmates in food production, applications of sanitation requirements and purchasing/ food receiving criteria

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of food handling procedures
- Attention to implementation of food quality and sanitation standards
- Successful completion of culminating certification testing
- Implementation of basic supervisory skills

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Maintaining standard food production procedures
- Product quality know your product
- · Receiving and storing to maintain quality
- Quality in food production

- Maintaining a quality systemSupervision skill development

Course Number: CA 270

Course Title: Food Service Purchasing

Transcript Title: Food Service Purchasing

Lecture Hours: 2/22

Lec/Lab Hours: 2/22

Weekly Contact

Hours:

4

Total Credits: 3

Reason for New

Course:

To provide lecture and theory on purchasing in the food service industry for a Culinary Arts option (AAS) to the existing Hospitality, Tourism, Recreation Management (HTRM) program.

Course Description: This course introduces the student to the art and science of

purchasing of product in the hospitality industry. We will introduce

the importance of the use of purchasing criteria and the

implementation of a purchasing system. We will introduce basic concepts of purchasing, procurement and product selection. This will instill an understanding of the importance of purchasing in the maintenance of an operation's overall competitive position and its relationship to the success and profitability of the hospitality

business.

Prerequisite(s): CA 165; CA 220

CA 265 Corequisite(s):

Learning Outcomes: At the conclusion of the course, the successful student will be able

to:

Define purchasing, procurement, and product selection

• Outline the objectives in the purchasing function

Describe the importance of maintaining an operation's competitive position

• List the types of goods and services that might be purchased by a foodservice organization

Other Format: Other Format Selected Other Format: TBCC

Are there similar courses existing:

NO

Required or Elective:

Required

Is there impact on degrees or certificates:

YES

Description of impact on deg/cert:

Will be requirement in proposed Culinary Arts AAS.

Is there an impact on another dept or campus?:

NO

Have other SACs

NO

been contacted?:

Is there an increase NO in costs for Library or AV Dept?:

Description of Library/AV impact:

TBCC Library impacted (not PCC).

Implementation

Fall

Term:

Implementation

2007

Year:

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Format for Course Content and Outcome Guide

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COURSE NUMBER: CA 270

COURSE TITLE: Food Service Purchasing

CREDIT HOURS: 3

LECTURE HOURS: 22 LECTURE/LAB HOURS: 22

LAB HOURS:

SPECIAL FEE: N/A

COURSE DESCRIPTION and PREREQUISITES:

This course introduces the student to culinary math. We will introduce the concepts behind and practical assignments in food costing, food yield computations for purchasing, scaling of recipes, calculation of profit & loss statements and profitability percentages.

ADDENDUM TO COURSE DESCRIPTION:

INTENDED OUTCOMES:

- Demonstrate the process of food costing
- Describe food yields and their usage in projecting purchase quantities
- Demonstrate the procedure for and perform the scaling of recipes
- Describe and read a profit and loss statement

COURSE ACTIVITES AND DESIGN:

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Successful completion of tests and quizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Food costing
- Yield calculations
- Scaling of recipes
- Profit & loss statement interpretation

RELATED INSTRUCTION:

Applies only to PTE courses used for Related Instruction in certificates of 45 credits or more.

Course Number: CA 275

Course Title: Nutrition for the Foodservice Professional

Transcript Title: Nutrition for Foodservice

Lecture Hours: 3
Weekly Contact Hours: 3
Total Credits: 3

Reason for New Course: To provide lecture and theory on nutrition for a Culinary Arts

Option to the existing Hospitality & Tourism Management Program and to provide for a nutrition course that is required for accreditation by the American Culinary Federation.

Course Description: The student will learn basic nutrition concepts, in relation to the

food service industry, in preparation for a nutritional certification with the National Restaurant Association.

Prerequisite(s): None

Prereg/Concurrent: None

Corequisite(s): None

Learning Outcomes: The student will be able to:

Know food sources and functions of major nutrient groups.

Know life cycle nutrient needs.

• Know the relationship of nutrition to disease and change in bodily requirements.

Apply the requirements of basic nutritional guidelines to menu writing in various types of food service establishments and for various age and population groups.

Apply nutritional aspects to recipe development.

Demonstrate knowledge of basic nutritional guidelines

utilized by kitchen staff

Other Format: Other Format Selected

Other Format: TBCC

Are there similar courses NO

existing:

Required or Elective: Required

Is there impact on degrees or certificates: YES

deg/cert:

Description of impact on Required for Culinary Arts AAS, allowed elective for Hospitality, Tourism, Recreation Management AAS.

Is there an impact on

another dept or campus?:

NO

Have other SACs been

contacted?:

NO

Is there an increase in costs for Library or AV

Dept?:

NO

Description of Library/AV Cost impact will be at TBCC. impact:

Implementation Term: Fall Implementation Year: 2007

Lori Gates and Tom Atchison Contact Name:

Contact E-mail: gates@tillamookbay.cc & atchison@tillamookbay.cc



Course Content and Outcome Guide

COURSE NUMBER: CA 275

COURSE TITLE: Nutrition for the Foodservice Professional

CREDIT HOURS: 3 LECTURE HOURS: 33

LECTURE/LAB HOURS:

LAB HOURS:

SPECIAL FEE: N/A

COURSE DESCRIPTION and PREREQUISITES:

The student will learn basic nutrition concepts, in relation to the food service industry, in preparation for a nutritional certification with the National Restaurant Association.

INTENDED OUTCOMES:

- Know food sources and functions of major nutrient groups.
- Know life cycle nutrient needs.
- Know the relationship of nutrition to disease and change in bodily requirements.
- Apply the requirements of basic nutritional guidelines to menu writing in various types of food service establishments and for various age and population groups.
- Apply nutritional aspects to recipe development.
- Demonstrate knowledge of basic nutritional guidelines utilized by kitchen staff

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Successful completion of tests and guizzes

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

Unit 1 : Fundamentals of nutrients and their application to nutrition and functions in the body.

- 1. Know terms associated with nutrition.
- 2. *Describe the characteristics, functions and food sources of carbohydrate, protein and fats. List the primary functions and food sources of each of the major nutrient groups.
- 3. *Describe the process of human digestion.
- 4. Read and interpret nutritional information on food labels.
- 5. List the percentages of calorie sources in the typical American diet and in the recommended American diet.
- 6. Match the number of calories in one gram each of metabolized protein, fat, carbohydrate and alcohol.
- 7. *Evaluate diets according to their food group content.

- 8. *Use the food pyramid and the six food groups in planning and evaluating menus.
- 9. *Categorize foods into the exchange groups and plan menus applying the food exchange system.
- 10. *Analyze a three-day food intake in terms of the Recommended Dietary Allowance. (If possible, use a computer analysis program).
- 11. Explain psychological and physiological aspects of obesity. Explain the significance of body composition.
- 12. *Calculate energy needs based on basal metabolic rate and exercise expenditure.
- 13. Explain how diet relates to heart disease, diabetes, cancer and hypertension.
- 14. *Explain the special nutrient needs of pregnant and lactating women, children, adolescence, athletes, vegetarians, healthy adults and elderly. Write menus to match these needs.
- 15. *Identify sources of common food allergies and determine appropriate substitutions.

Unit 2: Nutrition as applied to menu writing for special needs, modifications, purchasing, storing, production and service of healthy food products.

- 1. Adjust recipes using low calorie cooking methods and healthy food substitutions.
- 2. Calculate and compare the nutrient content of a menu and recipe before and after modification.
- 3. *Discuss and demonstrate cooking techniques and storage principles for maximum retention of nutrients.
- 4. *Modify menus and recipes using Dietary Guidelines.
- 5. Use menus as communication and merchandising tools.
- 6. Write menu selections using descriptive terminology that identifies nutritive contributions to the diet.
- 7. Describe the preservation of the nutritional aspects of food in relation to purchasing, storing and preparing foods.
- 8. Calculate the nutritional contribution of ingredients in recipes. (If possible, use a computer analysis program).
- 9. Identify the significance of organically produced food products in relation to dietary contributions.
- 10. Prepare and compare products using low calorie and healthy food ingredients versus the "normal" ingredients listed in the recipe.

^{*}Competencies required by the American Culinary Federation.

Curriculum Request Form New Course

Course Number: CA 292

Course Title: Garde Manger & Presentations

5

Transcript Title: Garde Manger

Lecture Hours: 1/11

Lec/Lab Hours: 4/44

Weekly Contact

Hours:

Total Credits: 3

Reason for New

Course:

To provide a practical experience in Garde Manger for a Culinary Arts option (AAS) to the existing Hospitality, Tourism,

Recreation Management (HTRM) program.

Course Description: This course allows the student to explore and gain proficiency in

Garde Manger, these are techniques traditionally for the "Cold Kitchen", but encompass preservation techniques such as salt curing, smoking, sausage making and decorated buffet presentation pieces. The class will run as part of the small catering business out of the Wilson School Deli, thereby learning

to demonstrate skills in Garde Manger and Buffet presentations

while maintaining quality standards.

Prerequisite(s): 20 credits in CA

Prereq/Concurrent: CA 265

Learning Outcomes: At the conclusion of the course, the successful student will be

able to:

• demonstrate proficiency in Garde Manger techniques

• identify products commonly used in the cold kitchen

• describe techniques of curing and smoking foods

• demonstrate the ability to produce sausages, terrines and p.t.s

• demonstrate techniques in buffet layout and presentation

Other Format: Other Format Selected

Other Format: TBCC
Are there similar NO

courses existing:

Required or Elective: Required

Is there impact on YES degrees or certificates:

Description of impact Will be requirement in proposed Culinary Arts AAS.

on deg/cert:

Is there an impact on NO another dept or campus?:

Have other SACs been NO contacted?:

Is there an increase in NO costs for Library or AV Dept?:

Description of TBCC Library impacted (not PCC).

Library/AV impact:

Implementation Term: Fall Implementation Year: 2007

Contact Name: Tom Atchison & Lori Gates

Contact E-mail: atchison@TillamookBay.cc & gates@tillamookbay.cc



Course Content and Outcome Guide

COURSE NUMBER: CA 292

COURSE TITLE: Garde Manger & Presentations

CREDIT HOURS: 3

LECTURE HOURS: 11 LECTURE/LAB HOURS: 44

LAB HOURS:

SPECIAL FEE: \$100 – for food and materials

COURSE DESCRIPTION and PREREQUISITES:

This course allows the student to explore and gain proficiency in Garde Manger, these are techniques traditionally for the "Cold Kitchen", but encompass preservation techniques such as salt curing, smoking, sausage making and decorated buffet presentation pieces. The class will run as part of the small catering business out of the Wilson School Deli, thereby learning to demonstrate skills in Garde Manger and Buffet presentations while maintaining quality standards.

INTENDED OUTCOMES:

- demonstrate proficiency in Garde Manger techniques
- identify products commonly used in the cold kitchen
- describe techniques of curing and smoking foods
- demonstrate the ability to produce sausages, terrines and pâtés
- demonstrate techniques in buffet layout and presentation
- demonstrate the ability to produce salads and sandwiches in quantity demonstrate a proficiency in adhering to solid quality and sanitation standards

OUTCOME ASSESSMENT:

Students will be expected to demonstrate knowledge by all of the following:

- Participation
- Expression of a team spirit
- Individual and group projects
- Demonstration of food handling procedures
- Attention to implementation of food quality and sanitation standards
- Successful completion of culminating certification testing
- Implementation of basic supervisory skills

COURSE CONTENT (Themes, Concepts, Issues) and SKILLS:

- Cold Sauces and Soups
- Salads
- Sandwiches
- Cured and Smoked Foods

- Sausage
- Terrines, Pates, Galantines and Roulades
- Cheese
- Appetizers and Hors d'Oeurves
- Condiments, Crackers and PicklesThe Modern Buffet

Current Course

DT 101

Number:

Current Course Title: Dental Technology Lab I

Computation Hours: 17

Direct instruction on computation skills for:

Content (Activities, Skills, Concepts,

etc.): Demo ratios for mixing different gypsum materials

Demo techniques of weighing different gypsum materials

Students pour models in gypsums

Demo ratios of acrylics for custom impression tray acrylics

Demo techniques of mixing tray materials

Students construct custom impression trays using proper ratios &

material

Demonstrate ratios of base plate and stabilization materials Demo techniques of mixing base plate and stabilization materials

Instructor query of students

Students construct different types of base plates and stabilize

Demo measurements, angles, design and fabrication of occlusal

rims

Demo occlusal rim design and construction

Students design and fabricate rims, using proper measurements

and angles

Communication

Hours:

20

Content (Activities, Skills, Concepts,

etc.):

Direct instruction on communicating with dental lab professionals

through the use of inquiry and listening skills. Students

discuss/query/clarify lab procedure process as shown during computation instruction, fabricate impressions and critique work.

Human Relations

Hours:

40

Content (Activities,

Skills, Concepts,

etc.):

Direct instruction on the Role of the Dental Lab Tech as a member of the dental team and the importance of working as a

collaborative team member. Students participate in:

Student/student discussions of the annotation

systems/conversions

Interaction among students in general area during model pouring Student interaction during custom impression tray construction Interaction instructor /student and student/student during baseplate

construction, stabilization and finishing

Students/Instructor discussions during occlusal rim pre-grade

Contact Name: Ray Ridgley and Josette Beach

Current Course

Number:

Current Course Title: Dental Technology Lab II

DT 102

Computation Hours: 22

Content (Activities,

Utilizing direct instruction on computation skills presented in DT

Skills, Concepts, etc.): 101:

Student measuring of angles (degrees) and mm (metric) during

denture wax-up

Measuring required during processing and finishing of a

complete denture

Communication Hours: 31

Content (Activities, Skills, Concepts, etc.):

Utilizing direct instruction on communicating with dental lab professionals through the use of inquiry and listening skills

Students discuss/query/clarify:

Demonstrations and following questions for complete denture

wax-up

Demonstrations and questions relating to the processing of a

complete denture.

Critique work.

Contact Name: Ray Ridgley and Josette Beach

Current Course

Number:

DT 103

Current Course Title:

Dental Technology Lab III

Computation Hours:

Content (Activities,

Utilizing direct instruction on computation skills presented in DT

Skills, Concepts, etc.):

101:

Measure gypsum and acrylic for denture repair and tooth

replacement

Measure gypsum, impression materials, and acrylic for denture

reline

Measure gypsum, impression materials and acrylic for denture

rebase

Measuring gypsums, impression materials and acrylics for

immediate overdenture

Communication Hours: 12

Content (Activities, Skills, Concepts, etc.):

Utilizing direct instruction on communicating with dental lab professionals through the use of inquiry and listening skills

Students discuss/query/clarify:

Demonstration and questions on denture repair and tooth

replacement

Demonstration and questions regarding denture relines in the

lab

Denture rebase demonstration and student queries

Demonstrations and questions concerning immediate denture

design and fabrication

Critique Work

Contact Name: Ray Ridgley and Josette Beach

Current Course Number: DT 120

Current Course Title: Introduction to Dental Anatomy

Computation Hours: 3

Concepts, etc.): determining/recording the four methods of tooth annotation.

Communication Hours: 0

Content (Activities, Skills,

Concepts, etc.):

Human Relations Hours: 0

Content (Activities, Skills,

Concepts, etc.):

Contact Name: Ray Ridgley and Josette Beach

Current Course Number: DT 142

Current Course Title: Denture Techniques II

Communication Hours: 17

Content (Activities, Skills, Utilizing Direct instruction previously presented in DT 101

Concepts, etc.): Students do:

Preparation and presentation of student briefings and

follow-up questions

Questions, collaboration and explanations of student designed notebook on the Characterization of Teeth

Contact Name: Ray Ridgley and Josette Beach

Current Course Number: DT 204

Current Course Title: Dental Technology Lab IV

Computation Hours: 10

Content (Activities, Skills,

Concepts, etc.):

Utilizing Direct instruction presented in DT 101 Students:

Demo ratios for mixing different gypsum materials

Demo techniques of weighing different gypsum materials Students pour working models and study models in gypsum

Ddirect Instruction on:

Measurements of cusp tip placement, line angles, axial

contours while fabricating wax patterns Wax pattern design and construction

Students design and fabricate wax patterns, using proper

measurements, line angles and contours

Ratios of gypsum investments to compensate for alloy expansion / shrinkage during lost wax technique

Techniques of mixing gypsum investments

Students invest various wax patterns using proper ratios &

materials

Ratios of wax pattern to casting alloy materiala

Technique of measuring wax pattern mass, than calculate

quantity of alloy required for casting.

Instructor query of students

Students measure wax patterns and calculate alloy required

for casting

Measurement of occlusal contacts, proximal contacts, crown

thickness while finishing crowns

Communication Hours:

Content (Activities, Skills,

Concepts, etc.):

Utilizing previously presented dental communications

information Students participate in:

Discuss/demo techniques of weighing & mixing of gypsum

materials

Student questions

Instructor query of students

Student practice and follow-up questions

Discuss measurements of line angles, axial contours, and

occlusal and proximal clearances

Discuss/demo wax pattern design and construction

Student questions

Instructor query of students

Student practice and initial follow-up question

Discuss ratios of gypsum investments

Discuss/demo techniques of mixing investments, Hygro-bath,

Bench set techniques Student questions

Instructor query of students

Student practice and follow-up questions

Discuss ratios of wax patterns to casting alloy

Discuss/demo techniques of determining wax pattern mass

and calculating alloy requirements

Student questions

Instructor query of students

Student practice and follow-up questions

Discuss measurements of occlusal contacts, proximal contacts, and crown thickness while finishing castings Discuss/demo metal crown fitting finishing and polishing

procedures

Student questions

Instructor query of students

Student practice and initial follow-up questions

Human Relations Hours:

31

Content (Activities, Skills,

Concepts, etc.):

Utilizing Direct Instruction previously learned in DT 101

students will participate in:

Student/student discussions of crown contours, comparing

perceptions

Interaction among students in general area during working

model pouring, wax pattern investing and casting Student interaction during wax pattern construction

Interaction instructor /student and student/student during wax pattern construction, investing patterns and finishing crowns Students/Instructor discussions during wax pattern and

finished metal crown pre-grade

Contact Name:

Ray Ridgley and Josette Beach

Contact Email:

rridgley@pcc.edu, jbeach@pcc.edu

Current Course Number: DT 205

Current Course Title: Dental Technology Lab V

7 Computation Hours:

Concepts, etc.):

Content (Activities, Skills, Utilizing Direct instruction in DT 101 and DT 204 students will

participate in:

Demo ratios for mixing phosphate investment for high

temperature alloys and refractory casts

Demo techniques of mixing different phosphate investments Students pour refractory models in phosphate investment Students invest various ceramic framework wax patterns

Demonstrate ratios of wax pattern to casting alloy materials Demo techniques of weighing patterns and estimating noble

casting alloy requirements Instructor query of students

Students cast ceramometal frameworks using the required

proportion of wax to noble metal

Demo measurements, metal thickness, and porcelain tolerances, in design of ceramometal framework Demo ceramometal framework design and construction

Students design ceramometal frameworks, using proper measurements, metal thickness, and porcelain tolerances

Demonstrate ratios of build-up porcelain veneers to create illusion of natural tooth coloration and translucency

Demo techniques of veneering porcelain to create illusion of

natural tooth coloration and translucency

Instructor query of students

Students build-up crowns using natural tooth blend ratios

Human Relations Hours:

Concepts, etc.):

Content (Activities, Skills, Utilizing Direct Instruction previously learned in DT 101

students will participate in:

Student interaction during ceramometal framework wax

pattern fabrication

Interaction among students in general area during investment

mixing and pouring

Interaction among students in general area during weighing

and casting procedures

Interaction instructor /student and student/student during

ceramometal framework measuring and finishing Students/Instructor discussions during ceramometal

framework pre-grade

Interaction instructor /student and student/student during PFM

buildup/firing and finishing Students/Instructor discussions during PFM pre-grade

Ray Ridgley and Josette Beach Contact Name: Contact Email: rridgley@pcc.edu, jbeach@pcc.edu

Current Course Number: DT 206

Current Course Title: Dental Technology Lab VI

Computation Hours: 10

Content (Activities, Direct instruction in:

Skills, Concepts, etc.): Demo ratios for mixing different gypsum materials for ortho

models

Demo techniques of measuring angles and trimming models to

ortho study model specifications

Students pour models in gypsum and trim models to ortho

study model specifications

Demo measuring models for various ortho appliances

Demo techniques of applying measurements to wire cutting

and bending for various ortho techniques

Students construct ortho appliances using proper ratios & measurements to place & form wires for tooth movement

Demonstrate mixing of different ratios of phosphate investment for refractory models and investing RPD wax patterns

Demo techniques of mixing investment for refractory models and investing RPD wax patterns

Instructor query of students

Students mix and pour phosphate investment for refractory models and investing RPD wax patterns

Demonstrate ratios of wax pattern to casting alloy materials Demo techniques of weighing wax patterns and estimating RPD alloy required

Instructor query of students

Students cast RPD frameworks

Demo measurements, radii, angles, and metal thickness of

RPD framework

Demo RPD finishing

Students finish RPD frameworks, using proper radii, angles and metal thickness

Student measuring of angles (degrees) and mm (metric) during tooth set up, denture wax-up process on RPD

Measuring required during processing and finishing of a

partial denture setup

Demonstration and following questions for partial denture wax

up

Demonstration and questions related to the final processing of

a removable partial denture

Human Relations Hours: 34

Content (Activities, Skills, Concepts, etc.):

Utilizing Direct Instruction previously learned in DT 101

students will participate in:

Student/student discussions of the time, temperature and

measurement systems/conversions

Interaction among students in general area during model

duplication and pouring

Student interaction during ortho and RPD appliance

construction

Interaction instructor /student and student/student during ortho

and RPD appliance construction and finishing

Students/Instructor discussions during ortho and RPD

appliance pre-grade

Contact Name: Ray Ridgley and Josette Beach

Current Course Number: DT 253

Current Course Title: Science of Dental Materials III

Computation Hours: 3

Concepts, etc.): Demo techniques of weighing noble alloy restorations

using the Troy weight system

Calculate weights of single and multiple unit restorations

using standard lab procedures

Prepare invoices and statements for accounting purposes

Contact Name: Ray Ridgley and Josette Beach
Contact Email: rridgley@pcc.edu, jbeach@pcc.edu

Current Course Number: DT 254

Current Course Title: Science of Dental Materials IV

Computation Hours: 2

Content (Activities, Skills, Direct instruction in:

Concepts, etc.): Discuss/practice Centigrade to Fahrenheit temperature

conversions

Discuss effect of temperature on physical properties of the

dental porcelain structure

Student questions

Instructor query of students

Discuss ratios of natural tooth enamel to dentin blends

Discuss/demo techniques mixing porcelain veneers to create

illusion of natural tooth coloration and translucency

Student questions

Instructor query of students

Contact Name: Ray Ridgley and Josette Beach

Current Course Number: DT 272

Current Course Title: Dental Ceramics

Computation Hours: 1

Content (Activities, Skills, Direct instruction in:

Concepts, etc.): Compare and demo various proportions of natural tooth

shapes to basic facial shapes

Demo various blends of natural tooth shades when compared

to basic facial complexions

Demo ratios of natural tooth enamel to dentin blends in basic

tooth structure

Discuss/demo techniques of mixing porcelain veneers to create illusions of natural tooth coloration and translucency

Instructor query of students

Student questions

Contact Name: Ray Ridgley and Josette Beach
Contact Email: rridgley@pcc.edu, jbeach@pcc.edu

Current Course

DT 275

Number:

Current Course Title: Dental Lab Management

Computation Hours: 3

Content (Activities, Direct instruction in:

Skills, Concepts, etc.): Developing the computational skills required to prepare a

business plan including cash flow projections, break-even analysis, equipment pricing, balance sheet calculations etc.

Communication Hours: 6

Content (Activities, Direct instruction in:

Skills, Concepts, etc.): developing verbal and written communication skills in order to

conduct research and present a business plan for a dental

technology lab.

Contact Name: Ray Ridgley and Josette Beach
Contact Email: rridgley@pcc.edu, jbeach@pcc.edu

Current Course

DT 276

Number:

Current Course Title: Dental Lab Management Lab

Computation Hours: 3

Content (Activities, Direct instruction in:

Skills, Concepts,

etc.):

Developing the basic accounting and computational skills necessary to use QuickBooks Pro accounting software including calculations to generate the profit and loss statement, balance sheet, accrual accounts, prepaid accountings, depreciation etc.

Communication

Hours:

5

Content (Activities,

Skills, Concepts,

Direct instruction in:

developing verbal and written communication skills related to accounting terminology and accounting software technology

etc.):

Ray Ridgley and Josette Beach

Contact Name: Contact Email:

rridgley@pcc.edu, jbeach@pcc.edu

Current Course Number: DT 285

Current Course Title: Dental Seminar and Practicum

Computation Hours: 1

Concepts, etc.): Discuss/practice Centigrade to Fahrenheit temperature

conversions on porcelain oven

Demo measuring model dies for application of Captek ?P?

material

Demo estimating metal thickness, CMJ and adequate

margin when designing Captek ?P? framework

Demo technique of applying proportionate amount of Captek

?G? material

Contact Name: Ray Ridgley and Josette Beach

CHANGE:	Requisites
Current Course Number:	ED 102
Current Course Title:	Displays and Graphics for Educators
Current Prerequisites:	ED 136
Proposed Prerequisites:	CAS 133 or ED 136
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	fall
Requested Year:	2007
Contact Name:	Gabe Hunter-Bernstein
Contact E-Mail:	ghunterb@pcc.edu

CHANGE:	Requisites
Current Course Number:	ED 136
Current Course Title:	Computers in Education
Current Prerequisites:	WR 115, RD 115, CAS 121 CAS 133
Proposed Prerequisites:	WR 115, RD 115, CAS 133
Will this impact other SACs?,Is there an impact on other SACs?:	no
Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?:	no
Request Term:	fall
Requested Year:	2007
Contact Name:	Gabe Hunter-Bernstein
Contact E-Mail:	ghunterb@pcc.edu

CHANGE: Course Number, Course Title, Course Description, Learning

Outcomes

Current Course Number: ED 200

Proposed Course Number: ED 100

Current Course Title: Introduction to Education for Paraeducators

Proposed Course Title: Introduction to Education

Reason for Title Change: The course is being revised to accommodate the needs of

a broader population than just paraeducators

Current Description: Examines the role of paraeducators in schools. Includes

personal responses to school situations, students, personnel, the roles of schools in American Society and ethical, legal, and administrative implications for the

paraeducator.

Proposed Description: Explores the roles of a variety of personnel in schools.

Includes personal responses to school situations, students, other personnel and the roles of schools in American Society. Examines ethical, legal, and

administrative implications for educators. Recommended as an initial course for those contemplating a career in education. Course is designed to ease the transition of

students to college-level study.

Reason for Description

Change:

Broadening course to apply to a wider audience. Aligning with statewide Intro to Education course descriptions.

Current Learning Outcomes: Students will:

* Demonstrate the ability to understand school issues in our society and the roles of instructional assistants in schools.

* Demonstrate communication skills in situations relating to students, parents, and professional colleagues.

* Demonstrate the ability to use reason, decision-making, and complex problem-solving in school-related situations especially those regarding ethics and confidentiality.

* Gather and present pre-employment materials (e.g., resume, cover letter, requests for letters of reference).

* Demonstrate the ability to use clerical and record-

keeping skills used in school

Proposed Learning Outcomes:

Students will:

- * Demonstrate the ability to understand school issues in our society and the roles of various instructional personnel in schools.
- * Demonstrate communication skills in situations relating to students, parents, and professional colleagues.
- * Demonstrate the ability to use reason, decision-making, and complex problem-solving in school-related situations especially those regarding ethics and confidentiality.
- * Gather and present pre-employment materials (e.g., resume, cover letter, requests for letters of reference).
- * Demonstrate the ability to use organizational skills commonly used in school settings
- * Demonstrate study skills necessary for college success.

Reason for Learning Outcomes Change:

Broadening course to apply to a wider audience. Adding existing study skill component to official list of outcomes.

Will this impact other SACs?, Is there an impact on other SACs?:

No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?:

No

Request Term: winter Requested Year: 2008

Contact Name: Gabe Hunter-Bernstein
Contact E-Mail: ghunterb@pcc.edu

CHANGE: Course Number, Course Description, Learning

Outcomes

Current Course Number: ED 209

Proposed Course Number: ED 270

Current Course Title: Practicum I

Current Description: Spend nine hours per week in a supervised field

experience after an orientation.

Proposed Description: Spend a minimum of 100 hours in a supervised

field experience. Participate in group debriefing

sessions as arranged by PCC supervisor.

Reason for Description Change: Update for accuracy and adding debriefing

sessions. (Course number change to reflect

statewide numbering across community colleges.)

Current Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

* Use effective interpersonal and communication

skills.

* Compile a list of career requirements.

* Demonstrate various teaching techniques.

* Demonstrate flexibility in responding to student's

learning styles.

* Manage behaviors in the classroom.

* Demonstrate employability skills.

* Work with students and teachers for over 300

hours over three terms or practicums.

Proposed Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

* Use effective interpersonal and communication

skills.

* Demonstrate various teaching techniques.

- * Demonstrate flexibility in responding to student's learning styles.
- * Manage behaviors in the classroom.
- * Demonstrate professional workplace skills.

Reason for Learning Outcomes

Change:

Updated for accuracy and format; adding debriefing sessions w/i Practicum instead of

additional Practicum Seminar class.

Current Prerequisites: Ι

Proposed Prerequisites: Permission of Department/Instructor

No

Will this impact other SACs?, Is there No

an impact on other SACs?:

Will this impact other

Depts/Campuses?,Is there an impact

on another dept or campus?:

Request Term: fall Requested Year: 2007

Contact Name: Gabe Hunter-Bernstein

Contact E-Mail: ghunterb@pcc.edu

CHANGE: Course Number, Course Description, Learning

Outcomes

Current Course Number: ED 210

Proposed Course Number: ED 271

Current Course Title: Practicum II

Current Description: Spend nine hours per week in a supervised field

experience after an orientation.

Proposed Description: Spend a minimum of 100 hours in a supervised

field experience. Participate in group debriefing

sessions as arranged by PCC supervisor.

Reason for Description Change: Update for accuracy and adding debriefing

sessions. (Course number change to reflect

statewide numbering across community colleges.)

Current Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

* Use effective interpersonal and communication

skills.

* Compile a list of career requirements.

* Demonstrate various teaching techniques.

* Demonstrate flexibility in responding to student's

learning styles.

* Manage behaviors in the classroom.

* Demonstrate employability skills.

* Work with students and teachers for over 300

hours over three terms or practicums.

Proposed Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

- * Use effective interpersonal and communication skills.
- * Demonstrate various teaching techniques.
- * Demonstrate flexibility in responding to student's learning styles.
- * Manage behaviors in the classroom.
- * Demonstrate professional workplace skills.

Reason for Learning Outcomes

Change:

Updated for accuracy and format; adding debriefing sessions w/i Practicum instead of

additional Practicum Seminar class.

Current Prerequisites: I

Proposed Prerequisites: Permission of Department/Instructor

Will this impact other SACs?, Is there No an impact on other SACs?:

Will this impact other no Depts/Campuses?,Is there an impact

on another dept or campus?:

Request Term: fall Requested Year: 2007

Contact Name: Gabe Hunter-Bernstein

Contact E-Mail: ghunterb@pcc.edu

CHANGE: Course Number, Course Description, Learning

Outcomes

Current Course Number: ED 211

Proposed Course Number: ED 272

Current Course Title: Practicum III

Current Description: Spend nine hours per week in a supervised field

experience after an orientation.

Proposed Description: Spend a minimum of 100 hours in a supervised

field experience. Participate in group debriefing

sessions as arranged by PCC supervisor.

Reason for Description Change: Update for accuracy and adding debriefing

sessions. (Course number change to reflect

statewide numbering across community colleges.)

Current Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

* Use effective interpersonal and communication

skills.

* Compile a list of career requirements.

* Demonstrate various teaching techniques.

* Demonstrate flexibility in responding to student's

learning styles.

* Manage behaviors in the classroom.

* Demonstrate employability skills.

* Work with students and teachers for over 300

hours over three terms or practicums.

Proposed Learning Outcomes: Intended Outcomes for the course

Students will:

* Exhibit professional, ethical and legal knowledge

and behavior.

* Use effective interpersonal and communication

skills.

* Demonstrate various teaching techniques.

- * Demonstrate flexibility in responding to student's learning styles.
- * Manage behaviors in the classroom.
- * Demonstrate professional workplace skills.

Reason for Learning Outcomes

Change:

Updated for accuracy and format; adding debriefing sessions w/i Practicum instead of

additional Practicum Seminar class.

Current Prerequisites:

Proposed Prerequisites: Permission of Department/Instructor

Will this impact other SACs?, Is there No an impact on other SACs?:

Will this impact other No Depts/Campuses?, Is there an impact on another dept or campus?:

Request Term: fall Requested Year: 2007

Contact Name: Gabe Hunter-Bernstein
Contact E-Mail: ghunterb@pcc.edu

CHANGE: Course Description, Learning Outcomes

Current Course Number: ED 224

Current Course Title: Foundations of Education

Current Description: Introduces the field of K-12 education. Helps prospective

teachers acquaint themselves with selected facts, themes

and ideas pertinent to professional education.

Prerequisites: RD 115 and WR 115.

Proposed Description: Provides an overview of the history and current issues in

the field of K-12 education including the impact of philosophy on practice. Prerequisites: RD 115 and WR

115.

Reason for Description

Change:

Clearer differentiation between the content of ED 224 and

ED 200.

Current Learning Outcomes: Students will:

* Develop the historical perspective, philosophical concepts, and educational views which should enable them to generate teaching philosophies of their own;

- * Describe the organization and management of the k-12 education system at a local, state, and national level;

 * Polate specific educational practices in teaching and
- * Relate specific educational practices in teaching and organization/management to philosophical theories and practical considerations;
- * Discuss issues of current and historical relevance to the field of education (e.g., diversity, accountability, standards, assessment, local vs. state vs. national control, funding);
- * Present evidence of their own background skills and knowledge as they relate to careers in education.

Proposed Learning Outcomes:

Students will:

- * Develop the global and historical perspectives, philosophical concepts, and educational views which should enable them to generate teaching philosophies of their own:
- * Describe the organization and management of the k-12 education system at a local, state, and national level; * Relate specific educational practices in teaching and

organization/management to philosophical theories and practical considerations;

* Discuss issues of current and historical relevance to the field of education (e.g., diversity, accountability, standards, assessment, local vs. state vs. national control, funding);

Reason for Learning Outcomes Change:

Removed Portfolio requirement from course and moved it to its own course. The Portfolio is the capstone assessment for the Paraeducator and Library/Media Assistant Programs. This course was designed to be the final course in those programs. However, this course is also required by many four-year and graduate programs. It is also taken by other students who wish to explore the field of education. This project is not appropriate for those students. Therefore, we are creating a new capstone course just for the portfolio project and adding some more depth to some of the other content in this course so that it is better suited to all the students who take it.

Will this impact other SACs?, Is there an impact on other SACs?:

No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?:

No

Request Term: fall Requested Year: 2007

Contact Name: Gabe Hunter-Bernstein Gontact E-Mail: ghunterb@pcc.edu

Curriculum Request Form New Course

Course Number: ED 263

Course Title: Portfolio Development

Transcript Title: Portfolio Development

Lecture Hours: 2

Weekly Contact Hours: 2

Total Credits: 2

Reason for New Course:

This is a capstone course for the Paraeducator Certificate Program in which students demonstrate meeting all program standards through the preparation of a professional portfolio. The portfolio project had been part of ED 224, but the student population of that course also consisted of other students for which this project was not appropriate.

which this project was not appropriate.

Course Description: This is a capstone course for the Paraeducator and

Library/Media Certificate programs. Students will prepare professional portfolios that demonstrate the competencies they have developed during the program. It may also be taken by others in the field of education who wish to create professional

portfolios.

Prerequisite(s): WR 115, RD 115

Prereq/Concurrent: Permission of department/instructor

Corequisite(s): None

Learning Outcomes: Students will:

* Demonstrate meeting Paraeducator or Library/Media Program

competencies through a professional portfolio.

* Be able to select, describe, arrange, and display appropriate artifacts to enable a reader of the portfolio to interpret them as

intended without assistance.

* Be able to prepare an oral presentation of portfolio highlights.

* Be able to provide feedback to others for improvement of their

portfolios and adjust their own portfolios in response to

feedback.

Course Format: On Campus

Other Format:

Are there similar courses existing:

NO

Required or Elective: Required

Is there impact on degrees or certificates:

YES

Description of impact

on deg/cert:

Paraeducator and Library/Media Certificate: This will be the capstone class for demonstrating that all program standards

have been met.

Is there an impact on another dept or campus?:

NO

Have other SACs been NO

contacted?:

Is there an increase in NO costs for Library or AV

Dept?:

Implementation Term: Spring Implementation Year: 2008

Contact Name: Gabe Hunter-Bernstein
Contact E-mail: ghunterb@pcc.edu

Date:

Proposed CCOG prepared by Gabe Hunter-Bernstein and Kay Peterson, Education Dept.

Course Number:

ED 263

Course Title:

Portfolio Development

Credit Hours:

2

Lecture hours:

20

Lecture/Lab hours:

0

Lab hours:

0

Special Fee:

Course Description

This is a capstone course for the Paraeducator and Library/Media Certificate programs. Students will prepare professional portfolios that demonstrate the competencies they have developed during the program. It may also be taken by others in the field of education who wish to create professional portfolios.

Addendum to Course Description

Intended Outcomes for the course

Students will:

- * Demonstrate meeting Paraeducator or Library/Media Program competencies through a professional portfolio.
- * Be able to select, describe, arrange, and display appropriate artifacts to enable a reader of the portfolio to interpret them as intended without assistance.
- * Be able to prepare an oral presentation of portfolio highlights.
- * Be able to provide feedback to others for improvement of their portfolios and adjust their own portfolios in response to feedback.

Course Activities and Design

The content of this course will be delivered through lecture, analysis of model portfolios, simulation, and class discussion/sharing/critique.

Outcome Assessment Strategies

Student progress will be evaluated and criteria will be developed for assigning a course grade using the following tools:

- Completion and presentation of a comprehensive portfolio designed to demonstrate the student's knowledge and skills to date as related to specific program outcomes;
- 2. Participation in group and class discussion and activities.

Course Content (Themes, Concepts, Issues and Skills):

COMPETENCIES/SKILLS

Students will:

- Arrange evidence of personal knowledge and skills related to the field of education in a professional portfolio;
- Provide feedback to others for improvement of their portfolios and adjust their own portfolios in response to feedback.

RELATED INSTRUCTION:

Writing: 10+ hours

Communication: 4 hours

GUIDELINES FOR CORE OUTCOMES:

In addition the students will demonstrate

COMMUNICATION: Graduates of Portland Community College should be able to communicate effectively by determining the purpose of communication; analyzing audience and context to sue appropriate language and modality; and by responding to feedback to achieve clarity, coherence, and effectiveness.

COMMUNITY AND ENVIRONMENTAL RESPONSIBILITY: Graduates of Portland Community College should be able to apply scientific, cultural, and political perspectives in understanding the natural and social world and in addressing the consequences of human activity both globally and locally, demonstrating an understanding of social change and social action.

CRITICAL THINKING AND PROBLEM SOLVING: Graduates of Portland Community College should be able to think critically and creatively to solve problems, understanding and using various methods of reasoning and evaluating information and it sources.

CULTURE AWARENESS: Graduates of Portland Community College should be able to demonstrate an understanding of the varieties of human cultures, perspectives, and forms of expressions as well as their own culture's complexities.

PROFESSIONAL COMPETENCE: Graduates of Portland Community College should demonstrate mastery in a discipline of profession at a level appropriate to program and transfer requirements through the application of concepts, skills, processes, and technology in the performance of authentic tasks that enhance community involvement and employability. SELF-REFLECTION: Graduates of Portland Community College should be self-appraising

in applying the knowledge and skills they have learned, examining and evaluating personal beliefs and comparing them with the beliefs of others.

The primary purpose of the Course Content and Outcome Guide is to provide faculty a SAC approved outline of the course. It is <u>not</u> intended to replace the Course Syllabus, which details course content and requirements for students.

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Curriculum Request Form Contact/Credit Hour Change

Course Number: FP112

Current Course

Title:

Firefighter II Skills Academy

Currrent Proposed Lecture Hours: 3 2 Lab Hours: 6 0 10 Lec/Lab Hours: 0 Total Contact 9 12 Hours: Current Credits: 7

Reason for Change:

FP112 does not currently meet all requirements for the National Fire protection's (NFPA) Firefighter II Training Standard. Contact hours for FP112 are being increased to meet all requirements for NFPA Firefighter II Certification. FP112 credit hours are increased due to expansion of Lecture and Lecture/Lab credit hours and

overall course contact hour increase.

Are outcomes affected?:

YES

YES

NO

Are degrees/certs affected?:

Is there an impact on other

Dept/Campus?:

Is there potential NO conflict with another

SAC?:

Implem. Term: Winter Implementation 2008 Year, Implem. Year:

Contact Name: Dan Myers

Contact Email: dan.myers@pcc.edu

CHANGE: Course Title, Course Description, Learning Outcomes

Current Course Number: FP112

Firefighting Skills II Current Course Title:

Proposed Course Title: Firefighter II Skills Academy

Firefighter II Skills Academy Proposed Transcript Title:

Reason for Title Change: To more accurately describe course learning objectives for

FP112, and to demonstrate how course fits into the PCC

Fire Protection Technology Curriculum, overall

Current Description: Continues to develop basic fire fighter skills learned in

FP111 while increasing technical knowledge of fire ground operations. Emphasizes team skills performed as an evolution by an engine company. Ladder and hose evolutions, power tools, rescue practices and procedures requiring teamwork are practiced. Prerequisite: FP111

Proposed Description: Designed to meet NFPA Standard 1001 "Firefighter II"

> training requirements, this course continues to develop basic fire fighter skills learned in FP111 while increasing technical knowledge of fire ground operations, placing more emphasis on team skills, through evolutions, and live fire training. Mandatory Prerequisite:FP111-Firefighter I

Skills Academy(10

Reason for Description

Change:

To update and more accurately describe course learning objectives and outcome, and to clarify how the course fits into the PCC Fire protection Technology Curriculum,

overall.

Current Learning Outcomes: None

Proposed Learning

Outcomes:

Students complete all training and education requirements for "Firefighter II" Level Certification, per the National Fire

Protection Association (NFPA), Standard 1001, Chapter 6, and the Oregon Dept. of Public Safety Standards &

Training (DPSST).

Reason for Learning

To reflect the updated course content and required Outcomes Change: student competencies, as detailed on the National Fire

Protection Association(NFPA) Standard 1001, Chapter 6,

Firefighter II.

Will this impact other no SACs?, Is there an impact on other SACs?:

Will this impact other No Depts/Campuses?,Is there an impact on another dept or campus?:

Request Term: winter Requested Year: 2008

Contact Name: Dan Myers

Contact E-Mail: dan.myers@pcc.edu