

CURRICULUM/GEN ED COMMITTEE  
a standing committee of the Education Advisory Committee  
Minutes  
October 3, 2012  
Sylvania CC, Conference Rm B

	Jim Parks, Chair	x	Torie Scott	x	Melody Wilson
x	Ross Kouzes	x	Mike Guthrie	x	Joe Wright
x	Doug Jones	x	Jeremy Estrella	x	Amy Clubb
x	Ed Lindsey		Rick Willebrand	x	Linda Fergusson-Kolmes
x	John Sparks	x	Sherry Hanchett	x	Ivan Kidoguchi

Committee Support:

x	Craig Kolins	x	Dorothy Badri	x	Anne Haberkern
x	Stacey Timmins	x	Leslie Hackett	x	Sally Earll
x	Frederick Olson				

Guests:

Doug Smith	Jerry Brask	Nathan Savage
Linnea Gruber	Mark Hornshuh	Sylvia Gray
John Shaw	Martha Bailey	Esther Loanzon
Scott Lowery	Sonya Bedient	Kendra Cawley
Judith Osswald	Peter Haberman	Rebecca Robinson
Linda Paulson	Laura Horani	

Information Items from the Curriculum Office:  
(These items do not require curriculum committee recommendation)

Experimental Courses:

ITAL 199 – Culture in Context: Italian Life and Culture  
GEO 299 – Cartography  
MCH 299 – Product Design 1  
ASL 199 – Fingerspelling and Numbers

Course Inactivation:

NA

Available Grading Option:

NA

Old Business:

682. HST 100 – Introduction to History

Course Revision – Des, Req, Out

**Recommend prerequisites:** Placement into WR 115.

683. FP 207 – Fire Service Based Emergency Medical Service

New Course

**Postponed at SAC Request**

684. FP 273 – Fire Service Human Resource Management?

New Course

**Recommend description:** Covers NFPA 1021, Chapters 4.2 and 5.2 and will involve human resources to accomplish assignments in accordance with safety plans and in an efficient manner. Involves evaluating personnel performance and supervising personnel during emergency and non-emergency work periods. Prerequisites: WR121, MTH 65, FP 112.

**and grading option:** Letter grade only

New Business:

1. PL 205 – Advanced Litigation

New Course

**Recommend outcomes:**

1. Create, organize and manage large case files
2. Manage case discovery productions and document management techniques
3. Implement an understanding of how to implement in depth discovery processes as a paralegal

**and requisites:** Recommended: PL 130 Prerequisites: PL 101 and 105.

2. PL 230 – E-Discovery

New Course

**Recommend**

3. GD 114 – Introductory Typography

Course Revision – Des, Out, Req

**Recommend**

4. GD 116 – Intermediate Typography

Course Revision – Des, Out

**Recommend**

5. GD 160 – Digital Imaging 1  
Course Revision – Des, Out, Req  
**Recommend**

6. GD 239 – Illustration for Graphic Designers  
Course Revision – Des, Out  
**Recommend**

7. BI 161 – Ecology/Field Biology: Malheur  
Course Revision – Title, Des, Out  
**Recommend transcript Title:** Ecology/Field Bio: Great Basin  
**and description:**

Introduces the relationships among plants, animals and the general geological formations of various life zones for the Great Basin and/or Cascades geographical areas through a field trip experience.

**and outcomes:**

Students should be able to:

1. Use knowledge of the plant and animal species for further appreciation of the diversity of life.
2. Use knowledge of the niche and habitat of organisms of the Great Basin and/or Cascades region to apply to the interconnections between organisms of this planet.
3. Use knowledge of the basic geological process that formed this region as a basis for understanding of how abiotic factors affect other biotic distribution patterns.
4. Operate a variety of scientific field research equipment in other courses or for other projects.
5. Communicate more effectively about biological topics orally and in writing.

8. EMS 113 – Emergency Response Communication/Documentation  
Course Revision – Req

**Recommend description:**

Covers principles of therapeutic communication, verbal, written, and electronic communications in the provision of EMS; documentation of elements of patient assessment, care, and transport; communication systems, radio types, reports, codes, and correct techniques. Prerequisite: EMS 105 and EMS 106.

9. EMS 240 – Paramedic I  
Contact/Credit Hour Change  
**Recommend**

10. EMS 246 – Paramedic Clinical Internship II  
Contact/Credit Hour Change  
**Recommend**

11. HST 111 – U.S. History: Skills and Issues  
Course Revision – Des, Out

**Recommend description:**

Enhances academic skills and deepens an understanding of American history as a discipline while supporting work performed in HST 201, 202 or 203. Includes a tutorial relating to course concepts and content, academic skill building, and a brief community-related learning project.

**and repeat status:** No repeat

**and outcomes:**

- Apply an understanding of concepts and content in U.S. history courses.

- Increase performance on U.S. history course exams and assignments.
- Use study skills required to conduct historical research.
- Use critical thinking to evaluate historical events and their impact on American society or the world.
- Recognize and appreciate the contributions of diverse groups (national, ethnic, religious, gender) to U.S. history.
- Identify culturally grounded assumptions that have influenced the perceptions and behaviors of people in the past.
- Communicate more effectively about History through writing and speaking.

12. R 201 – Asian Religions  
 Designation – General Education  
**Recommend**

13. R 201 – Asian Religions  
 Designation – Cultural Literacy  
**Recommend**

14. ABE 0790 – Intermediate Integrated Reading and Writing  
 New Course  
**Recommend transcript title:** Intermediate RD & WR  
**and repeat limit:** 6

15. CG 114 – Financial Survival  
 Course Revision – Des, Out  
**Recommend**

16. CG 191 – Exploring Identity & Diversity  
 Course Revision – Des, Out  
**Recommend description:**

Introduces the impact of diversity and social justice on human development as they relate to the experiences of college students. Explores different facets of identity development and how one's culture impacts their college experience. Includes developing cultural competency and skills beneficial for success in college and in a diverse society.

17. CG 191 – Exploring Identity & Diversity  
 Designation – General Education  
**Recommend**

18. CG 191 – Exploring Identity & Diversity  
 Designation – Cultural Literacy  
**Recommend**

19. HIM 136 – Medications  
 Course Revision – Des, Out  
**Recommend**

20. MTH 07 – Accelerated Basic Math Review

New Course

**Recommend description:**

Presents a brief review of basic math skills and provides the opportunity for guided practice.

**and outcomes:**

Take the Compass placement test with a refreshed knowledge of basic mathematics.

21. MTH 08 – Accelerated Introductory Algebra Review

New Course

**Recommend outcomes:**

Take the Compass placement test with a refreshed knowledge of introductory algebra.

22. MSD 101 – Principles of Management/Supervision

Course Revision – Des, Out

**Recommend**

23. MSD 105 – Interpersonal Communication

Course Revision – Title, Des, Out

**Recommend**

24. MSD 107 – Organizations & People

Course Revision – Des, Out

**Recommend outcomes:**

1. Apply an understanding of individual and team behavior to promote productivity and positive team relationships in a constantly changing work environment.
2. Utilize an understanding of the impact an organization's structure and culture has on affectively managing work groups in creating and sustaining a motivating climate.
3. Apply affective change management skills to integrate procedural and technological changes within the workforce, while minimizing the negative impact on productivity.
4. Anticipate and adjust to environmental changes like globalization, increasing workforce diversity, and changes in technology to make effective management decisions.
5. Utilize principles of affective organizational development to advance career opportunities in management and supervision.

25. MSD 111 – Corresponding Effectively at Work

Course Revision – Title, Des, out

**Recommend outcomes:**

1. Develop appropriate workplace messages using a variety of social media options.
2. Apply technical composition skills to minimize misunderstanding in a diverse workplace.
3. Develop, organize and present a variety of written workplace information in a professional manner.
4. Communicate competently using various workplace formats to advance career opportunities in management and supervision.

26. MSD 115 – Improving Work Relations

Course Revision – Des, Out

**Recommend description:**

Examines management techniques, methods and strategies for helping managers, aspiring managers and staff professionals develop their own unique managerial style. Includes improving individual effectiveness, developing interpersonal relationships, functions of working groups, multi-cultural relations, productivity and quality at the organizational level.

27. MSD 117 – Customer Relations

Course Revision – Des, Out

**Recommend outcomes:**

1. Utilize a variety of organizational customer service strategies to identify, assess, predict and measure customer satisfaction in response to diverse customer needs.
2. Evaluate effective culturally diverse customer service policies and standards to enhance an organization's ability to thrive in a global economy.
3. Use appropriate customer service techniques to listen, resolve problems, and handle customer complaints to strengthen an organization's productivity.
4. Develop key strategies for building customer loyalty, aligning customer needs with organizational goals.

28. MSD 200 - Organizations & Social Resp

Course Revision – Out

**Recommend**

29. MSD 222 – Human Resource Mgt: Personnel

Course Revision – Des, Out

**Recommend**

30. MSD 105 – Interpersonal Communication

Related Instruction

**Recommend**

31. MSD 101 – Principles of Management/Supervision

Related Instruction

**Recommend**

32. MSD 111 – Corresponding Effectively at Work

Related Instruction

**Recommend**

33. MSD 115 – Improving Work Relations

Related Instruction

**Recommend**