

CURRICULUM/GEN ED COMMITTEE

A Standing Committee of the Education Advisory Committee Minutes

DATE: November 5, 2014

**Sylvania, Conference Room B**

<b>Committee</b>					
x	Linda Fergusson-Kolmes	x	Ann Cary	x	Amy Clubb
x	Jeremy Estrella		Marc Goodman	x	Mike Guthrie
	Sherry Hanchett	x	Doug Jones	x	Pam Kessinger
x	Ed Lindsey	x	John Spark	x	Pam Miller-Tatro
		x	Rick Willebrand	x	Aaron Livingston
<b>Committee Support</b>					
	Dorothy Badri	x	Tim McLaughlin	x	Leslie Hackett
x	Craig Kollins		Kendra Cawley	x	Sally Earll
	Anne Haberkern	x	Stacey Holland		
<b>Guests</b>					
	Adon Arnett		Kendra Hill		Adrian Rodriguez
	Susan Watson		James Santmeyer		Josette Beach
	Doug Smith		Mike Boggs		Jin Kim
	Pat Kraft		Ana Sacramento		Christina Friedle

Information Items from the Curriculum Office:

(These items do not require curriculum committee recommendation)

Experimental Courses:

MUS 199V – Musical Theatre Pit Orchestra/Band

Course Inactivation:

CIS 234C: Advanced C#.NET Programming

CIS 135D: Database Application Development II (VBA)

CIS 140D: Operating System: Microcomputers

DM 105: Food Production & Safety

DM 119: Nutrition Through the Life Cycle

DM 129: Food Service and Personnel Management  
 DM 130: Dietary Manager Field Experience I  
 DM 139: Nutrition for Dietary Managers  
 DM 140: Dietary Manager Field Experience II  
 DS 107: Live Equipment and Lab  
 DS 280A: Cooperative Education: Diesel Service Technology  
 DS 280B: Cooperative Education: Diesel Service Technology - Seminar  
 ID 225: CAD for Kitchen and Bath Design

Available Grading Option:

NA

From the Curriculum Office:

New Business:

	<b>Title</b>	<b>Discussion</b>	<b>Rec for app rov al</b>	<b>Rec w/a mend ment s:</b>	<b>Post pon ed</b>
BIT 280B	Work Experience - Seminar	Amend description, see CourseLeaf.		x	
CAS 206	Principles of HTML	Update content/activities in related instruction see CourseLeaf.		x	
CG 180	Intercultural Leadership for Mentees	SAC was queried as to what assessment strategies were applied to outcome 4. SAC decided to use Aspirational Goal Field see CourseLeaf.		x	
CIS 275	Data Modeling and SQL Introduction	See CourseLeaf		x	
CIS 276	Advanced SQL	Amend course description see CourseLeaf		x	
COMM 214	Interpersonal Communication: Process and Theory	Amend prereq, remove RD 115 since WR 121 already has RD 115 as a prereq See CourseLeaf		x	
DH 109L	Dental Radiology I		x		

	(Lab)				
DT 275	Dental Laboratory Management	Amend computation activities. See CourseLeaf.		x	
ED 102	Displays & Graphics for Educators				x
ED 116	Literature for Adolescence and Young Adults				x
EET 241	Programming for Electronics		x		
EET 242	Microcontroller and Embedded Systems		x		
EET 280A	Cooperative Education: Electronics Engineering Technology		x		
FP 101	Principles of Emergency Services	Prerequisites: remove RD 80 . SAC clarified that outcome language reflected FESHE outcomes and alignment was needed with national body See CourseLeaf		x	
FP 111	Fire Academy Part 1	Prerequisites: remove RD 80. Amend outcome language see CourseLeaf		x	
FP 121	Fire Behavior and Combustion	Committee queried outcome language but SAC clarified that doing this training met the standard so outcome was appropriately worded		x	
FP 122	Fundamentals of Fire Prevention	SAC clarified that outcome language reflected FESHE outcomes and alignment was needed with national body See CourseLeaf	x		
FP 130	Fire Protection Hydraulics and Water Supply		x		
FP 133	Wildland Firefighter		x		
FP 137	Fire Protection Systems		x		
FP 210	Multicultural Strategies for Firefighters	Committee queried outcomes and whether or not some were overlapping Amend outcomes, use of aspirational goal field See CourseLeaf		x	
FP 212	Fire Investigation (Cause Determination)	Amend outcomes See CourseLeaf		x	

FP 214	Occupational Safety & Health for the Fire Science	SAC clarified that outcome language reflected FESHE outcomes and alignment was needed with national body See CourseLeaf		x	
FT 131	Structure & Function of the Human Body	Committee queried course description inclusion of metabolic as a system, clarification of prereqs requested.			x
FT 180	Fitness Technology Internship Preparation	Committee requested clarification of change from lecture credit to lec/lab credit. SAC provided clarification of how this reflected classroom activities more accurately	x		
FT 280	Cooperative Education: Fitness Technology	Site supervisors have recommended internship be pass/no pass only	x		
GEO 215	Geography of Latin America		x		
J 201	Mass Communication and Society	Withdrawn per SAC request			
LAT 219	Landscape Illustration		x		
MA 117	Medical Office Administrative Procedures	Amend outcomes see CourseLeaf		x	
MA 123	Medical Office Clinical Procedures	Amend course description see CourseLeaf		x	
MCH 100	Machine Tool Basics	Amend course description see CourseLeaf Committee queried how listed activity fulfilled related instruction for Communication. SAC clarified and wording change reflected additional information see CourseLeaf		x	
MCH 101	Occupational Health and Safety	Amend course description see CourseLeaf		x	
MCH 105:	Blueprint Reading I		x		
MCH 121:	Manufacturing Processes I		x		
MCH 282	CNC Router Operation	Amend course description see CourseLeaf		x	
MCH 286	Technical Skill Assessment in Manual Machining	Prerequisites: remove MCH 125 Amend course description see CourseLeaf		x	

MCH 292	FDM Additive Manufacturing Fundamentals Orientation	Amend contact/credit hour and prereq language see CourseLeaf		x	
MLT 105	Phlebotomy for Medical Laboratory Technicians		x		
MLT 113	Introduction to Medical Microbiology	Amend outcomes see CourseLeaf		x	
MLT 114	Laboratory Operations and Techniques		x		
MLT 115	Laboratory Mathematics		x		
MLT 120	Urinalysis	Amend course description and outcomes see CourseLeaf		x	
MLT 224	Clinical Chemistry I	Amend contact credit hours see CourseLeaf		x	
MLT 225	Clinical Chemistry II	Amend outcomes see CourseLeaf	x		
MLT 230	Body Fluids	Amend outcomes see CourseLeaf	x		
MLT 241	Immunohematology I	Amend outcomes see CourseLeaf	x		
MLT 242	Immunohematology II	Amend outcomes see CourseLeaf	x		
MLT 251	Hematology I	Amend course description and outcomes see CourseLeaf		x	
MLT 252	Hematology II	Amend outcomes see CourseLeaf Discussion about prerequisites but no change	x		
MLT 253	Hemostasis	Amend course description see CourseLeaf		x	
MLT 261	Clinical Bacteriology I	Amend course description and outcomes see CourseLeaf		x	
MLT 262	Clinical Bacteriology II	Amend outcomes see CourseLeaf		x	
MLT 265	Clinical Mycology and Parasitology	Amend contact credit hours and outcomes see CourseLeaf		x	
MLT 266	Immunology and Infectious Serology	Amend outcomes see CourseLeaf	x		
MLT 271	Clinical Laboratory Practice I	Amend outcomes see CourseLeaf In response to committee query about assessment strategies for last outcome SAC indicated that they had a rubric to address qualities mentioned		x	
MLT 272	Clinical Laboratory Practice II	Prerequisite: Change to MLT 271 In response to committee query about assessment strategies for last outcome SAC indicated that they had a rubric to address qualities mentioned		x	

MLT 273	Clinical Laboratory Practice III	Amend outcomes see CourseLeaf In response to committee query about assessment strategies for last outcome SAC indicated that they had a rubric to address qualities mentioned	x		
MLT 274	Clinical Laboratory Practice IV	Amend outcomes see CourseLeaf In response to committee query about assessment strategies for last outcome SAC indicated that they had a rubric to address qualities mentioned	x		
MLT 282	Clinical Seminar I		x		
MLT 283	Clinical Seminar II	Amend outcomes see CourseLeaf		x	
OS 280F	Cooperative Education: Administrative Assistant		x		
PL 104	Investigation Techniques for Paralegals		x		
PL 116	Real Property Law I		x		
PL 140	Immigration Law for Paralegals		x		
PL 208	Family Law				x
PL 220	Worker's Compensation				x
PL 221	Bankruptcy Law		x		
PL 226	Criminal Law for Paralegal		x		
WR 80	Writing 80		x		

Discussion items and announcements