CURRICULUM/GEN ED COMMITTEE
a standing committee of the Education Advisory Committee
Minutes
May 1, 2013
Sylvania CC, Conference Rm B

x	Jim Parks, Chair			Torie Scott			Melody Wilson	
x	Ann Cary		x	Mike Guthrie		x	Joe Wright	
x	Doug Jones		x	Jeremy Estrella		x	Amy Clubb	
	Ed Lindsey		x	Rick Willebrand	x		Linda Fergusson-Kolmes	
x	John Sparks			Sherry Hanchett			Ivan Kidoguchi	

Committee Support:

x	Craig Kolins	x	Dorothy Badri	x	Anne Haberkern	
	Stacey Timmins	x	Leslie Hackett	x	Sally Earll	
x	Frederick Olson		Rachel McMillen			

Guests:

Heiko Spoddeck	Carl Yao	Terry Foty
Beth Fitzgerald	Heidi Dyer	Moe O'Connor
Andrew Garland-Forshee	Lori Wamsley	

Information Items from the Curriculum Office:
(These items do not require curriculum committee recommendation)

Experimental Courses:

ART 299N – STEAM Build-a-Bot
ART 199R – Re-Imaging Photography

Course Inactivation:

None

Available Grading Option:

None

<u>Old Business:</u>

521. CS 160 – Exploring Computer Science
Course Revision – Des
Recommend

522. CS 161 – Computer Science
Course Revision – Des
Recommend

<u>New Business:</u>

524. ALC 60A – Math 20 Review – 0 credits
Course Revision – Number
Recommend title: Math 20 Lab – 0 credits

525. ALC 61A – Math 20 Review – 1 credits
Course Revision – Number
Recommend title: Math 20 Lab – 1 credit

526. ALC 62A – Math 20 Review – 2 credits
Course Revision – Number
Recommend title: Math 20 Lab – 2 credits

527. ALC 63A – Math 20 Review – 3 credits
Course Revision – Number
Recommend title: Math 20 Lab – 3 credits

528. ALC 60B – Math 60 Review – 0 credits
Course Revision – Number
Recommend title: Math 60 Lab – 0 credits

529. ALC 61B – Math 60 Review – 1 credit
Course Revision – Number
Recommend title: Math 60 Lab – 1 credit

530. ALC 62B – Math 60 Review – 2 credits
Course Revision – Number
Recommend title: Math 60 Lab – 2 credits

531. ALC 63B – Math 60 Review – 3 credits
Course Revision – Number
Recommend title: Math 60 Lab – 3 credits

532. ALC 60C – Math 60 Review – 0 credits
Course Revision – Number
Recommend title: Math 60 Lab – 0 credits

533. ALC 61C – Math 65 Review – 1 credits
Course Revision – Number
Recommend title: Math 20 Lab – 1 credit

534. ALC 62C – Math 65 Review – 2 credits
Course Revision – Number
Recommend title: Math 65 Lab – 2 credits

535. ALC 63C – Math 65 Review – 3 credits
Course Revision – Number
Recommend title: Math 65 Lab – 3 credits

536. ALC 95A – Math 95 Review – 0 credits
New
Recommend title: Math 95 Lab – 0 credits

537. ALC 95B – Math 95 Review – 1 credit
New
Recommend title: Math 95 Lab – 1 credit

538. ALC 95C – Math 95 Review – 2 credits
New
Recommend title: Math 95 Lab – 2 credits

539. ALC 95D – MTH 95 Review – 3 credits
New
Recommend title: Math 95 Lab – 3 credits

540. MM 236 – Deliver Digit Video/Audio File
Course Revision – Title
Recommend

541. D 209 – Dance Performance
Course Revision – Requisites
Recommend

542. D 210 – Dance Performance
Course Revision – Requisites
Recommend

543. D 211 – Dance Performance
Course Revision – Requisites
Recommend

544. D 251 – Dance Appreciation
Course Revision – Out
Recommend

545. ECE 134 – Practicum II
Course Revision – Des, Req, Title
Recommend description:
Covers development of basic intermediate level skills to work with children ages birth – 5 in a group setting. Includes the use of developmentally appropriate methods to support guidance and conflict resolution; schedule and routine planning; fundamental curriculum development; and environmental modification. Prerequisites: ECE 133, ECE122. Corequisite: ECE 130B. Recommended: HEC 262.

546. ECE 135 – Practicum 3
Course Revision – Des, Req
Recommend description:
Covers the development of advanced intermediate level skills to work with children ages birth – 5 in a group setting. Includes the use of developmentally and culturally appropriate methods to support guidance and conflict resolution; development, implementation, and evaluation of environments and curriculum; and facilitation of classroom management. Prerequisites: ECE 134, ECE 123. Corequisites: ECE 130C. Recommended: HEC 201, ECE 124.

547. ECE 265 – Practicum 5
Course Revision – Des, Req
Recommend description:
Covers advanced level skills to work with children birth – 5 in a community field placement setting. Includes developmental theory, developmentally and culturally appropriate practices, and individually responsive methods to support guidance and conflict resolution. Covers the development, implementation, and evaluation of environments and curriculum, classroom management, family and community relationships, professional frameworks and resources, and professionalism. Department permission. Prerequisite: ECE 264. Corequisite: ECE 260B. Recommended: ECE 224, ECE 236.

548. CIS 287X – Microsoft Exchange Management
New Course
Recommend description:
Covers preparation for an entry-level position as a systems administrator for a network utilizing Microsoft Exchange Server for email administration. Focuses on the knowledge and skills necessary to design, install, configure and manage a Microsoft Exchange Server email system. Prerequisite: CIS 240M, or instructor permission.
And outcomes:
1. Install & configure Exchange Server
2. Manage exchange databases and transaction logs
3. Monitor, troubleshoot, back up and recover Exchange Server

549. PE 184N – Physical Activity for Weight Control II
New Course

Recommend description:
Continues as an independent and progressive activity program for overweight and/or older students who have taken PE 182W. Covers concepts, activities, and programming that promote weight control through physical activity. Prerequisite: PE 182W.
and outcomes:
Implement the FITT Principle (Frequency, Intensity, Time and Type of Exercise) when developing future fitness workouts.

Apply trigger recognition strategies designed for stress reduction and relapse prevention.

Track and log personal nutrition data using online tracking systems.

550. FT 180 – Fitness Technology Internship Preparation
New Course
Recommend outcome:
Apply job search skills including research, resume and cover letter development, and interview techniques to acquire an internship site and or employment in the industry.

551. FT 280 – CE: Fitness Technology
Course Revision – Des, Req
Recommend

552. ED 111 – Selection of Library Materials
Course Revision – Title, Des, Out, Req
Recommend description:
Introduces the selection and evaluation of library materials with a focus on library standards, collection development policies, censorship, intellectual freedom, and copyright. Explores assessment of print and electronic resources, user needs, and selection tools.
and outcomes:
1. Discuss the ALA Bill of Rights and library standards with regard to collection development and consortia selection.
2. Analyze collection development policies.
3. Evaluate print and electronic materials, with the aid of various selection tools used in libraries.
4. Articulate censorship and intellectual freedom policies as they relate to different libraries and computer usage.
5. Articulate the basics of the copyright laws and how they apply to libraries.

553. ED 113 – Introduction to Library and Information Services
New Course
Recommend

554. ED 114 – Reference Materials
Course Revision – Title, Des, Out, Req
Recommend outcomes:
1. Apply proficiency in searching different reference sources to respond effectively and efficiently to various reference questions.
2. Evaluate sources according to authority, audience, and utility.
3. Utilize basic proficiency in conducting reference interviews.
4. Articulate different models of reference service and how library staff provide those services.

555. ED 118 – Customer Service & Communication in Libraries
New Course
Recommend

556. ED 119 – Library Access Services
New Course
Recommend

557. ED 122 – Library Technical Services
New Course
Recommend outcomes:
1. Explain how technical services and collection management principles support library services.
2. Apply library procedures for ordering/subscribing, receiving, processing, maintaining, and preserving materials.
3. Identify and select appropriate vendors for the acquisition of materials.
4. Acquire and process library materials.
5. Implement methods for maintaining a collection budget, including the encumbrance and reconciliation of funds.

558. ED 134 – Library Technology I
New Course
Recommend Outcomes:
1. Explain the role of technology within libraries.
2. Use library equipment and computer applications, software, and hardware in order to troubleshoot basic technical problems.
3. Analyze different vendors for library catalogs and integrated library systems.
4. Promote and use assistive technologies in libraries.
5. Describe how different social media tools may be used to collaborate on, promote, and provide library services.
6. Create a basic website that includes images and video.

559. ED 136 – Computers in Education
Course Revision – Title, Des, Out, Req
Recommend

560. ED 138 – Library Cataloging & Classification
New Course
Recommend description:
Introduces library classification systems, including Dewey Decimal System and Library of Congress Classification System. Explores basic principles and tools for cataloging both print and online materials. Discusses MARC records, bibliographic control, authority control, subject headings, and library consortia.
and outcomes:
1. Use the basic principles of library classification.
2. Articulate the basic organization of MARC records and the purpose for bibliographic control and authority control within an online catalog.
3. Use the OCLC database to identify records and create local records using MARC format.
4. Explain the purpose of shared online catalogs and library consortia.

561. ED 209 – Practicum I
Course Revision – Title, Des, Out, Req
Recommend description:
Provides a minimum of 100 hours of supervised library field experience.

562. ED 210 – Practicum II
Course Revision – Title, Des, Out, Req
Recommend description:
Provides a minimum of 100 hours of supervised library field experience.
and outcomes:
1. Apply and practice a variety of professional, ethical, and legal knowledge and behavior.
2. Demonstrate a variety of customer service and communication skills in ways that respect communication styles and differences and show sensitivity in regard to individuals' cultural, social, cognitive, and emotional differences.
3. Apply and use a variety of access services, technical services, and reference services knowledge and skills to serve library and patrons' needs.

563. ED 211 – Practicum III
Course Revision – Title, Des, Out, Req
Recommend outcomes:
1. Apply and practice a greater variety of professional, ethical, and legal knowledge and behavior.
2. Demonstrate a greater variety of customer service and communication skills in ways that respect communication styles and differences and show sensitivity in regard to individuals' cultural, social, cognitive, and emotional differences.
3. Apply and use a greater variety of access services, technical services, and reference services knowledge and skills to serve library and patrons' needs.

564. ED 230 – Preservation of Library Materials
New Course
Recommend outcomes:
1. Perform basic book repair techniques, including tipping in pages, repairing hinges and corners, replacing covers, and reinforcing spines.
2. Identify, convert, and use different types of media storage, formats, and equipment for preservation and storage of library materials.
3. Preserve and store different media formats in different library settings.

565. ED 232 – Library Outreach to Diverse Communities
New Course
Recommend description:
Explores library services for diverse populations. Focuses on developing collections, services, and programs that promote inclusion. Discusses needs of the users from a multicultural perspective. Prerequisites: ED113; ED118.

566. ED 235 – Library Technology II
New Course
Recommend

567. ED 238 – Library Supervision & Management
New Course

Recommend description:
Explores library supervision and management. Focuses on supervision and training of library staff, facilities, marketing, community outreach, budgeting, fundraising and grant writing. Prerequisites: ED113; ED118.

568. ED 265 – Library Capstone Portfolio
New Course
Recommend description:
Provides an opportunity for reflection on program outcomes and preparation of a professional portfolio that demonstrate the competencies developed during the program. Capstone course for the Library Assistant Certificate program. Prerequisite: Permission of Department/Instructor.
And outcomes:
1. Explain and promote the purpose and role of different library organizations, based on historical and philosophical foundations of library and information services.
2. Analyze and articulate the ethical, social, and legal issues (including intellectual freedom, copyright, open access, diversity, and patron privacy) surrounding access to, creation, retrieval, and use of materials and technology.
3. Evaluate sources of information, develop and implement effective search strategies, and select and use appropriate information resources to meet user needs.
4. Apply standard methods and principles for selecting, acquiring, processing, organizing, maintaining, circulating, preserving, and deselecting library materials.
5. Adapt and adopt current and emerging technologies and solve technological problems when appropriate.
6. Apply collaborative behaviors, effective communication skills, and the appropriate use of customer service and decision making models, as guided by the ethical principles and core values of the library and information services profession, when working with diverse library groups, including users, colleagues, and other stakeholders.

Courseleaf Presentation – Anne Haberkern