

Curriculum Committee  
 Fall Retreat  
 Downtown Center - Rose Room  
 October 13, 2017  
 3:00pm-4:30pm

<b>Committee</b>					
	Mike Boggs	X	Marc Goodman		Ted Picciotto
X	Ann Cary (Chair)	X	Doug Jones		Joanna Sullivan
	Kathy Casto	X	Pam Kessinger	X	Susan Watson
	Tammy Dowd		Patty McCoy		Rick Willebrand
X	Sasha Grenier	X	Alexie McKee		
<b>Committee Support</b>					
X	Mandi Andersen	X	Sally Earll		Marilyn McGuire
X	Dorothy Badri		Anne Haberkern		Tim McLaughlin
	Nicole Booker	X	Stacey Holland		Jen Piper
X	Kendra Cawley				

Agenda and Minutes

- Introductions
- Informational Items
  - Recap of SOC 219:
    - The committee recommended this course last spring. The DOIs requested more information regarding the justification for the change in credits. Since this was provided to the committee during the meeting, it wasn't deemed necessary that this course be sent back through the committee. It was rolled back to the SOC SAC and then approved by the CC Chair and DOIs after this additional information was documented in Courseleaf.
- Discussion topic: Online posting of CCOGs [see [handout](#)]
  - Brief introduction:
    - It's important that the CCOG posted online reflects the current term for both students and faculty to reference. An approved CCOG does not get posted online until about a week before its implementation term. (And after the previous term has ended).
    - In prepping to teach a course, faculty access the CCOG posted online which may not reflect changes for future terms. Students do not have access to this CCOG when they register for a given course.
  - Small group discussion/ brainstorming summary:

- Different SACs address this in different ways. Some are small enough that FDCs are able to manage this. Others take screenshots of what's in Courseleaf in order to have external access. Others maintain Word documents of CCOGs. Others maintain a Spaces page.
  - The general consensus is that it would not be beneficial to SACs (or students) in general to make current and future versions of CCOGs both available online.
- Next Steps:
  - It was agreed that the documentation in Courseleaf is not readily accessible for faculty to use when prepping a course. Instead of posting this online in addition to the current CCOG though, it was suggested that we instead explore enabling faculty and staff to export information from Courseleaf in an easily readable format (such as a PDF). This is something the curriculum office will work with the Courseleaf vendors on to explore implementing.
  - The capacity with which students access the online posting of CCOGs was not known by the committee. If it is determined that a further need exists to have this information, we will consider working with the web team to analyze web traffic.
- Discussion topic: Core theme of Quality Education measure
  - Brief introduction
  - Small group discussion/ brainstorming
    - Comments are briefly summarized on this [document](#).
- Discussion topic: General education
  - This discussion item was omitted so that the KIAs of the core theme of quality education could be discussed further.