

Medical Assisting One-Year Certificate

					Student Learning Hours in Related Instruction:			
Subject Code & Course Number	Title	Type	Credits	Hours	Computation	Communication	Human Relation	Total RI
MA 123	Medical Office Clinical Procedures	Embedded	4	120	45	30		75
MA 117	Medical Office Administrative Procedures	Embedded	4	120	30	45		75
MA 124	Medical Office Clinical Procedures (Lab)	Embedded	2	60	25	25		50
Human Relations Electives	Course Not Found	Stand-Alone	4	120			120	120
Totals			14	420	100	100	120	320
Minimum for certificate					48	48	48	240

July 2017