

March 20, 2003

03-073

COMMENDATION OF RETIRING EMPLOYEE – JOAN HAYWARD

PREPARED BY: Human Resource Department Staff

APPROVED BY: Jesus "Jess" Carreon, President

REPORT: Joan Hayward has performed faithfully in her duties as Division Dean, Program Director/Health Records, Instructor/Health Records Program, Administrative Assistant, and Part-Time Instructor for Portland Community College since April 1, 1975. She retires effective February 28, 2003.

RECOMMENDATION: That the Board COMMEND her for her service to Portland Community College and wish her well in her retirement years.

Director McKinney moved to approve Resolutions 03-067 through 03-081 by consent agenda and it passed unanimously.