July 17, 2003

04-008

COMMENDATION OF RETIRING EMPLOYEE -

SHARON STERRETT

PREPARED BY:

Human Resource Department Staff

APPROVED BY:

Jesus "Jess" Carreon, President

REPORT:

Sharon Sterrett has performed faithfully in her duties as a Secretary and Secretary to the President for Portland Community College since May 26, 1973. She retires

effective June 30, 2003.

RECOMMENDATION: That the Board COMMEND her for her service to

Portland Community College and wish her well in her

retirement years.