

October 16, 2003

04-052

INCREASE EXPENDITURE LEVEL FOR BLANKET  
CONTRACT FOR ENVIRONMENTAL SERVICES

PREPARED BY: Roger Cardinal, Manager, Procurement & Risk Services

FINANCIAL  
RESPONSIBILITY: Chris Ells, Manager, Safety & Risk Services Department  
Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice President, Administrative Services  
Gerard "Jerry" Berger, President

REPORT: The College Safety & Risk Services function contracts with several contractors for a full range of environmental services. At the May 24, 2001 meeting, per Resolution 01-089, the Board awarded a contract to Enviro-Comp Services (now NW Enviro Search Inc.) for the period through June 30, 2006. This contractor is used primarily for environmental consulting, sub-level environmental clean-up, decontamination of dry wells, underground storage tanks, and hazardous waste removal.

At the time this contract was awarded the extent of services that would be required by the Bond Program was not fully known. The original Board expenditure authorization was based on estimated expenditures of only \$35,000 per fiscal year. Subsequently, many of the properties purchased by the College in the Bond Program required these services and the authorized expenditure level of this contract had to be increased. At the August 15, 2002 meeting, per Resolution 03-011, the Board authorized an increase in the annual expenditure level to \$250,000 per fiscal year.

Due to some significant dry well problems recently discovered at the old Southeast Center, and which need to be taken care before the property can be sold, the expenditure authority for this contract now needs to be increased to \$500,000 per fiscal year.

RECOMMENDATION: That the Board of Directors authorize the increased expenditure level for the contract with NW Enviro Search Inc., to \$500,000 per fiscal year. These expenditures will be from General, Capital Projects, and mostly Bond Program funds.