

November 20, 2003

04-068

AUTHORIZATION TO UTILIZE A BEAVERTON SCHOOL
DISTRICT CONTRACT FOR THE PURCHASE OF
HITACHI PROJECTORS AND ACCESSORIES

PREPARED BY:

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FINANCIAL
RESPONSIBILITY:

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APPROVED BY:

Randy McEwen, Vice President, Administrative Services
Gerard "Jerry" Berger, President

REPORT:

The College Instructional Technology has a need to purchase several Hitachi Projectors and accessories as part of the Bond program, and possibly others later on an as needed basis. The initial purchase of equipment will be installed right away in new and remodeled rooms being built as part of the 2000 Bond program. The Department is anticipating to spend around \$150,000 for the Hitachi Projectors and other accessories related to the Bond projects. They also estimate additional annual expenditures of \$50,000 for future purchases not related to Bond projects.

The Department wishes to utilize a Beaverton School District existing Audiovisual and Technology contract for these purchases. The School District issued a formal competitive process and awarded contracts to several suppliers, one of which is Troxell Communications, Inc. The contract is valid through June 30, 2004, with an option to renew it through June 20, 2008 (at the option of the Beaverton School District). The College's purchase of the Hitachi Projectors and accessories will be exempt from further competitive process since they would be ordered from an existing Governmental contract (PCC exempt 200.280,2). However, purchases of \$50,000 and still require Board approval.

RECOMMENDATION:

That the Board of Directors authorize the purchase of Hitachi Projectors and accessories from Troxell Communications, Inc., based on their existing contract with Beaverton School District. The initial purchase will all be related to the Bond project, and is estimated to be \$150,000 from Bond funds. Then, an additional estimated \$50,000 of annual expenditures through the term of the contract paid from the General fund.

Resolutions 04-056 through 04-072 were moved for approval by Director Germond and it passed unanimously.