

04-103

ADOPTION OF THE COLLEGE CALENDAR OF
INSTRUCTION FOR 2004-2005

PREPARED BY: Guy Sievert, Vice President, Academic and Student Affairs

APPROVED BY: Gerard "Jerry" Berger, President

RECOMMENDATION: That the Board of Directors adopt the attached Portland
Community College 2004-2005 Calendar of Instruction.

A motion was made by Director Germond to approve Resolutions 04-092 through 04-104 and it passed unanimously.

PORTLAND COMMUNITY COLLEGE
Calendar of Instruction 04-05

Annual 12-Month Calendar

Calendar for 12 month employees and for programs and classes with variable starting dates and variable lengths.

JULY - 04							AUGUST - 04							SEPTEMBER - 04							OCTOBER - 04						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4						1	2
4	H	6	7	8	9	10	8	9	10	11	12	13	14	5	H	7	8	9	10	11	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

NOVEMBER - 04							DECEMBER - 04							JANUARY - 05							FEBRUARY - 05						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1			1	2	3	4	5
7	8	9	10	H	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	H	H	27	19	20	21	22	H	H	25	16	H	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30					26	H	28	29	30	H		23	24	25	26	27	28	29	27	28					
														30	31												

MARCH - 05							APRIL - 05							MAY - 05							JUNE - 05						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	H	31					26	27	28	29	30		

- Classes begin or end
- Inservice
- Days from which instructor contract work days can filled.
- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- Days on which the college is generally closed except for emergency services.

College-Wide Inservice Day: Sep 20, 2004
Campus Inservice Day: Sep 21, 2004
SAC Inservice Days: Oct 25, 2004 & Apr 14, 2005

Faculty Contract Days:
 164 Instructional Days
 12 Non-teaching Contract Days
 4 Holidays
 180 Contract Days

One Non-contract Day: Jan 17, 2005
 All holidays are subject to bargaining contracts.

Summer Term - 2004
11 Weeks - 54 Teaching Days

JUNE - 04							JULY - 04							AUGUST - 04							SEPTEMBER - 04						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	4	H	6	7	8	9	10	8	9	10	11	12	13	14	5	H	7	8	9	10	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		

Classes begin or end

Inservice

Days from which instructor contract work days can filled.

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: Jun 21

HOLIDAYS: Jul 5 - Independence Day
Sep 6 - Labor Day

END OF TERM: Sep 4

FINAL GRADES MUST BE SUBMITTED BY: Sep 7

LIBRARY REDUCED HOURS:
Jun 13 - Sep 26

SUMMER REGISTRATION STARTS:
May 17

LATE REGISTRATION FOR CREDIT CLASSES: After first class meeting, instructor/department permission required.

NOTE:
Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

Last day to drop classes & receive a "w": see policy in class schedule.

Fall Term - 2004

12 Weeks - 56 Teaching Days

SEPTEMBER - 04							OCTOBER - 04							NOVEMBER - 04							DECEMBER - 04							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4						1	2		1	2	3	4	5	6					1	2	3	4
5	H	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	H	12	13	5	6	7	8	9	10	11	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	H	H	27	19	20	21	22	H	H	25	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					26	H	28	29	30	H		
							31																					

Classes begin or end

Inservice

Days from which instructor contract work days can be filled.

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Days on which the college is generally closed except for emergency services.

COLLEGE WIDE INSERVICE: Sep 20

CAMPUS INSERVICE: Sep 21

CLASSES BEGIN: Sep 27

SACC INSERVICE: Oct 25

HOLIDAYS:

Sep 6 - Labor Day

Nov 11 - Veteran's Day

Nov 25, 26 - Thanksgiving

Dec 23, 24, 27, 31 - Winter Holiday

CLASSES WILL BE HELD:

Saturday, Nov 27

FINALS WEEK: Dec 13 - 18

END OF TERM: Dec 18

FINAL GRADES MUST BE SUBMITTED BY:

Dec 20

LIBRARY REDUCED HOURS:

Dec 19-Jan 2

EARLY FALL REGISTRATION STARTS: June 1

FALL REGISTRATION STARTS: Aug 2

LATE REGISTRATION FOR

CREDIT CLASSES: After first class meeting, instructor/department permission required.

NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

Last day to drop classes & receive a "w": see policy in class schedule.

Winter Term - 2005

11 Weeks - 54 Teaching Days

JANUARY - 05							FEBRUARY - 05							MARCH - 05						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	H	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			

Classes begin or end

Inservice

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Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: Jan 3

HOLIDAY/NON-CONTRACT DAY:
Jan 17–Martin Luther King Day

FINALS WEEK: Mar 14-19

END OF TERM: Mar 19

FINAL GRADES MUST BE SUBMITTED BY: Mar 21

LIBRARY REDUCED HOURS:
Mar 20-Mar 27

WINTER REGISTRATION STARTS: Nov 29

LATE REGISTRATION FOR CREDIT CLASSES: After first class meeting, instructor/department permission required.

NOTE:
Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

Last day to drop classes & receive a "w": see policy in class schedule.

Spring Term - 2005

11 Weeks - 54 Teaching Days

MARCH - 05							APRIL - 05							MAY - 05							JUNE - 05							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5						1	2	1	2	3	4	5	6	7					1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
27	28	29	30	31			24	25	26	27	28	29	30	29	H	31					26	27	28	29	30			

Classes begin or end

Inservice

Days from which instructor contract work days can filled.

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H Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: Mar 28

SACC INSERVICE: Apr 14

HOLIDAY: May 30 - Memorial Day

FINALS WEEK: Jun 6 - 11

END OF TERM: Jun 11

FINAL GRADES MUST BE SUBMITTED BY:
Jun 13

LIBRARY REDUCED HOURS:
Jun 12-19

SPRING REGISTRATION STARTS:
Feb 28

LATE REGISTRATION FOR CREDIT CLASSES: After first class meeting, instructor/department permission required.

NOTE:

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Last day to drop classes & receive a "w": see policy in class schedule.

Summer Term - 2005
11 Weeks - 54 Teaching Days

JUNE - 05							JULY - 05							AUGUST - 05							SEPTEMBER - 05						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	3	H	5	6	7	8	9	7	8	9	10	11	12	13	4	H	6	7	8	9	10
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
							31																				

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Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: Jun 20

SUMMER REGISTRATION STARTS:
May 23

HOLIDAYS: Jul 4 - Independence Day
Sep 5 - Labor Day

LATE REGISTRATION FOR CREDIT CLASSES: After first class meeting, instructor/department permission required.

END OF TERM: Sep 3

NOTE:

FINAL GRADES MUST BE SUBMITTED BY: Sep 6

Registration dates subject to change if problems arise with the production of the class schedule.

LIBRARY REDUCED HOURS:
Jun 12-Sep 25

No advanced registration for pre-arranged programs.

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