

March 18, 2004

04-105

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Gerard "Jerry" Berger, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment- Daymond Glenn

Student Resource Specialist, Sylvania ROOTS Program/Developmental Education,  
Sylvania Campus

Annual Salary Rate: \$34,196 @.90 FTE Level: 3 Step: 1

Effective: February 17, 2004

Education:	Lewis & Clark College	MED 2003
	Educational Administration	
	Portland State University	BS 2001
	Social Science	

Most Recent Experience: Boys & Girls Aid Society of Oregon  
Site Manager

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	13 Male	41 Caucasian
	46 Female	6 African American
	1 Unknown	7 Asian or Pacific Islander
		1 American Indian/Alaska Native
		5 Unspecified
	<hr/> 60 Total	<hr/> 60 Total

2. Academic Professional Appointment- Cheryl Jenkins

Coordinator, Admissions/Student Recruitment, Student Development Division, Rock Creek  
Campus

Annual Salary Rate: \$40,143 Level: 5 Step: 2

Effective: March 22, 2004

Education: Western Oregon University BA 1996  
Psychology

Most Recent Experience: Oregon Institute of Technology  
Student Services Specialist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
15 Male	28 Caucasian
23 Female	2 African American
2 Unknown	5 Hispanic
	2 Asian or Pacific Islander
	1 American Indian/Alaska Native
	2 Unspecified
<hr/> 40 Total	<hr/> 40 Total

3. Academic Professional (Non-General Fund) Appointment- Lilia Segel

Student Employment Specialist, Career Services, Student Services Division, Cascade Campus

Annual Salary Rate: \$36,631@.50 FTE Level: 3 Step: 3

Effective: March 2, 2004

Education: Magnitogorsk State Pedagogical Univ. BA 1989  
Teaching English  
Portland State University CERT 2001  
Human Resources Management

Most Recent Experience: Partners in Careers at WorkSource West Vancouver  
Employment Specialist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
5 Male	14 Caucasian
17 Female	3 African American
	2 Asian or Pacific Islander
	1 American Indian/Alaska Native
	2 Unspecified
<hr/> 22 Total	<hr/> 22 Total

4. Academic Professional (Non-General Fund) Appointment- Kerry Sessler

Family Advocate/Early Childhood Educator, Workforce Development, Coffee Creek Correctional Facility, Extended Learning Campus  
 Annual Salary Rate: \$34,196 Level: 3 Step: 1  
 Effective: March 2, 2004

Education:	National University of Ireland, Galway	MA	2002
	Irish Studies		
	Marylhurst University	BA	2001
	Humanities		
	Judson Baptist College	AS	
	Communications		

Most Recent Experience: Residential Treatment Counselor  
 Christie School

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	0 Male	21 Caucasian
	25 Female	2 African American
	3 Unknown	1 Hispanic
		1 American Indian/Alaska Native
		4 Unspecified
	<hr/> 29 Total	<hr/> 29 Total

5. Academic Professional (Non-General Fund) Appointment- Andrew Spence

Employment Specialist, Steps to Success/North, Adult and Continuing Education, Extended Learning Campus  
 Annual Salary Rate: \$34,196 Level: 3 Step: 1  
 Effective: December 30, 2003

Education:	University of Toronto	MS	2003
	Planning		
	Dalhousie University	BA	2000
	Commerce: Marketing		

Most Recent Experience: Portland Community College  
 Employment Specialist (Casual Temporary)

Applicant Flow:

Gender  
12 Male  
24 Female

Ethnicity  
22 Caucasian  
7 African American  
1 American Indian/Alaska Native  
6 Unspecified

36 Total

36 Total

6. Administrative (Non-General Fund) Appointment- Rebecca Mathern

Title III Grant Coordinator, Academic Services, Sylvania Campus  
Annual Salary Rate: \$56,000 Level: 27  
Effective: February 9, 2004

Education: University of Minnesota MA 2000  
Organization Development and Strategy  
University of Minnesota BA 1998  
Political Science

Most Recent Experience: Heald College  
Dean of Students

Applicant Flow:

Gender  
13 Male  
14 Female

Ethnicity  
20 Caucasian  
4 African American  
1 Asian/Pacific Islander  
2 Unspecified

27 Total

27 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN MARCH 18, 2004 PERSONNEL REPORT**

Female 4  
Male 2  
6

Caucasian 4  
African American 1  
Asian/Pacific Islander 1  
6