February 20, 2014

<u>14-101</u>	RESOLUTION ADOPTING THE PORTLAND COMMUNITY COLLEGE SUPPLEMENTAL BUDGET FOR THE 2013-2015 BIENNIUM, AUTHORIZING TRANSFERS BETWEEN APPROPRIATION UNITS CATEGORIES, AND FUNDS; AND INCREASES IN TOTAL BUDGET AUTHORITY
PREPARED BY:	Christina Day, Budget Manager, Financial Services
APPROVED BY:	James Langstraat, Associate Vice President of Financial Services Wing-Kit Chung, Vice President of Administrative Services Dr. Jeremy Brown, President
REPORT:	In June 2013, the District adopted a biennial budget based on estimated fund balances and labor negotiation results. Since that time, the annual audit has been completed and labor negotiations have been finalized. The primary purpose of this supplemental budget is to adjust the FY13-15 Adopted Budget for changes related to these issues. Additionally, the supplemental budget includes a revised estimate in General Fund revenue resulting from post-adoption changes in State of Oregon community college allocations.
	The changes presented are necessary to ensure compliance with the requirement of Sections 294.463 (Transfer of appropriations within fund or between funds) and 294.471/294.473 (Supplemental Budgets) of the Oregon Revised Statutes. This budget amendment will not require an additional tax levy.
RECOMMENDATION:	Staff recommends the Board of Directors approve this Resolution to amend the Biennial Fiscal Year 2013-15 Budget as outlined in the attached Exhibit A.

BE IT THEREFORE RESOLVED that the budget for the Portland Community College District as adopted for the 2013-15 biennium commencing July 1, 2013 is hereby amended as outlined in Exhibit A.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS <u>20th</u> DAY OF <u>February 2014</u>.

ATTEST:

APPROVED:

Dr. Jeremy Brown President Denise Frisbee Chair Board of Directors

EXHIBIT A

	2013-15 Biennium	FY14 #1	2013-15 Biennium
			ADJUSTE
	BUDGET	Supplemental Budget	BUDGET
GENERAL FUND	BODGET	<u>Buuger</u>	BODGEI
REV ENUES:			
From local sources			
Property Tax - current year	\$55,743,294	0	\$55,743,294
Property Tax - prior year	1,453,482	0	1,453,482
Tuition and fees	210,809,836	0	210,809,836
Interest from investments	1,079,268	0	1,079,268
Other local sources	2,229,376	0	2,229,376
From state sources	118,158,464	15,698,705	133,857,169
Operating transfers in:		0	(
From Contracts & Grants Fund	3,276,181	0	3,276,18
From CEU/CED	355,119	411,227	766,340
From PERS Internal Reserve	3,360,884	0	3,360,884
From Bookstore Fund	996,779	0	996,779
From Auxiliary Fund	142,545	0	142,54
From Student Financial Aid Fund	511,936	0	511,930
From Capital Lease Purchase	1,000	18,000	19,000
From Print Center Fund	91,542	0	91,542
From Parking Operations Fund From Food Services Fund	771,502	0	771,502
Total Operating Revenues	399,095,147	16,127,932	415,223,079
Beginning Fund Balance	21,500,000	(3,887,451)	17,612,549
TOTAL GENERAL FUND REVENUES	\$420,595,147	\$12,240,481	432,835,628
BY APPROPRIATION UNIT:			
Program Areas			
Sylvania	89,007,521	\$3,402,826	92,410,34
Rock Creek	59,325,658	\$1,751,921	61,077,579
Cascade	51,049,112	\$859,396	51,908,508
Extended Learning	24,001,282	\$2,438,387	26,439,669
Non-program areas:	400.050.004	¢4.405.000	442,000,07
Personal Services	109,852,394	\$4,135,680	113,988,074
Materials, Services & Supplies Capital Outlay	47,043,087 2,337,788	(\$1,826,245) (\$6,945)	45,216,842
Transfers	4,580,991	(\$8,194)	4,572,79
Contingency	25,354,426	1,493,655	26,848,081
Total Appropriation Unappropriated Ending Fund Balance	412,552,259	12,240,481	424,792,740
TOTAL GENERAL FUND REQUIREMENTS	8,042,888 420,595,147	12,240,481	8,042,888
	420,595,147	12,240,461	432,835,028
	2013-15		2013-15
	Biennium	FY14 #1	Biennium
	ADOPTED	Supplemental	ADJUSTE
	BUDGET	Budget	BUDGE
AUXILIARY FUND			
<u>REV ENUES:</u>			
Facilities Usage	\$603,982	0	\$603,982
Campus Activities	\$177,346	0	\$177,346
Other Revenues	\$60,800	0	\$60,800
Transfers	1,000	9,385	\$10,385
Total Operating Revenues	\$843,128	\$9,385	\$852,513
Beginning Fund Balance	639,160	28,911	668,071
TOTAL GENERAL FUND REVENUES	\$1,482,288	\$38,296	\$1,520,584
EXPENDITURES AND OTHER REQUIREMENTS:			
Facilities Usage	\$779,102	\$6,920	\$786,022
Campus Activities	\$314,454	\$580	\$315,034
Sustainability	\$15,000	\$0	\$15,000
Transfers	\$142,545	(\$8,138)	\$134,407
Contingency	200,000	38,934	238,934
Sub-total	\$1,451,101	\$38,296	1,489,397
		0	\$31,187
Unappropriated Ending Fund Balance	31 187		
Unappropriated Ending Fund Balance TOTAL AUXILIARY FUND REQUIREMENTS	31,187 \$1,482,288	\$38,296	\$1,520,584

	2013-15 Biennium	FY14 #1	2013-15 Biennium	
		FY14 #1 Supplemental	ADJUSTED	
	BUDGET	Budget	BUDGET	
CEU/CED FUND		<u>Duugot</u>	<u>2020E1</u>	
REV ENUES:				
CEU/CED Charges	11,603,901	0	11,603,901	
Other local sources	2,329,707	0	2,329,707	
Transfer	633,037	0	633,037	
Total Operating Revenues	\$14,566,645	 \$ 0	\$14,566,645	
Beginning Fund Balance	372,751	440,100	812,851	
TOTAL REVENUES	\$14,939,396	\$440,100	\$15,379,496	
	<u> </u>		\$10,010,100	
EXPENDITURES AND OTHER REQUIREMENTS:				
Sylvania Campus	\$432,869	(\$2,830)	\$430.039	
Extended Learning Campus	12,998,617	\$17,959	\$13,016,576	
Cascade Campus	84,424	\$668	\$85,092	
Transfers	988,156	\$0	\$988,156	
Contingency	435,330	424,303	859,633	
Sub-total	\$14,939,396	\$440,100	\$15,379,496	
Unappropriated Ending Fund Balance	0	<u> </u>	\$0	
TOTAL FUND REQUIREMENTS	\$14,939,396	\$440,100	\$15,379,496	
	2013-15		2013-15	
	Biennium	FY14 #1	Biennium	
		Supplemental	ADJUSTED	
CONTRACTS AND GRANTS FUND	BUDGET	<u>Budget</u>	BUDGET	
REV ENUES:				
Local Sources	11,922,650	0	11,922,650	
State Sources	13,330,137	0	13,330,137	
Federal Sources	31,879,962	0	31,879,962	
Transfers	376,403	0	376,403	
Total Operating Revenues	\$57,509,152	\$0	\$57,509,152	
Beginning Fund Balance	2,491,518	(230,719)	2,260,799	
TOTAL REVENUES	\$60,000,670	(\$230,719)	\$59,769,951	
EXPENDITURES AND OTHER REQUIREMENTS:				
State Grants	\$13,330,366	\$0	\$13,330,366	
Federal Contracts	\$29,142,593	\$0	\$29,142,593	
Local Contracts	\$11,954,502	\$0	\$11,954,502	
Transfers	\$3,276,181	\$0	\$3,276,181	
Contingency	2,297,028	(230,719)	2,066,309	
Sub-total	\$60,000,670	(\$230,719)	\$59,769,951	
Unappropriated Ending Fund Balance	0	0	\$0	
TOTAL FUND REQUIREMENTS	\$60,000,670	(\$230,719)	\$59,769,951	
	2013-15		2013-15	
	Biennium	FY14 #1	Biennium	
	ADOPTED	Supplemental	ADJUSTED	
	BUDGET	Budget	BUDGET	
STUDENT ACTIVITIES FUND				
REV ENUES:				
Student Activities Fee	3,649,800	0	\$3,649,800	
Other local sources	75,000	0	\$75,000	
Interest Income	2,725	0	\$2,725	
Total Operating Revenues	\$3,727,525	\$0	\$3,727,525	
Beginning Fund Balance	500,000	54,381	\$554,381	
TOTAL REVENUES	\$4,227,525	\$54,381	\$4,281,906	
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EXPENDITURES AND OTHER REQUIREMENTS:				
Sylvania Campus	\$1,357,878	\$7,025	\$1,364,903	
Rock Creek Campus	\$1,034,516	\$4,924	\$1,039,440	
Cascade Campus	882,688	\$16,724	\$899,412	
Extended Learning Campus	356,434	\$11,943	\$368,377	
District-wide programs	335,733	\$106	\$335,839	
Contingency	260,276	13,659	\$273,935	
		\$54,381	\$4,281,906	
	¢ / 007 FOF		54 781 UN6	
Sub-total	\$4,227,525			
Sub-total Unappropriated Ending Fund Balance TOTAL FUND REQUIREMENTS	\$4,227,525 0 \$4,227,525	\$54,381 0 \$54,381	\$0 \$4,281,906	

	2013-15		2013-15
	Biennium	FY14 #1	Biennium
		Supplemental	ADJUSTED
STUDENT FINANCIAL AID FUND	BUDGET	<u>Budget</u>	BUDGET
REV ENUES: Private Sources	2 792 660	0	¢2 792 660
Federal Sources	3,782,660 397,730,060	0	\$3,782,660 \$397,730,060
Interest	16,620	0	\$16,620
Transfers	1,452,490	0	\$1,452,490
	\$402,981,830	\$0	\$402,981,830
Total Operating Revenues Beginning Fund Balance	1,175,711	149,780	\$1,325,491
TOTAL REVENUES	\$404,157,541	\$149,780	\$404,307,321
EXPENDITURES AND OTHER REQUIREMENTS:			
College Funded Programs	\$821,544	\$0	\$821,544
Federal Programs	\$401,400,152	\$0	\$401,400,152
Short Term Student Loans	599,620	\$0	\$599,620
Transfer	511,936	\$0	\$511,936
Contingency	824,289	149,780	\$974,069
Sub-total	\$404,157,541	\$149,780	\$404,307,321
Unappropriated Ending Fund Balance			<u><u>\$0</u></u>
TOTAL FUND REQUIREMENTS	\$404,157,541	\$149,780	\$404,307,321
	2013-15		2013-15
	Biennium	FY14 #1	Biennium
CAPITAL PROJECTS FUND - 2000	ADOPTED	Supplemental	ADJUSTED
REV ENUES:	BUDGET	Budget	BUDGET
Other Sources	200,000	0	\$200,000
Interest	200,000	0	\$200,000
Transfers	2,200,000	(205,797)	\$1,994,203
Total Operating Revenues	\$2,600,000	\$0	\$2,394,203
Beginning Fund Balance	11,131,435	(348,296)	\$10,783,139
TOTAL REVENUES	\$13,731,435	(\$348,296)	\$13,177,342
EXPENDITURES AND OTHER REQUIREM ENTS:			
Capital Outlay	\$7,556,413	(\$205,797)	\$7,350,616
Transfers	\$0	\$0	\$0
Contingency	3,000,000	(348,296)	\$2,651,704
Sub-total	\$10,556,413	(\$554,093)	\$10,002,320
Unappropriated Ending Fund Balance	3,175,022	0	\$3,175,022
TOTAL FUND REQUIREMENTS	\$13,731,435	(\$554,093)	\$13,177,342
	2013-15		2013-15
	Biennium	FY14 #1	Biennium
CAPITAL CONSTRUCTION FUND - 2200	BUDGET	Supplemental Budget	ADJUSTED BUDGET
REV ENUES:			
Interest	3,650,000	0	\$3,650,000
Proceeds from Bond Sales	0	0	\$0
State Sources	9,000,000	0	\$9,000,000
Other Revenues Transfers	860,514	0	\$860,514
	0	7,000	\$7,000
Total Operating Revenues	\$13,510,514	\$0	\$13,517,514
Beginning Fund Balance TOTAL REVENUES	<u>251,868,573</u> \$265,379,087	(13,328,903) (\$13,328,903)	\$238,539,670 \$252,057,184
EXPENDITURES AND OTHER REQUIREMENTS:			
	\$37,000,000	\$0	\$37,000,000
Sylvania Campus	+,-00,000	\$0	\$45,500,000
Sylvania Campus Cascade Campus	\$45,500,000		
	\$45,500,000 \$50,000,000	\$0	\$50,000,000
Cascade Campus		\$0 \$0	\$50,000,000 \$43,000,000
Cascade Campus Rock Creek Campus	\$50,000,000		
Cascade Campus Rock Creek Campus Southeast Campus District-wide Projects Bond Issuance Costs	\$50,000,000 \$43,000,000 \$47,000,000 \$0	\$0 (\$115,687) \$0	\$43,000,000 \$46,884,313 \$0
Cascade Campus Rock Creek Campus Southeast Campus District-wide Projects Bond Issuance Costs Transfers	\$50,000,000 \$43,000,000 \$47,000,000 \$0 \$0	\$0 (\$115,687) \$0 \$0	\$43,000,000 \$46,884,313 \$0 \$0
Cascade Campus Rock Creek Campus Southeast Campus District-wide Projects Bond Issuance Costs	\$50,000,000 \$43,000,000 \$47,000,000 \$0 \$0 40,000,000	\$0 (\$115,687) \$0 \$0 (13,206,216)	\$43,000,000 \$46,884,313 \$0 \$0 \$26,793,784
Cascade Campus Rock Creek Campus Southeast Campus District-wide Projects Bond Issuance Costs Transfers Contingency Sub-total	\$50,000,000 \$43,000,000 \$47,000,000 \$0 \$0 \$0 \$0 \$262,500,000	\$0 (\$115,687) \$0 \$0	\$43,000,000 \$46,884,313 \$0 \$0 \$26,793,784 \$249,178,097
Cascade Campus Rock Creek Campus Southeast Campus District-wide Projects Bond Issuance Costs Transfers Contingency	\$50,000,000 \$43,000,000 \$47,000,000 \$0 \$0 40,000,000	\$0 (\$115,687) \$0 \$0 (13,206,216)	\$43,000,000 \$46,884,313 \$0 \$26,793,784

	2013-15 Bio amium	D/4 4 114	2013-15 Bio amiliar
	Biennium	FY14 #1	Biennium
		Supplemental	ADJUSTE
COLLEGE BOOKSTORE FUND	BUDGET	<u>Budget</u>	BUDGET
REV ENUES:	22.050.020	0	¢22.050.020
Sale of Merchandise	33,056,639	0	\$33,056,639
	166,864	0	\$166,864
Miscellaneous Income	169,348	0	\$169,348
Total Operating Revenues	\$33,392,851	\$0	\$33,392,851
Beginning Fund Balance	13,566,612	884,835	\$14,451,447
TOTAL RESOURCES	\$46,959,463	\$884,835	\$47,844,298
EXPENDITURES AND OTHER REQUIREMENTS:			
Bookstore Operations	\$33,470,951	\$67,942	\$33,538,893
Transfers	\$996,779	\$0	\$996,779
Contingency	3,114,147	(67,942)	\$3,046,205
Sub-total	\$37,581,877	\$0	\$37,581,877
Unappropriated Ending Fund Balance	9,377,586	884,835	\$10,262,421
TOTAL FUND REQUIREMENTS	\$46,959,463	\$884,835	\$47,844,298
	2013-15		2013-1
	Biennium	FY14 #1	Biennium
FOOD SERVICES FUND		Supplemental	ADJUSTE
REVENUES:	BUDGET	Budget	BUDGET
Food Sales	11,393,876	0	\$11,393,876
Interest	6,000	0	\$6,000
Transfers	0,000	0	\$0,000
Total Operating Revenues	\$11,399,876	\$0	\$11,399,876
Beginning Fund Balance	582,084	32,755	\$614,839
TOTAL REVENUES	\$11,981,960	\$32,755	\$12,014,715
EXPENDITURES AND OTHER REQUIREMENTS:			
Food Service Operations	\$11,037,899	(\$18,451)	\$11,019,448
Transfers	\$113,939	\$0	\$113,939
Contingency	830,122	51,206	\$881,328
Sub-total	\$11,981,960	\$32,755	\$12,014,715
Unappropriated Ending Fund Balance	0	0	\$0
TOTAL FUND REQUIREMENTS	\$11,981,960	\$32,755	\$12,014,715
	2013-15		2013-1
	Biennium	FY14 #1	Biennium
	ADOPTED	Supplemental	ADJUSTE
PARKING OPERATIONS FUND	BUDGET	Budget	BUDGET
REV ENUES:			.
Parking Permits	6,500,168	0	\$6,500,168
Parking Fines	513,486	0	\$513,486
Misc Revenue	2,355,600	0	\$2,355,600
Interest	28,766	0	\$28,766
Transfers	94,810	0	\$94,810
Total Operating Revenues	\$9,492,830	\$0	\$9,492,830
Beginning Fund Balance	3,384,911	491,298	\$3,876,209
TOTAL REVENUES	\$12,877,741	\$491,298	\$13,369,039
EXPENDITURES AND OTHER REQUIREMENTS:			
Operations	\$9,392,270	\$10,518	\$9,402,788
Transfers	\$771,502	\$0	\$771,502
	1,713,969	480,780	\$2,194,749
Conungency	.,,		\$12,369,039
	\$11 977 7/1	\$/01 202	
Sub-total	\$11,877,741	\$491,298	
Contingency Sub-total Unappropriated Ending Fund Balance TOTAL FUND REQUIREMENTS	\$11,877,741 1,000,000 \$12,877,741	\$491,298 0 \$491,298	\$12,369,039 \$1,000,000 \$13,369,039

	2013-15 Biennium	FY14 #1	2013-15 Bionnium
			Biennium
PRINT CENTER FUND REVENUES:	BUDGET	Supplemental Budget	ADJUSTED BUDGET
Internal Charges	1,083,971	<u>Budget</u> 0	\$1,083,971
External Charges	49,706	0	\$49,706
Copy Machine revenues	1,153,586	0	\$1,153,586
Misc revenues	145,405	0	\$145,405
Total Operating Revenues	\$2,432,668	<u> </u>	\$2,432,668
Beginning Fund Balance	309,441	(12,408)	\$297,033
TOTAL REVENUES	\$2,742,109	(\$12,408)	\$2,729,701
	φ2,1 42,100	(\psi 12,400)	φ2,720,701
EXPENDITURES AND OTHER REQUIREMENTS:			
Operations	\$2,294,057	(\$8,252)	\$2,285,805
Transfers	\$91,542	\$0	\$91,542
Contingency	298,319	(4,156)	\$294,163
Sub-total	\$2,683,918	(\$12,408)	\$2,671,510
Unappropriated Ending Fund Balance	58,191	0	\$58,191
TOTAL FUND REQUIREMENTS	\$2,742,109	(\$12,408)	\$2,729,701
	2013-15		2013-15
	Biennium	FY14 #1	Biennium
PERS INTERNAL SERVICE FUND	ADOPTED	Supplemental	ADJUSTED
REV ENUES:	BUDGET	Budget	BUDGET
Charges to Depts	13,415,148	0	\$13,415,148
Interest	741,763	00	\$741,763
Total Operating Revenues	\$14,156,911	\$0	\$14,156,911
Beginning Fund Balance	39,702,942	(4,220,369)	\$35,482,573
TOTAL REVENUES	\$53,859,853	(\$4,220,369)	\$49,639,484
EXPENDITURES AND OTHER REQUIREMENTS:			
Transfers	\$20,404,477	\$0	\$20,404,477
Contingency	200,000	0	\$200,000
Sub-total	\$20,604,477	\$0	\$20,604,477
Unappropriated Ending Fund Balance	33,255,376	(4,220,369)	\$29,035,007
TOTAL FUND REQUIREMENTS	\$53,859,853	(\$4,220,369)	\$49,639,484
	0040.45		0040.45
	2013-15 Bio annium	FY14 #1	2013-15
	Biennium	Supplemental	Biennium
RISK MANAGEMENT FUND	BUDGET	Budget	BUDGET
REVENUES:	BUDGET	Buuger	BUDGET
Charges to Depts	3,450,568	0	\$3,450,568
Insurance Reimbursements	48,636	0	\$48,636
Interest	129,580	0	\$129,580
Transfers	0	189,356	189,356
	\$3,628,784		
Total Operating Revenues		\$189,356	\$3,818,140
Beginning Fund Balance TOTAL REVENUES	3,849,209 \$7,477,993	(193,102) (\$3,746)	\$3,656,107 \$7,474,247
	<u></u> φ1,411,993	(\$3,740)	<i>φι,</i> 4/4,24/
EXPENDITURES AND OTHER REQUIREMENTS:	#0.711.001	#044.000	¢0.000.0.10
Self-insurance and Risk Admin	\$3,711,061	\$211,282	\$3,922,343
Transfers	\$0	\$0	\$0
Contingency	975,775	(215,028)	\$760,747
Sub-total	\$4,686,836	(\$3,746)	\$4,683,090
	2,791,157	0	\$2,791,157
Unappropriated Ending Fund Balance TOTAL FUND REQUIREMENTS	\$7,477,993	(\$3,746)	\$7,474,247

2013-15		2013-15
Biennium	FY14 #1	Biennium
ADOPTED	Supplemental	ADJUSTED
BUDGET	Budget	BUDGET
120,554	0	\$120,554
456,288	0	\$456,288
\$576,842	\$0	\$576,842
1,848,116	(341,137)	\$1, <u>5</u> 06,979
\$2,424,958	(\$341,137)	\$2,083,821
\$1,334,848	\$0	\$1,334,848
200,000	0	\$200,000
\$1,534,848	<u> </u>	\$1,534,848
		\$548,973
\$2,424,958	(\$341,137)	\$2,083,821
2013-15		2013-15
Biennium	FY14 #1	Biennium
ADOPTED	Supplemental	ADJUSTED
BUDGET	Budget	BUDGET
90,642,213	0	\$90,642,213
800,000	0	\$800,000
148,254	0	\$148,254
\$91,590,467	\$0	\$91,590,467
2,630,514	2,304,256	\$4,934,770
\$94,220,981	\$2,304,256	\$96,525,237
\$50,589,236	\$0	\$50,589,236
39,967,876	0	\$39,967,876
\$90,557,112	\$0	\$90,557,112
3,663,869	2,304,256	\$5,968,125
\$94,220,981	\$2,304,256	\$96,525,237
2013-15		2013-15
Biennium	FY14 #1	Biennium
ADOPTED	Supplemental	ADJUSTED
BUDGET	Budget	BUDGET
860,000	0	\$860,000
0	0	\$0
\$860.000	\$0	\$860,000
		\$44,768
\$907,167	(\$2,399)	\$904,768
\$860,000	\$0	\$860,000
46,167	(\$20,399)	\$25,768
1,000	18,000	\$19,000
		+ -,
	(\$2,300)	\$904 768
\$907,167	(\$2,399) \$0	\$904,768 \$0
	ADOPTED BUDGET 120,554 456,288 \$576,842 1.848,116 \$2,424,958 300,000 \$1,534,848 200,000 \$1,534,848 200,000 \$1,534,848 200,000 \$1,534,848 200,000 \$1,534,848 2013-15 Biennium ADOPTED BUDGET 90,642,213 800,000 148,254 \$91,590,467 2,630,514 \$94,220,981 300,557,112 3,663,869 \$94,220,981 300,557,112 3,663,869 \$94,220,981 300,557,112 3,663,869 \$94,220,981 300,000 400,557,112 3,663,869 \$94,220,981 300,000 400,557,112 3,663,869 \$94,220,981 300,557,112 3,663,869 \$94,220,981 300,000 400,557,112 3,663,869 \$94,220,981 300,557,557,557 3,557,557,557,557,557,557,557,557,557,55	Biennium FY14 #1 ADOPTED Supplemental BUDGET Budget 120,554 0 456,288 0