

August 21, 2014

15-015

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment(Temporary)–Lynne Baxter

Student Accounts Coordinator

Administrative Services

Annual Salary: \$49,876                      Grade: 3                      Step 7

Effective: July 21, 2014 to August 31, 2015

Most Recent

Experience: Portland Community College  
Senior Student Account Specialist

Applicant Flow: Article 3.64 Appointment

2. Academic Professional Appointment(Temporary)–May Donohue

Women's Resource Coordinator

Office of the Dean of Student Development, Southeast/Extended Learning  
Campus

Annual Salary: \$49,298                      Grade: 5                      Step 3

Effective: July 21, 2014 to July 20, 2015

Education: Portland State University                      MA                      2013  
Educational Leadership and Policy  
Portland State University                      BA                      2004  
Communication Studies  
University of Hawaii                      AA                      2001  
Liberal Arts

Most Recent

Experience: Portland Community College  
Academic Advising Specialist

Applicant Flow: Article 3.64 Appointment

3. Academic Professional Appointment–Brandon Lee

Retention and Multicultural Coordinator

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$47,631                      Grade: 5                      Step 2

Effective: August 11, 2014

Education: School for International Training Graduate                      MAT                      2011  
Institute

Teaching English to Speakers of Other Languages  
 Houston Baptist University BA 2008  
 Spanish and Public Policy

Most Recent  
 Experience: Oregon State University  
 Interim Assistant Director of Student Leadership and  
 Involvement

Applicant Flow:	Gender	Ethnicity
38	Male	34 Hispanic/Latino
60	Female	1 American Indian/Alaskan Native
6	Not Disclosed	7 Asian
		11 Black or African American
		33 White (not of Hispanic Origin)
		4 Two or More
		14 Not Disclosed
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104		104 Total

4. Academic Professional Appointment (Temporary)-Rut Martinez Alicea  
 Multicultural Center Coordinator  
 Office of the Dean of Student Development, Southeast/Extended Learning  
 Campus  
 Annual Salary: \$46,020 Grade: 5 Step: 1  
 Effective: July 21, 2014 to July 20, 2015  
 Education: University of Puerto Rico BA 1998  
 Psychology

Most Recent  
 Experience: Portland Community College  
 Rape Prevention Education Specialist (Temporary)  
 Applicant Flow: Article 3.64 Appointment

5. Academic Professional Appointment-Cortney Nysten  
 Cooperative Education/Student Employment Specialist  
 Office of the Dean of Student Development, Rock Creek Campus  
 Annual Salary: \$43,464 Grade: 3 Step: 3  
 Effective: July 28, 2014  
 Education: Portland State University MA 2009  
 TESOL  
 University of Oregon BA 2003  
 English

Most Recent  
 Experience: CTS Language Link  
 Project Manager  
 Applicant Flow: Gender Ethnicity  
 17 Male 39 White (not of Hispanic Origin)  
 50 Female 7 Black or African American  
 1 Not Disclosed 4 Asian  
 9 Hispanic/Latino

		1	American Indian/Alaskan Native
		2	Two or More Selections
		6	Not Disclosed
<hr/>	68	Total	
	<hr/>	68	Total

6. Academic Professional Appointment-Nicole West

Annual Fund Officer

Office of the President

Annual Salary: \$54,977

Grade: 4

Step: 8

Effective: August 18, 2014

Education: University of Wisconsin

BS 2006

Public Relations and Organizational Communication

Most Recent

Experience: Linfield College

Director of Annual Giving

Applicant Flow: Gender

Ethnicity

11 Male

27 White (not of Hispanic Origin)

21 Female

2 Black or African American

2 Not Disclosed

5 Not Disclosed

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34 Total

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34 Total

7. Academic Professional Appointment-Debora Wolf

Financial Aid Advisor

Academic and Student Affairs

Annual Salary: \$40,812

Grade: 2

Step: 3

Effective: August 11, 2014

Education: California State University

MEd 2011

Education

Concordia University

BA 2007

Spanish

Dawson College

DEC 1995

Economics

Most Recent

Experience: Consulting Tools

Coach/Consultant

Applicant Flow: Gender

Ethnicity

16 Male

26 White (not of Hispanic Origin)

23 Female

2 Black or African American

1 Not Disclosed

3 Asian

6 Hispanic/Latino

1 Two or More Selections

2 Not Disclosed

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40 Total

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40 Total

8. Administrative Appointment–Cheryl Belt  
Employee/Labor Relations Manager  
Administrative Services  
Annual Salary: \$92,375                                      Grade: N  
Effective: July 11, 2014  
Education: University of Oregon                                      BA                      1983  
                                         Public Administration  
Most Recent  
Experience: Portland Community College  
                                         Interim Employee/Labor Relations Manager  
Applicant Flow: Gender                                      Ethnicity  
                                         15 Male                                      2 Asian  
                                         13 Female                                      1 Black or African American  
                                         2 Not Disclosed                                      2 Native Hawaiian/Other Pacific  
                                                                                                                              Islander  
                                                                                                                              22 White (not of Hispanic Origin  
                                                                                                                              3 Not Disclosed  
                                         \_\_\_\_\_                                      \_\_\_\_\_  
                                         30                                      30 Total
9. Administrative Appointment (Temporary) – Tamera Billick  
Interim Dean of Student Affairs  
Academic and Student Affairs  
Annual Salary: \$125,958                                      Grade: O  
Effective: August 1, 2014 To August 31, 2015  
Education: Portland State University                                      BA                      1986  
                                         Elementary Education  
Most Recent  
Experience: Portland Community College  
                                         Technical Solutions Division Manager  
Applicant Flow: Direct Appointment
10. Administrative Appointment (Temporary)–Linda Blanchette  
Interim Assistant Director, International Education Program  
Academic and Student Affairs  
Annual Salary: \$72,999                                      Grade: J  
Effective: August 4, 2014 to August 4, 2015  
Education: University of Oregon                                      MA                      1986  
                                         French  
Education: University of New Hampshire                                      BA                      1983  
                                         French  
Most Recent  
Experience: Portland Community College  
                                         Manager, Professional and Organizational Development  
Applicant Flow: Direct Appointment
11. Administrative Appointment (Temporary)–Traci Boyle-Galestiantz

Interim Manager of Professional and Organizational Development  
 Academic and Student Affairs  
 Annual Salary: \$61,849 Grade: K  
 Effective: August 4, 2014 to August 31, 2015  
 Education: Portland State University MSW 2005  
                   Social Work  
                   Portland State University BS 1999  
                   Women's Studies  
 Most Recent  
 Experience: Portland Community College  
                   Women's Resource Center Coordinator, Sylvania  
                   Campus  
 Applicant Flow: Direct Appointment

12. Administrative Appointment-Tricia Brand

Associate Dean  
 Office of the Dean of Student Development, Southeast/Extended Learning  
 Campus  
 Annual Salary: \$82,000 Grade: M  
 Effective: August 11, 2014  
 Education: Rutgers, The State University of New Jersey Ed.M. 2001  
                   Educational Psychology  
                   Washington University in St. Louis BA 1995  
                   Psychology  
                   Washington University in St. Louis BA 1995  
                   Educational Foundations  
 Most Recent  
 Experience: Lewis & Clark College  
                   Associate Dean of Student Engagement  
 Applicant Flow: Gender Ethnicity  
                   25 Male 37 White (not of Hispanic Origin)  
                   28 Female 5 Black or African American  
                   2 Not Disclosed 2 Asian  
                                   7 Hispanic/Latino  
                                   1 Two or More Selections  
                                   3 Not Disclosed  
                   \_\_\_\_\_ 55 Total \_\_\_\_\_ 55 Total

13. Administrative Appointment (Temporary)-Doreen Hanna

Interim Student Account Services Manager  
 Administrative Services  
 Annual Salary: \$72,445 Grade: K  
 Effective: July 1, 2014 to August 31, 2015  
 Most Recent  
 Experience: Portland Community College  
                   Student Account Coordinator  
 Applicant Flow: Direct Appointment

14. Administrative Appointment (Temporary)–Henry Schottland  
 Interim Technology Solutions Manager  
 Administrative Services  
 Annual Salary: \$90,630 Grade: N  
 Effective: August 1, 2014 to August 1, 2015  
 Education: University of Michigan MS 1981  
                   Industrial and Operations Engineering  
                   Dartmouth College BS 1977  
                   Biology  
 Most Recent  
 Experience: Portland Community College  
                   Technology Solutions Services Manager  
 Applicant Flow: Direct Appointment
15. Administrative Appointment (Temporary)–Sarah Tillery  
 Interim Division Dean of Social Sciences  
 Social Sciences Division, Sylvania Campus  
 Annual Salary: \$82,733 Grade: N  
 Effective: August 11, 2014 to December 31, 2015  
 Education: University of Maryland PhD 2007  
                   Women’s Studies  
                   San Diego State University MA 2000  
                   Women’s Studies  
                   University of California BA 1998  
                   Women’s Studies  
                   University of California BA 1997  
                   English  
 Most Recent  
 Experience: Portland Community College  
                   Director, Allied Health Programs  
 Applicant Flow: Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
 PROPOSED TO BE HIRED IN *August 21, 2014* PERSONNEL REPORT**

Male	2
Female	12
	14
White (not of Hispanic Origin)	10
Black or African American	1
Asian	1
Hispanic/Latino	2
	14

