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15-046

APPROVE THE PROJECTED SMALL WORKS PROJECT LIST FOR FISCAL YEAR 2014-15

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REPORT: The Board adopted Resolution 12-013 in July 2011, allowing the college to operate a small works retainer program. It has proven to be very beneficial to the college in managing small facility projects, and has allowed college staff the flexibility to offer more contracting opportunities to the Minority, Women and Emerging Small Business (M/W/ESB) firms which is a board contracting goal.

The college had a contract with the Oregon University System (OUS), who was the original owner/administrator of the retainer program. OUS elected to stop their participation in the retainer program after July 1, 2014. Oregon State University (OSU) has agreed to be the new owner/administrator of the program. The college is in the process of executing a new contract with OSU in order to continue to utilize the small works retainer program. In order to participate in the Small Works Project Program, interested vendors have to go through a vigorous qualifying process managed now by OSU, based on the quality of work, price and a few other criteria.

The attached list contains projects that staff may initiate during this fiscal year. For FY 2014-15, the aggregate estimated amount is \$4,422,500. This is a proposed list based on current college priorities and is subject to changes if the college's needs change. At the end of the fiscal year staff will provide the Board with a report detailing the actual projects initiated; the Vendors selected; and the status of each project. The result of 2013-14 project list (Resolution 14-071) is captured in Exhibit B. Staff is pleased to report that PCC achieved a 82% of M/W/ESB participation.

A \$500,000 small works contingency has been included to address unplanned and unforeseen building infrastructure and system failures that may occur. Projects funded from the \$500,000 contingency will be reported back to the Board. In addition a \$250,000 project has been included to contract with Architectural and Engineering Consultants for preplanned activities associated with FY 2015-16

construction projects. This will allow the college to move to a more proactive method of managing its construction projects.

RECOMMENDATION: That the Board of Directors acting in their capacity as Local Contract Review Board approve this list of projects in Exhibit A in the aggregate amount of \$4,422,500 for Fiscal Year 2014-15. The proposed projects will be funded from the General Fund, the Capital Project Fund and the Bond Fund.