

December 11, 2014

15-065

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment-Irene Seto

Academic Advising Specialist

Office of the Dean of Student Development, Southeast/Extended Learning Campus

Annual Salary: \$41,184 Grade: 3 Step: 1

Effective: November 19, 2014

Education:	Portland State University	MA	2010
	Business Administration		
	Portland State University	BA	2004
	Chinese		
	Portland State University	BA	2002
	Marketing		

Most Recent

Experience: Portland Community College
Instructor, Business (Adjunct)

Applicant Flow:	Gender	Ethnicity
56	Male	91 White (not of Hispanic Origin)
77	Female	7 Black or African American
9	Not Disclosed	6 Asian
		12 Hispanic/Latino
		1 American Indian/Alaskan Native
		4 Two or More Selections
		21 Not Disclosed
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	142 Total	142 Total

2. Administrative Appointment-Karol Ford

Human Resources Consultant

Office of the College Vice President

Annual Salary: \$76,000 Grade: K

Effective: December 4, 2014

Education: Columbia Southern University BS 2008
 Human Resource Management
 Clackamas Community College AA 2006
 General Studies

Most Recent Experience: Metro
 Labor and Employee Relations Manager (Interim)

Applicant Flow:	Gender	Ethnicity
20	Male	31 White (not of Hispanic Origin)
30	Female	5 Black or African American
1	Not Disclosed	6 Asian
		6 Hispanic/Latino
		3 Not Disclosed
<hr/>	51 Total	<hr/> 51 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
 PROPOSED TO BE HIRED IN *December 11, 2014* PERSONNEL REPORT**

Female	$\frac{2}{2}$
White (not of Hispanic Origin)	1
Asian	$\frac{1}{2}$