

February 18, 2016

16-079

AUTHORIZATION TO UTILIZE AN INTER-  
GOVERNMENTAL COOPERATIVE CONTRACT TO  
PURCHASE ADA ACCESSIBLE BUSES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist, Procurement

FINANCIAL  
RESPONSIBILITY: Linda Eden, Director, Auxiliary Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration  
Sylvia Kelley, Interim President

REPORT: The College's Parking and Transportation Department has need to purchase two (2) buses to transport students from campus to campus. The buses will be medium-duty, rear engine, ADA accessible, and will accommodate forty-two (42) or more passengers. The Department would like to utilize an existing intergovernmental cooperative contract (allowable without a competitive process per College Procurement Rules, CCR.205). The estimated cost of these buses will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

The Parking and Transportation Department would like to utilize the State of Oregon Contract #4729, which has a competitively priced contract with Schetky NW Sales, Inc. for providing these buses.

RECOMMENDATION: That the Board of Directors authorize the use of an intergovernmental contract for the provision of two (2) ADA Accessible Buses and award a contract to Schetky NW Sales, Inc. for a not-to-exceed amount of \$500,000. Expenditures for this contract will come from the Transportation and Parking Services fund.