

June 21, 2018

18-149

ACCEPT PROPOSAL/AWARD CONTRACT TO ICE CORPORATION AND CHERRY CITY FOR THE CASCADE CAMPUS ARC FAULT (FLASH) STUDY

PREPARED BY: Tina Parkvold, Buyer/Contract Specialist, Procurement

FINANCIAL RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Mark Mitsui, College President

REPORT: On December 5, 2013 (BA 14-071), the Board of Directors approved a list of Facilities Management Services (FMS) capital projects planned to be executed using small works retainer program and the Districtwide Arc Fault is one of these approved projects, with an estimated cost of \$1,407,000. Approved by the Board of Directors in 2016 (BA 16-075 and 16-077), the first Arc Fault project was completed successfully at the Sylvania Campus. Approved by the Board of Directors in 2017 (BA 17-042 and 18-016), the second Arc Fault project was successfully completed at the Rock Creek Campus.

The next Arc Fault project is at Cascade Campus.

A Request for Proposals (RFP) for Cascade Arc Fault Study Project was issued and advertised on April 11, 2018. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the College's Purchasing Website. Ten (10) firms downloaded RFP documents from the College's Purchasing Website, six (6) of which are Certification Office for Business Inclusion and Diversity (COBID) Certified firms.

Six (6) proposals were received by the due date of May 2, 2018. The proposals were received from the following contractors:

Contractor	Score (Possible 195 points)
ICE Corporation (MBE, DBE, ESB)	173

Fluent (ESB)	163
PAE Engineers	154
Elcon Associates Inc ((MBE)	142
Cundiff (ESB)	129
Akana (MBE)	Non-responsive

The award is made to the company whose proposal results in the highest-ranked proposal, based upon the evaluation criteria listed below:

- Qualification and Experience of Personnel
- Qualification and Experience of Firm
- References
- Social Responsibility and Sustainability

The project will include data collection and analysis, develop a comprehensive formal solicitation package with details of Cascade's electrical equipment that needs to be upgraded and bring the electrical systems that require upgrades and need modernization to meet code compliance.

With this comprehensive Arc Fault Study and analysis, ICE Corporation will need to partner with an electrical contractor who is familiar with the Cascade Campus electrical systems and the life-safety issues associated with this project. Cherry City has the technical knowledge, experience, familiarity with the electrical system, and has a current contract with Portland Community College, PCC Contract #348-15 which expires May 31, 2019, with one (1) additional one-year renewal available.

This project is estimated to begin in fiscal year 2018 and be completed by June 30, 2019. Both contracts will exceed the \$150,000 threshold which requires a formal solicitation process and/or Board of Directors approval.

- RECOMMENDATION:**
1. That the Board of Directors accept the proposal and award a contract to ICE Corporation, a COBID certified MBE Firm in the amount of \$203,390.00 (based on the negotiated proposal of 184,900 and a 10% contingency).
 2. Direct award the project under the current PCC contract to Cherry City, ratify to increase the current contract spend by \$120,000.00 which is the estimated cost for the study phase of the project.

The contracts shall not exceed the estimated project total of \$323,390.00. Expenditures for this contract will come from the General and Capital fund.